# GLOUCESTER COUNTY INSURANCE FUND COMMISSION REPORT ON AUDIT OF FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2011



### GLOUCESTER COUNTY INSURANCE FUND COMMISSION

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### INDEPENDENT AUDITORS' REPORT

Board of Commissioners Gloucester County Insurance Fund Commission 9 Campus Drive Suite 16 Parsippany, NJ 07054

We have audited the accompanying statements of net assets of the Gloucester County Insurance Fund Commission (the "Commission") as of December 31, 2011, and the related statements of revenues, expenses and changes in net assets and cash flows for the year then ended. These financial statements are the responsibility of the Commission's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control over financial reporting. Accordingly, we express no such opinion. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Gloucester County Insurance Fund Commission as of December 31, 2011 and the results of its operations and cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated October 25, 2012 on our consideration of the Commission's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing</u> Standards and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and other required supplementary information listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Gloucester County Insurance Fund Commission's basic financial statements taken as a whole. The information included in the Supplementary schedules listed in the table of contents is presented for purposes of additional analysis and are not a required part of the basic financial statements. The supplementary schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

Respectfully Submitted,

Bowman & Company LLP
Certified Public Accountants

9. Committee

& Consultants

Woodbury, New Jersey October 25, 2012



# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND COMPLIANCE AND OTHER MATTERS ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Commissioners Gloucester County Insurance Fund Commission 9 Campus Drive Suite 16 Parsippany, NJ 07054

We have audited the financial statements of the Gloucester County Insurance Fund Commission (the Commission") as of December 31, 2011, and have issued our report thereon dated October 25, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States, and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs of the State of New Jersey.

### Internal Control Over Financial Reporting

Management of the Fund is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the Fund's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Commission's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Commission's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Board of Commissioners Gloucester County Insurance Fund Commission

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Gloucester County Insurance Fund Commission's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations and contracts, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards, and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

This report is intended solely for the information and use of the Commissioners and management of the Gloucester County Insurance Fund Commission and for filing with the Division of Local Government Services, Department of Community Affairs, State of New Jersey and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully Submitted,

Conpany LLP

Bowman & Company LLP Certified Public Accountants

& Consultants

Woodbury, New Jersey October 25, 2012

### GLOUCESTER COUNTY INSURANCE FUND COMMISSION

### **Management's Discussion and Analysis**

This section of the annual financial report of the Commission presents a discussion and analysis of the financial performance of the Commission for the year ended December 31, 2011. Please read it in conjunction with the basic financial statements that follow this section.

### **Overview of Basic Financial Statements**

The Commission's basic financial statements are prepared on the basis of accounting principles generally accepted in the United States of America for governmental entities and insurance enterprises where applicable. The primary purpose of the Commission is to provide property and casualty insurance coverage and medical and other health insurance coverages for Gloucester County Proper and its' inter-agencies that are members of the Commission. The Commission maintains separate enterprise funds by incurred years and line of coverage. The basic financial statements are presented on an accrual basis of accounting. The three basic financial statements presented are as follows:

Statement of Net Assets – This statement presents information reflecting the Fund's assets, liabilities, and net assets. Net assets represent the amount of total assets less total liabilities.

Statement of Revenues, Expenses, and Changes in Net Assets – This statement reflects the Fund's operating revenues and expenses, as well as non-operating items during the reporting period. The change in net assets for an enterprise fund is similar to net profit or loss for any other insurance company.

Statement of Cash Flows – The statement of cash flows is presented on the direct method of reporting, which reflects cash flows from operating and investing activities. Cash collections and payments are reflected in this statement to arrive at the net increase or decrease in cash for the fiscal year.

### **Financial Highlights**

The following tables summarize the Net Assets and results of operations for the Commission as of December 31, 2011 and for the period January 1, 2011 to December 31, 2011.

<u>1</u> 2	2/31/2011
\$	4,739,872
	343,392
	622,301
	5,705,565
	4,668,597
	218,406
	4,887,003
\$	818,562

Summary of Statement of Revenue, Expenditures, and Changes in Net Assets	
	12/31/2011
Operating Revenue:	
Regular Contributions and Other Income	\$ 42,586,916
Operating Expenses:	
Provision for Claims and claims Expense	36,757,141
Premium for Property and Casualty Excess Insurance Expense	2,307,853
Stop Loss Health Coverage Fees	1,848,318
Administrative and Operating Expenses	3,044,937
Total Operating Expenses	43,958,249
Operating Loss	(1,371,333)
Non-Operating Revenue:	
Investment Income	5,856
Change in Investment in Joint Venture	269,824
Change In Net Assets	\$ (1,095,653)

### **Financial Highlights Continued**

On March 1, 2010, the Gloucester County Board of Chosen Freeholders adopted a resolution which authorized the establishment of the Gloucester County Insurance Fund Commission. The Commission was established under N.J.S.A. 40A:10-6 which authorizes a governing body of any local unit to establish an Insurance Commission for the purposes provided by law. This was based on the County's determination that cost savings and efficiencies can be achieved if the County Proper and it's inter-agencies share the cost of insurance, claim management and services, a safety and loss control program and consolidation of insurance policies.

