

**RESOLUTION OF THE GLOUCESTER COUNTY INSURANCE COMMISSION APPOINTING
SUSAN SCHAEFER, RN, CCM AS FIELD NURSE CASE MANAGER**

WHEREAS, the Gloucester County Insurance Commission (hereinafter the "Commission") is duly constituted as a joint insurance fund and is subject to certain requirements of the Local Public Contracts Law; and

WHEREAS, in accordance with N.J.S.A. 40A:11-5 the Commission may award a contract that exceeds the amount of the bid threshold when the subject matter consists of professional services; and

WHEREAS, there exists a need by the Commission for professional services for a Field Nurse Case Manager who will be assigned certain workers' compensation claims by the workers' compensation claims adjuster when deemed necessary or when County Safety Staff requests such service to oversee and manage the entire medical care of the injured employee; and

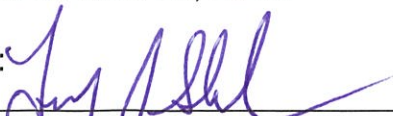
WHEREAS, Susan Schaefer, RN, CCM, c/o Susan Schaefer, LLC, 30 Victoria Square, Media, Pennsylvania 19063 has been serving the Commission as Field Nurse Case Manager and the Commission is satisfied with Ms. Schaefer's service, and Ms. Schaefer provides specialized service; and

WHEREAS, the Commission wishes to enter into a contract with Ms. Schaefer for Field Nurse Case Manager for a period of seven (7) months from May 3, 2018 to December 31, 2018, and that for Ms. Schaefer's specialized service Ms. Schaefer will receive \$85.00 per hour plus applicable mileage at the federal rate and other pass through charges, such as copying files, parking, tolls, etc.; and

WHEREAS, the Commission has caused to be printed once, in the official newspaper of the Commission, a brief notice stating the nature, duration, service and amount of the contract, and that the resolution and contract are on file and available for public inspection in the office of the Commission.

NOW, THEREFORE BE IT RESOLVED, by the Gloucester County Insurance Commission that the Commission and Susan Schaefer, LLC enter into a contract for services of Field Nurse Case Manager as outlined herein this Resolution.

ADOPTED by THE GLOUCESTER COUNTY INSURANCE COMMISSION at a properly noticed meeting held on June 28, 2018.

ADOPTED: 

TIMOTHY SHEEHAN, CHAIRMAN

ATTEST: 