

**GLOUCESTER COUNTY INSURANCE COMMISSION  
APPOINTING ASSETWORKS RISK MANAGEMENT INC. FOR PROPERTY APPRAISAL  
SERVICES**

**WHEREAS**, the Gloucester County Insurance Commission (hereinafter the "Commission") is duly constituted as a joint insurance fund and is subject to certain requirements of the Local Public Contracts Law; and

**WHEREAS**, the Commissioners of said Commission resolve to award professional service agreements in accordance with a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et. seq.; and

**WHEREAS**, the Commission conducted a publicly advertised Request for Proposals (hereinafter "RFP") issued on July 5, 2023 with a response due date of July 20, 2023 for a Property Appraiser pursuant to New Jersey law and the County of Gloucester Request for Proposals Policy, as adopted by the Commission; and

**NOW THEREFORE BE IT RESOLVED**, by the Commission that the following appointment be made for the period August 2, 2023 through December 31, 2025.

AssetWorks Risk Management Inc. with a business address of 400 Holiday Drive, Suite 200, Pittsburgh, PA with Melvin P. Ngayan as the designated representative has been appointed as the Property Appraiser with fees as outlined on the attached fee notice which was part of the response dated July 18, 2023.

**BE IT FURTHER RESOLVED**, the Commission is hereby authorized to execute contracts between the Commission and the service provider set forth in this resolution with terms and conditions as required by the Commission.

**BE IT FURTHER RESOLVED**, by the Commissioners of said GCIC that AssetWorks Risk Management Inc. acting as a "servicing organization" as defined in the GCIC's Rules and Regulations, shall execute said contract prepared by the GCIC and supply any surety bond along with errors and omissions coverage if required by law or deemed necessary in the sole discretion of the Commission.

**ADOPTED** by THE GLOUCESTER COUNTY INSURANCE COMMISSION at a properly noticed meeting held on August 2, 2023.

**ADOPTED:**

  
TIMOTHY SHEEHAN, CHAIRMAN

**ATTEST:**

  
SCOTT BURNS, ESQ., VICE CHAIRMAN