The Gloucester County Insurance Fund Commission's total assets at the end of the second year of operations were \$5,705,565, and total liabilities were \$4,887,003 resulting in unrestricted net assets of \$818,562. The Investment in Joint Ventures represents the Commission's share of net assets in the New Jersey Counties Excess Joint Insurance Fund.

Insurance premiums represent the assessment paid to the New Jersey Counties Excess Joint Insurance Fund were \$2,307,853. That Fund is a cost sharing excess fund that assumes risk on behalf of the Commission and the other members of that Fund, the Camden County Insurance Fund Commission and the Union County Insurance Fund Commission.

In 2011, investment income was \$5,856 due to the low interest rate environment which limited the ability of the Fund to earn investment income during this reporting period.

### **Economic Conditions**

The future financial position of the Commission will be impacted by trends in medical costs which affect workers compensation costs. The Commission will attempt to offset these trends by reducing accident frequency and severity, and by streamlining claims processing and management.

Effective May 1, 2012 the Commission no longer provides medical and prescription coverages to four of it's six members and, effective July 1, 2012 the Commission no longer offers these coverages to any member.

The Commission continues to offer dental coverage to electing members.

### **Contacting the Fund's Management**

This financial report is designed to provide the Gloucester County Insurance Fund Commission members and the Division of Local Government Services, Department of Community Affairs of the State of New Jersey with a general overview of the Commission's finances and to demonstrate the Commission's accountability for the public funds it receives. If you have any questions about this report or need additional financial information, contact the Executive Director of the Gloucester County Insurance Fund Commission office located at 9 Campus Drive, Suite 16, Parsippany, New Jersey 07054 or by phone at (201) 881-7632.

# GLOUCESTER COUNTY INSURANCE FUND COMMISSION STATEMENT OF NET ASSETS AS OF DECEMBER 31, 2011

		2011		
			<u> </u>	Property &
	<u>Total</u>	<u>Health</u>		<u>Casualty</u>
<u>ASSETS</u>				
Cash and Cash Equivalents	\$ 4,739,872	\$ 2,019,699	\$	2,720,173
Contributions Receivable	131,862	120,814		11,048
Reimbursements Receivable	490,438	437,904		52,534
Investment in Joint Venture	 343,393			343,393
	 5,705,565	2,578,417		3,127,148
LIABILITIES AND RESERVES				
Liabilities:				
Accrued Administrative Expenses	18,891			18,891
Accrued Property and Casualty Excess Insurance	10,017			10,017
Accrued State Surcharge	189,498	189,498		
Total Liabilities	218,406	189,498		28,908
Claims Reserves:				
Case Reserves	1,448,706			1,448,706
IBNR Reserves	3,219,891	2,156,916		1,062,975
Total Reserves	 4,668,597	2,156,916		2,511,681
Total Liabilities and Reserves	 4,887,003	2,346,414		2,540,589
NET ASSETS				
Unrestricted	\$ 818,562	\$ 232,003	\$	586,559

The accompanying Notes to Financial Statements are an integral part of this statement.

# GLOUCESTER COUNTY INSURANCE FUND COMMISSION STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS FOR THE YEAR ENDED DECEMBER 31, 2011

		2011	
	<u>Total</u>	<u>Health</u>	Property & Casualty
Operating Revenue: Regular Contributions Other Income	\$ 42,586,455 461	\$ 37,129,113 461	\$ 5,457,342
Total Operating Revenue	42,586,916	37,129,574	5,457,342
Operating Expenses: Provision for Claims and Claims Adjustment Expenses Premium for Property and Casualty Excess Insurance Stop Loss Health Coverage Fees	36,757,141 2,307,853 1,848,318	34,359,851 1,848,318	2,397,290 2,307,853
Administrative Expenses: Actuary Attorney Auditor	7,500 7,333 16,293		7,500 7,333 16,293
Claims Administrators Fund Administrator	1,458,229 1,070,029	1,383,229 941,388	75,000 128,641
Miscellaneous Expenses Risk Management Consultants State Retiree Surcharge	5,565 255,840 167,988	738 167,988	4,827 255,840
Underwriting Manager	56,160	107,900	56,160
Total Operating Expenses	43,958,249	38,701,512	5,256,737
Operating Income (Loss)	(1,371,333)	(1,571,938)	200,605
Non-Operating Revenue: Change in Investment in Joint Venture Investment Income	269,824 5,856	3,116	269,824 2,740
Total Non-Operating Revenue	275,680	3,116	272,564
Net Income (Loss)	(1,095,653)	(1,568,822)	473,169
Net Assets - Beginning of Year	1,914,215	1,800,825	113,390
Distributions to Members		-	
Net Assets - End of Year	\$ 818,562	\$ 232,003	\$ 586,559

The accompanying Notes to Financial Statements are an integral part of this statement.

