

**RESOLUTION NO. 12-17**

**GLOUCESTER COUNTY INSURANCE COMMISSION  
APPOINTING BENEFITS CONSULTING SERVICES TO CONNER STRONG &  
BUCKELEW FOR FUND YEAR 2017, 2018 and 2019**

**WHEREAS**, the Gloucester County Insurance Commission (hereinafter the "Commission") is duly constituted as a joint insurance fund and is subject to certain requirements of the Local Public Contracts Law; and

**WHEREAS**, there exists a need for the Commission to obtain certain professionals and other extraordinary and unspecifiable services;

**WHEREAS**, the Commissioners of said Commission resolve to award professional service agreements in accordance with a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et. seq.; and

**WHEREAS**, the Commission conducted a publicly advertised Request for Proposals (hereinafter "RFP") process, HB # 17-002 for the position of Benefits Consulting Services pursuant to New Jersey law and the County of Gloucester Request for Proposals Policy, as adopted by the Commission; and

**NOW THEREFORE BE IT RESOLVED**, by the Commission that the following appointment be made for the period January 1, 2017 through December 31, 2019.

Conner Strong & Buckelew has been appointed as the Benefits Consulting Servicer, located at 40 Lake Center Executive Park, 401 Route 73 North, Suite 300, Marlton, NJ 08053. Conner Strong & Buckelew will provide the following services:

- Provide toll free call center access to all active employees and retiree for all benefit related inquiries, advocacy and general assistance (some 1,500 active and retirees);
- Continue to manage billing administration for the dental, vision and life plans;
- Continue to handle day to day benefit administration of the dental, vision and life plans;
- Provide an on site primary client service associate to face off to the County one day a month;
- Assist with annual budget development and cost projections for all lines of coverage;
- Support the open enrollment process, including meetings;

- Support the County's collective bargaining process across all benefit areas;
- Monitor and evaluate the performance of the State Plan and evaluate other Market options;
- Support the County's collective bargaining process across all benefit areas;
- Support and manage on going and miscellaneous benefits projects as determined by the County;

Annual Consulting Fee of \$40,206 per year applicable for three years.

**BE IT FURTHER RESOLVED**, the Commission is hereby authorized to execute contracts between the Commission and the service provider set forth in this resolution with terms and conditions as required by the Commission.

**BE IT FURTHER RESOLVED**, by the Commissioners of said GCIC that Conner Strong & Bucklew acting as a "servicing organization" as defined in the GCIC's Rules and Regulations, shall execute said contract prepared by the GCIC and supply any surety bond along with errors and omissions coverage if required by law or deemed necessary in the sole discretion of the Commission.

Commissions related to the placement of any Voluntary Insurance Plans (employee paid coverages) for which the employee pays for the cost of said coverages.

**ADOPTED** by THE GLOUCESTER COUNTY INSURANCE COMMISSION at a properly noticed meeting held on January 26, 2017.

  
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**GERALD A. WHITE, CHAIRMAN**

**ATTEST:**

  
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**MICHAEL BURKE**