

RESOLUTION NO. 14-19

**GLOUCESTER COUNTY INSURANCE COMMISSION
APPOINTING EXECUTIVE DIRECTOR TO PERMA RISK MANAGEMENT SERVICES
FOR FUND YEAR 2019, 2020 and 2021**

WHEREAS, the Gloucester County Insurance Commission (hereinafter the "Commission") is duly constituted as a joint insurance fund and is subject to certain requirements of the Local Public Contracts Law; and

WHEREAS, there exists a need for the Commission to obtain certain professionals and other extraordinary and unspecifiable services;

WHEREAS, the Commissioners of said Commission resolve to award professional service agreements in accordance with a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et. seq.; and

WHEREAS, the Commission conducted a publicly advertised Request for Proposals (hereinafter "RFP") process, 19-001, for the position of Executive Director pursuant to New Jersey law and the County of Gloucester Request for Proposals Policy, as adopted by the Commission; and

NOW THEREFORE BE IT RESOLVED, by the Commission that the following appointment be made for the period January 1, 2019 through December 31, 2021.

PERMA Risk Management Services, ("PERMA") with a business address of 9 Campus Drive, Suite 216, Parsippany, New Jersey 07054 has been appointed to Executive Director with Joseph P. Hrubash, Vice President as the designated representative and the fee for services is as follows:

A fee for this engagement of up to three percent (3%) on the net annual budget of the Insurance Commission. The net annual budget is the total billed budget less amounts for insurance policies listed in the budget as XS JIF Ancillary Coverages. It is agreed that new members shall be charged a fee in proportion to the fee charged to current members of the Insurance Commission. Based upon the proposed 2019 budget for the Insurance Commission's current membership we agree to annual fee of \$147,884.

The service fee specified herein does not include expenses for services contracted or items purchased specifically for the Insurance Commission use, such as letterhead, telephone and postage for "general" mailing and other similar expenses, including off premise record storage. All such items shall be subject to reimbursement in accordance with policies established and modified from time to time by the Insurance Commission.

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BE IT FURTHER RESOLVED, the Commission is hereby authorized to execute contracts between the Commission and the service provider set forth in this resolution with terms and conditions as required by the Commission.

BE IT FURTHER RESOLVED, by the Commissioners of said GCIC that PERMA, acting as a “servicing organization” as defined in the GCIC’s Rules and Regulations, shall execute said contract prepared by the GCIC and supply any surety bond along with errors and omissions coverage if required by law or deemed necessary in the sole discretion of the Commission.

ADOPTED by THE GLOUCESTER COUNTY INSURANCE COMMISSION at a properly noticed meeting held on January 24, 2019.



TIMOTHY SHEEHAN, CHAIRMAN

ATTEST:



MICHAEL BURKE, VICE CHAIRMAN