## GLOUCESTER COUNTY INSURANCE FUND COMMISSION STATEMENTS OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 2011

		2011		
<u>Total</u>		<u>Health</u>		Property & Casualty
\$ 42,590,210 461	\$	37,131,881 461	\$	5,458,329
(35,897,057)		(34,346,417)		(1,550,640) (2,297,836)
		(1 848 318)		(2,297,030)
 (2,867,306)		(2,325,355)		(541,951)
(319,846)		(1,387,748)		1,067,902
5,856		3,116		2,740
(313,990)		(1,384,632)		1,070,642
 5,053,862		3,404,331		1,649,531
\$ 4,739,872	\$	2,019,699	\$	2,720,173
\$ (1,371,333)	\$	(1,571,938)	\$	200,605
3,755		2,768		987
(490,438)		(437,904)		(52,534)
				9,643
		407.000		(1,000)
		167,988		40.047
		451.338		10,017 900,184
\$ (319,846)	\$	(1,387,748)	\$	1,067,902
\$ 269,824	\$	<u>-</u>	\$	269,824
\$	\$ 42,590,210 461 (35,897,057) (2,297,836) (1,848,318) (2,867,306) (319,846) 5,856 (313,990) 5,053,862 \$ 4,739,872 \$ (1,371,333) 3,755 (490,438) 9,643 (1,000) 167,988 10,017 1,351,522 \$ (319,846)	\$ 42,590,210 \$ 461 (35,897,057) (2,297,836) (1,848,318) (2,867,306)  (319,846)  5,856  (313,990)  5,053,862  \$ 4,739,872 \$  \$ (1,371,333) \$  3,755 (490,438) 9,643 (1,000) 167,988 10,017 1,351,522  \$ (319,846) \$	Total       Health         \$ 42,590,210	Total Health  \$ 42,590,210 \$ 37,131,881 \$ 461

The accompanying Notes to Financial Statements are an integral part of this statement.

### GLOUCESTER COUNTY INSURANCE FUND COMMISSION NOTES TO FINANCIAL STATEMENTS

### Note 1: ORGANIZATION AND DESCRIPTION OF THE COMMISSION

Effective March 1, 2010 the Gloucester County Insurance Fund Commission (the "Commission") was formed in accordance with P.L. 1992, C.51, entitled "An Act Concerning Insurance Funds for Local Units of Government", and supplementing Chapter 10 of Title 40A:10-6. The Commission is operated in accordance with regulations of the Division of Local Government Services of the Department of Community and Urban Affairs for the purpose of securing significant savings in insurance cost as well as providing stability in coverage.

The Board of Commissioners of the Commission may approve subsequent membership by a majority vote of the commissioners or may terminate any member by a majority vote, after proper notice has been given. Early terminations require prior approval by the Commissioners.

During 2011, members of the Commission included the Gloucester County, Gloucester County College, Gloucester County Improvement Authority, Gloucester County Utility Authority, Gloucester County Library, Gloucester County Division of Social Services for property casualty and health insurance coverages, Gloucester County Special Services School District, and Gloucester County Vocational Technical Schools were health insurance members only.

All members' property and casualty assessments, including a reserve for contingencies, are based on annual actuarial assumptions determined by the Commission's Actuary and on monthly and quarterly adjustments determined by the Commission's Actuary and Program Manager based on actual loss experience.

All members' health coverage contributions are assessed monthly based on the members' census data, including a pro rata amount of the current estimates of projected losses, administrative expenses and the cost of stop loss insurance. The Commissioner of Insurance may order additional assessments to supplement the Fund's claim, loss retention or administrative accounts to assure the payment of the Fund's obligations.

The Commission offers the following property and casualty coverage's to its members:

Workers' Compensation including Employers' Liability. General Liability other than motor vehicles. Property damage other than motor vehicles. Automobile Liability and damage.

The Commission offers the following health coverages to its members:

Medical Dental Prescription

Through membership in the New Jersey Counties Excess Joint Insurance Fund, the Commission offers the following ancillary insurance coverage to its members:

Public Officials Liability/School Board Legal/Employment Practices Liability Crime Pollution Liability Medical Professional Liability Employed Lawyers Liability

### GLOUCESTER COUNTY INSURANCE FUND COMMISSION NOTES TO FINANCIAL STATEMENTS

### Note 1: ORGANIZATION AND DESCRIPTION OF THE FUND (CONT'D)

The Commission provides coverage on a self-insured basis and secures excess insurance in a form and an amount from an insurance company acceptable to the Commissioner of Insurance.

### PROPERTY AND CASUALTY INSURANCE

The limits of Commission liability per occurrence for property and casualty coverages net of member entity deductibles for 2011 were as follows:

Property	\$100,000
Auto	\$250,000
General Liability	\$250,000
Workers Compensation	\$250,000

Coverage in excess of the Commission's retention limits is provided through the Commission's membership in the New Jersey Counties Excess Joint Insurance Fund (the "CEL")

### **HEALTH INSURANCE**

The limits of liability under the various health coverages for 2011 were as follows:

<u>Limits</u> <u>Description</u>

I. Fund's Self-Insured Retained Limit of Liability

A. \$200,000 Specific limit - applies per enrolled participant per

reinsurance policy year.

B. \$23,361,258 Aggregate limit of liability (Attachment is based on the

aggregate factors multiplied by the Participant Census)

II. Excess Insurers' Limit of Liability

A. No \$ Limit Reimbursement in excess of the Fund's specific S.I.R.

B. \$1,000,000 Reimbursement in excess of the Fund's aggregate S.I.R.

### Health Insurance Coverage Notes:

- 1. "Health Insurance" means health insurance as defined pursuant to NJSA 17B:17-4 or service benefits as provided by health service corporations, hospital service corporations or medical service corporations authorized to do business in the state.
- 2. "Incurred Claims" means claims, which occur during a Fund year, including claims paid during a later period. The exact definition of "Incurred Claims" or any similar term is the definition used in the excess insurance policy purchased by the Fund.

### GLOUCESTER COUNTY INSURANCE FUND COMMISSION NOTES TO FINANCIAL STATEMENTS

### Note 1: ORGANIZATION AND DESCRIPTION OF THE FUND (CONT'D)

<u>Health Insurance Coverage Notes (Cont'd)</u>:

- 3. The Fund's reinsurance agreement for the year 2011 was with Aetna Life Insurance Company. The agreement is on a 12/12 month exposure period covering claims incurred during the twelve month policy period February 1, 2011 to January 31, 2012.
- 4. Open enrollment for participating employees is offered at December 1<sup>st</sup>.
- 5. Medical coverage consists of each participating member's individual medical benefits plan.
- 6. Medicare provides secondary coverage for eligible active employees and primary coverage for eligible Medicare participants.

### **Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The following is a summary of the more significant policies followed by the Gloucester County Insurance Fund Commission (the "Commission") in the preparation of the accompanying financial statements:

### **Reporting Entity**

The Commission has determined that there were no additional entities required to be included in the reporting entity under the criteria described in accordance with Governmental Accounting Standards Board ("GASB") Statement No. 14. In addition, the Commission is not includable in any other reporting entity on the basis of such criteria.

### **Basis of Presentation, Fund Accounting**

The financial statements of the Commission have been prepared in accordance with generally accepted accounting principles applicable to enterprise funds of State and Local Governments on a going concern basis. The focus of enterprise funds is the measurement of economic resources, that is, the determination of net income, financial position and cash flows.

Enterprise Funds are used to account for activities that are operated in a manner similar to private business enterprises.

### **Basis of Accounting**

Enterprise Funds use the accrual basis of accounting. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred. The Commission uses the accrual basis of accounting, whereby income is recorded as earned and expenses are recognized as incurred, except as stated below.

### GLOUCESTER COUNTY INSURANCE FUND COMMISSION NOTES TO FINANCIAL STATEMENTS

### Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

### **Governmental Accounting Standards Board - Statement No. 20**

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989 generally are followed to the extent that those standards do not conflict with or contradict guidance of Governmental Accounting Board Standards (GASB). Entities following government accounting standards also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The Commission has elected not to follow subsequent private-sector guidance.

### Cash, Cash Equivalents and Investments

Cash and cash equivalents include petty cash, change funds and cash in banks and all highly liquid investments with a maturity of three months or less at the time of purchase and are stated at cost plus accrued interest. Such is the definition of cash and cash equivalents used in the statement of cash flows. U.S. treasury and agency obligations and certificates of deposit with maturities of one year or less when purchased are stated at cost. All other investments are stated at fair value.

New Jersey governments are limited as to the types of investments and types of financial institutions they may invest in. N.J.S.A. 40A:5-15.1 provides a list of permissible investments that may be purchased by New Jersey governments.

Additionally, the Fund has adopted a cash management plan which requires it to deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act. The Act was enacted in 1970 to protect Governmental Units from a loss of funds on deposit with a failed banking institution in New Jersey. In lieu of designating a depository, the cash management plan may provide that the local unit make deposits with the State of New Jersey Cash Management Fund.

N.J.S.A. 17:9-41 et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Act. Public depositories include State or federally chartered banks, savings banks or associations located in the State of New Jersey or state or federally chartered banks, savings banks or associations located in another state with a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of Governmental Units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the full amount of their deposits to the Governmental Units.

### **Property and Casualty Assessments**

Annual assessments are based on loss funds as determined by the Commission's actuary and are received in three installments. Total contributions are recognized as earned revenue evenly over the fiscal contract period or period of risk, if different. All past due contributions bear interest at the rate established annually by the Executive Committee. The established interest rate for 2011 was 10% per annum from the due date for any delinquent contributions.

### GLOUCESTER COUNTY INSURANCE FUND COMMISSION NOTES TO FINANCIAL STATEMENTS

### Note 2: <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)</u>

### **Health Coverage Assessments**

Members are assessed monthly contributions based on a pro rata amount of the current estimates of projected losses, administrative expenses and the cost of stop loss insurance.

### **Supplemental Assessments**

The Executive Committee shall by majority vote levy upon the participating county agencies additional assessments wherever needed to supplement the Commission's claim, loss retention or administrative accounts, after consideration of anticipated investment income, to assure the payment of the Commission's obligations. Supplemental contributions to cover a deficit are recognized as revenue upon approval whether or not actually received.

### **Interest Income Allocation**

Interest income was allocated based on the ratio of monthly average invested cash balances by line of coverage to the total amount invested applied to interest income credited for the month.

### **Unpaid Claims Liabilities – Property and Casualty**

The Commission establishes property and casualty claims liabilities based on estimates of the ultimate cost of claims (including future claim adjustment expenses) that have been reported but not settled, and of claims that have been incurred but not reported. The length of time for which such costs must be estimated varies depending on the coverage involved. Because actual claims costs depend on such complex factors as inflation, changes in doctrines of legal liability, and damage awards, the process used in computing claims liabilities does not necessarily result in an exact amount, particularly for coverages such as general liability. Claims liabilities are recomputed periodically using a variety of actuarial and statistical techniques to produce current estimates that reflect recent settlements, claim frequency and other economic and social factors. A provision for inflation in the calculation of estimated future claims costs is implicit in the calculation because reliance is placed both on actual historical data that reflect past inflation and on other factors that are considered to be appropriate modifiers of past experience. Adjustments to claims liabilities are reflected in reserves and cumulative expenses in the periods being reported upon.

### A. Reported Claims Case Reserves

Case reserves include estimated unpaid claims cost for both future payments of losses and related allocated claim adjustment expenses as reported by the service agent, Inservco, Inc.

### B. Claims Incurred But Not Reported (IBNR) Reserve

In order to recognize claims incurred but not reported, a reserve is calculated by the Commission's actuary, The Actuarial Advantage Inc.

Case and IBNR Reserves represent the estimated liability on expected future development on claims already reported to the Commission plus claims incurred but not yet reported and unknown loss events that are expected to become claims. The liabilities for claims and related adjustment expenses are evaluated using Commission and industry data, case basis evaluations and other statistical analyses, and represent estimates of the ultimate net cost of all losses incurred through December 31, 2011. These liabilities are subject to variability between estimated ultimate losses determined as described and the actual experience as it emerges, including the

### impact of future changes in claim severity and frequency and other factors.

### GLOUCESTER COUNTY INSURANCE FUND COMMISSION NOTES TO FINANCIAL STATEMENTS

### Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

### <u>Unpaid Claims Liabilities – Health Coverage</u>

In order to recognize unpaid health coverage losses, a reserve was calculated by the Commission's administrator as of December 31, 2011. Liabilities for unpaid losses represent the estimated liability on claims reported to the Commission plus reserves for claims incurred but not yet reported. The liabilities for claims are evaluated using Commission and industry data, case basis evaluations and other statistical analyses, and represent estimates of the ultimate net cost of all losses incurred through December 31, 2011. These liabilities are subject to variability between estimated ultimate losses determined as described and the actual experience as it emerges, including the impact of future changes in claim severity and frequency and other factors.

Management believes that the liabilities for unpaid claims above are adequate. The estimates are reviewed periodically and as adjustments to these liabilities become necessary, such adjustments are reflected in cumulative operations.

### **Excess Coverage – Property and Casualty**

Coverage in excess of the Commission's property and casualty self insured retention limits is provided through the Commission's membership in the New Jersey Counties Excess Joint Insurance Fund as described in Note 7.

### Subrogation – Property and Casualty

Subrogation and all other recoverable claim amounts, excluding excess insurance, are recognized upon receipt of cash only.

### **Stop Loss Insurance – Health Coverage**

The Commission seeks to limit its exposure to loss on any single insured and to recover a portion of benefits paid by maintaining stop loss insurance coverage with Aetna Insurance Company.

Health coverage losses ceded for 2011 amounted to \$0.

### **Refunds**

As per Article VIII of the Commission's Rules and Regulations, any monies for a Fund year in excess of the amount necessary to Commission all obligations for that fiscal year as certified by an actuary may be declared to be refundable by the Commission. A refund for any fiscal year shall be paid only in proportion to the member's participation in the Commission for such year. Payment of a refund shall not be contingent on the member's continued membership in the Commission. The Commission may apply a refund to any arrearage owed by the member to the Commission. Otherwise, at the option of the member, the refund may be retained by the Commission and applied towards the member's next annual contribution.

### GLOUCESTER COUNTY INSURANCE FUND COMMISSION NOTES TO FINANCIAL STATEMENTS

### Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

### **Administrative Expenses**

Administrative expenses are comprised mainly of compensation for services rendered by servicing organizations submitted and approved by a majority of the Commissioners/Executive Committee. In instances where invoices have not been submitted for specific periods, the maximum allowable contract amount has been accrued.

### **Income Taxes**

The Commission is exempt from income taxes under Section 115 of the Internal Revenue Code.

### **Note 3: CASH AND CASH EQUIVALENTS**

### **Custodial Credit Risk**

Custodial credit risk is the risk that, in the event of a bank failure, the Fund's deposits might not be recovered. Although the Fund does not have a formal policy regarding custodial credit risk, N.J.S.A. 17:9-41 et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). Under the Act, the first \$250,000 of governmental deposits in each insured depository is protected by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the Authority in excess of FDIC insured amounts are protected by GUDPA.

Of the Commission's bank balance of \$4,801,767 as of December 31, 2011, \$250,000 was insured while \$4,551,767 was collateralized under GUDPA.

### Note 4: <u>INVESTMENT IN JOINT VENTURE</u>

As discussed in Note 7, the Commission is a member of the New Jersey Counties Excess Joint Insurance Fund (the "CEL"). The CEL is carrying the individual fund year surplus as unrestricted net assets on the Statement of Net Assets. The allocations of those funds attributed to the CEL's individual members are based on the member's percentage of assessments. The Commission's allocated share of surplus for the year ended December 31, 2011 was \$343,393.

### GLOUCESTER COUNTY INSURANCE FUND COMMISSION NOTES TO FINANCIAL STATEMENTS

### **Note 5: CHANGES IN UNPAID CLAIMS LIABILITIES**

As discussed in Note 2, the Commission establishes a liability for both reported and unreported insured events, which includes estimates of future payments of losses and related allocated claim adjustment expenses.

The following represents changes in those aggregate undiscounted reported and unreported liabilities for the Commission during the initial period ended December 31, 2011 or all open Fund years net of excess insurance recoveries:

	<u>Total</u>	Medical	Property & <u>Casualty</u>
Claim Reserves - Beginning of Year	\$ 3,317,075	\$ 1,705,578	\$ 1,611,497
Incurred claims and claims adjustment expenses:  Provision for insured events of current fund year Changes in provision for insured events of	37,120,116	34,453,106	2,667,010
prior fund years	(362,975)	(93,255)	(269,720)
Total incurred claims and claims adjustment expenses all Fund years	40,074,216	36,065,429	4,008,787
Payments:			
Claims and claims adjustment expenses:			
Attributable to insured events of current fund year	33,234,544	32,296,190	938,354
Attributable to insured events of prior fund years	2,171,075	1,612,323	558,752
Total payments all Fund years	35,405,619	33,908,513	1,497,106
Claim Reserves - End of Year	\$ 4,668,597	\$ 2,156,916	\$ 2,511,681

### Note 6: STATE HEALTH BENEFITS PROGRAM SURCHARGE

Chapter 8, Public Law 1993, provides for insurers of school districts that do not participate in the State Health Benefits Program (SHBP) to pay an annual surcharge to the program. The surcharge is determined by the State Treasurer and is based on a percentage of the total claims paid for the coverage of employees of the nonparticipating school districts. The surcharge is to compensate the SHBP for the excess cost of the health coverage of the school district's eligible retirees (25 or more years of credited service in a State-administered pension fund, or retired on disability with fewer years of service), who are covered in the SHBP.

As of December 31, 2011, the Commission has accrued an \$189,498 surcharge liability.

### GLOUCESTER COUNTY INSURANCE FUND COMMISSION NOTES TO FINANCIAL STATEMENTS

### **Note 7: MEMBERSHIP IN JOINT INSURANCE FUNDS**

### **New Jersey Counties Excess Joint Insurance Fund**

Effective March 1, 2010 the Commission became a member of the New Jersey Counties Excess Joint Insurance Fund (the "CEL"). The CEL is a risk-sharing public entity risk pool that is a self-administered group of county insurance fund commissions established for the purpose of providing excess insurance coverage to participating property and casualty members. Each member appoints an official to represent their respective insurance fund commission for the purpose of creating a governing body from which officers for the CEL are elected.

As a member of the CEL, the Commission could be subject to supplemental assessments in the event of deficiencies. If the assets of the CEL were to be exhausted, members would become jointly and severally liable for the CEL's liabilities.

The CEL can declare and distribute dividends to members upon approval of the State of New Jersey Department of Insurance. These distributions are divided among the members in the same ratio as their individual assessment relates to the total assessment of the membership for that fund year.

### **Selected Financial Information**

Selected, summarized financial information for the New Jersey Counties Excess Joint Insurance Fund as of December 31, 2011 is as follows:

Total Assets	<u>\$ 3,681,401</u>
Total Liabilities	\$ 2,610,031
Net Assets	\$ 1,071,370
Total Revenues	\$ 7,999,779
Total Expenses	<u>\$ 7,130,737</u>
Net Income Surplus Returned	\$ 869,042 \$

Financial statements for the New Jersey Counties Excess Joint Insurance Fund are available at the office of the Fund's Executive Director:

PERMA 9 Campus Drive, Suite 16 Parsippany, NJ 07054 201-881-7632

### Note 8: <u>SUBSEQUENT EVENT</u>

Effective May 1, 2012 the Commission no longer provides medical and prescription coverages to four of it's six members and, effective July 1, 2012 the Commission no longer offers these coverages to any member.

The Commission continues to offer dental coverage to electing members.

# GLOUCESTER COUNTY INSURANCE FUND COMMISSION REQUIRED SUPPLEMENTARY INFORMATION AS OF DECEMBER 31, 2011

# GLOUCESTER COUNTY INSURANCE FUND COMMISSION RECONCILIATION OF PROPERTY AND CASUALTY CLAIMS LIABILITIES BY FUND FOR THE VEAR ENDED DECEMBED 34, 2014

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	Pro	Property	General <u>Liability</u>		<u>Automobile</u>	Workers' Compensation	Total
Total unpaid claims and claim adjustment expenses - Beginning of Year	↔	18,878 \$		530,580 \$	38,366 \$	1,023,673 \$	1,611,497
Incurred claims and claims adjustment expenses: Provision for insured events of current fund year Changes in provision for insured events of prior fund years		224,808 23,686	57.	571,128 (215,169)	51,482 (12,675)	1,819,592 (65,562)	2,667,010 (269,720)
Total incurred claims and claims adjustment expenses all Fund years		267,372	886	886,539	77,173	2,777,703	4,008,787
Payments: Claims and claims adjustment expenses: Attributable to insured events of current fund year Attributable to insured events of prior fund years		211,657 42,564	0, 4	9,314 14,109	10,358 2,769	707,025 499,310	938,354 558,752
Total payments all Fund years		254,221	23	23,423	13,127	1,206,335	1,497,106
Total unpaid claims and claim adjustment expenses - End of Year	↔	13,151 \$		863,116 \$	64,046 \$	1,571,368 \$	2,511,681

# GLOUCESTER COUNTY INSURANCE FUND COMMISSION RECONCILIATION OF HEALTH CLAIMS LIABILITIES BY FUND FOR THE YEAR ENDED DECEMBER 31, 2011

	<u>Health</u>	Prescription	<u>Dental</u>	<u>Total</u>
Total unpaid claims and claim adjustment expenses - Beginning of Year	\$ 1,345,000 \$	\$ 342,109 \$	18,469 \$	1,705,578
Incurred claims and claims adjustment expenses: Provision for insured events of current fund year Changes in provision for insured events of prior fund years	24,410,785 (76,144)	9,420,843	621,478 (17,111)	34,453,106 (93,255)
Total incurred claims and claims adjustment expenses all Fund years	25,679,641	9,762,952	622,836	36,065,429
Payments: Claims and claims adjustment expenses (Net of Recoveries): Attributable to insured events of current fund year Attributable to insured events of prior fund years	22,550,785 1,268,856	9,165,843 342,109	579,562 1,358	32,296,190 1,612,323
Total payments all Fund years	23,819,641	9,507,952	580,920	33,908,513
Total unpaid claims and claim adjustment expenses - End of Year	\$ 1,860,000 \$	\$ 255,000 \$	41,916 \$	2,156,916

# GLOUCESTER COUNTY INSURANCE FUND COMMISSION TWO-YEAR PROPERTY AND CASUALTY CLAIMS DEVELOPMENT INFORMATION AS OF DECEMBER 31, 2011

	<u>2010</u>	<u>2011</u>
Net Earned Required Contribution and Investment Revenue:		
Earned	\$ 4,214,298	\$ 5,458,537
Ceded	1,583,834	2,307,853
	2,630,464	3,150,684
Unallocated Expenses	478,408	541,793
Estimated Claims and Expenses, End of Policy Year:		
Incurred Ceded	2,120,491	2,667,010
Net Incurred	 2,120,491	2,667,010
Paid (Cumulative) as of:		
End of Policy Year	508,994	938,354
One Year Later	1,067,746	
Reestimated Incurred Claims and Expenses:		
End of Policy Year	2,120,491	2,667,010
One Year Later	1,850,771	
Change in Estimated		
Incurred Claims and Expenses from End of Policy Year	\$ (269,720)	\$ 

# GLOUCESTER COUNTY INSURANCE FUND COMMISSION SUPPLEMENTARY INFORMATION AS OF DECEMBER 31, 2011

GLOUCESTER COUNTY INSURANCE FUND COMMISSION
STATEMENT OF FUND YEAR 2011 PROPERTY AND CASUALTY ACCOUNTS OPERATING RESULTS ANALYSIS
FOR THE PERIOD JANUARY 1, 2011 TO DECEMBER 31, 2011

Coverages and Other Accounts

		ΔI	Property	General <u>Liability</u>	Automobile	Workers' Compensation	s' tion	CEL	Expense & Contingency		<u>Total</u>
	Underwriting Income: Regular Contributions	↔	234,258 \$	969,800	\$ 68,650	\$ 1,260,640	,640 \$	2,307,853	\$ 616,141	<del>∨</del>	5,457,342
	Incurred Liabilities: Claims Expenses		224,808	571,128	51,482	1,819,592	,592	2,307,853	541,793		2,667,010 2,849,646
-25	Total Liabilities		224,808	571,128	51,482	1,819,592	,592	2,307,853	541,793		5,516,656
5-	Underwriting Surplus (Deficit)		9,450	398,672	17,168		(558,952)	1	74,348		(59,314)
	Adjustments: Investment Income Permanent Transfers		43	532	34		485	7	06		1,195
	Total Adjustments		43	532	34		485	7	06		1,195
	Gross Statutory Surplus (Deficit)		9,493	399,204	17,202		(558,467)	<del></del>	74,438		(58,119)
	Net Assets (Deficit) Before Unallocated Investment	↔	9,493 \$	399,204	\$ 17,202	\$ (558	(558,467) \$	7	\$ 74,438	<del>છ</del> ∥	(58,119)
	Investment in Joint Venture										181,012
	Net Assets									ઝ	122,893

GLOUCESTER COUNTY INSURANCE FUND COMMISSION
STATEMENT OF FUND YEAR 2010 PROPERTY AND CASUALTY ACCOUNTS OPERATING RESULTS ANALYSIS FOR THE PERIOD MARCH 1, 2010 (DATE OF INCEPTION) TO DECEMBER 31, 2011

# Coverages and Other Accounts

		<u>□</u>	Property	General <u>Liability</u>	Automobile	Wol	Workers' Compensation	CEL	Expense & Contingency	% % <u>NCV</u>	<u>Total</u>
	Underwriting Income: Regular Contributions	↔	183,654 \$	813,038 \$	\$ 57,553	&	1,044,196 \$	1,596,572	\$ 516,041	041 \$	4,211,054
	Incurred Liabilities: Claims Expenses		83,686	317,363	32,501	_	1,417,221	1,583,834	478,408	408	1,850,771 2,062,242
0.0	Total Liabilities		83,686	317,363	32,501	~	1,417,221	1,583,834	478,408	408	3,913,013
	Underwriting Surplus (Deficit)		896'66	495,675	25,052		(373,025)	12,738	37,	37,633	298,041
	Adjustments: Investment Income Permanent Transfers		314	1,542	81		963	135		209	3,244
	Total Adjustments		314	1,542	8		963	135		209	3,244
	Gross Statutory Surplus (Deficit)		100,282	497,217	25,133		(372,062)	12,873	37,	37,842	301,285
	Net Assets (Deficit) Before Unallocated Investment	↔	100,282 \$	497,217	\$ 25,133	↔	(372,062) \$	12,873	\$ 37,	37,842 \$	301,285
	Investment in Joint Venture										162,381
	Net Assets									₩	463,666

# GLOUCESTER COUNTY INSURANCE FUND COMMISSION STATEMENT OF FUND YEAR 2011 PROPERTY AND CASUALTY CLAIMS ACCOUNTS ANALYSIS FOR THE PERIOD JANUARY 1, 2011 TO DECEMBER 31, 2011

### Coverages

	<u>Property</u>	General <u>Liability</u>	<u> </u>	<u>Automobile</u>	Co	Workers' ompensation	<u>Total</u>
Paid Claims (Net of Recoveries) Case Reserves Reserve Discount IBNR Reserves	\$ 211,657 36,500 (192) (23,157)	\$ 9,314 58,863 (53,872) 556,823	\$	10,358 6,000 (3,518) 38,642	\$	707,025 895,817 (80,407) 297,157	\$ 938,354 997,180 (137,989) 869,465
Subtotal	224,808	571,128		51,482		1,819,592	2,667,010
Excess Insurance Received Recoverable							- -
Subtotal		_				_	
Limited Incurred Claims	\$ 224,808	\$ 571,128	\$	51,482	\$	1,819,592	\$ 2,667,010
Number of Claims	32	56		12		144	244
Average Cost Per Claim	\$ 7,025	\$ 10,199	\$	4,290	\$	12,636	\$ 10,930

# GLOUCESTER COUNTY INSURANCE FUND COMMISSION STATEMENT OF FUND YEAR 2010 PROPERTY AND CASUALTY CLAIMS ACCOUNTS ANALYSIS FOR THE PERIOD MARCH 1, 2010 (DATE OF INCEPTION) TO DECEMBER 31, 2011

### Coverages

	<u>Property</u>	General <u>Liability</u>	<u> </u>	<u>Automobile</u>	<u>Cc</u>	Workers' empensation	<u>Total</u>
Paid Claims (Net of Recoveries) Case Reserves Reserve Discount IBNR Reserves	\$ 83,686	\$ 16,061 247,866 (21,637) 75,073	\$	9,579 2,500 (1,499) 21,921	\$	958,420 395,074 (32,789) 96,516	\$ 1,067,746 645,440 (55,925) 193,510
Subtotal	83,686	317,363		32,501		1,417,221	1,850,771
Excess Insurance Received Recoverable							- -
Subtotal							
Limited Incurred Claims	\$ 83,686	\$ 317,363	\$	32,501	\$	1,417,221	\$ 1,850,771
Number of Claims	33	69		16		134	252
Average Cost Per Claim	\$ 2,536	\$ 4,599	\$	2,031	\$	10,576	\$ 7,344

STATEMENT OF 2011 HEALTH ACCOUNTS OPERATING RESULTS FOR THE PERIOD JANUARY 1, 2011 TO DECEMBER 31, 2011

		↔		
Administrative		627,977 \$ 1,848,318 \$ 2,324,618 461		2,325,079
Reinsurance Administrative		1,848,318		627,983 1,848,318 2,325,079
<u>Dental</u>		627,977	9	627,983
Prescription		\$ 21,501,235 \$ 10,826,965 \$	89	21,501,574 10,827,054
<u>Medical</u>		\$ 21,501,235	339	21,501,574
	Income:	Regular Contributions Other Income	Investment Income	Total Income

37,129,113

Total

461 434 37,130,008

\$ (1,664,021) (167,526)क တ 6,505 1,406,211 S (2,909,211) <del>ऽ</del>

2,156,916 1,848,318

32,296,190

167,988

2,324,617

167,988 2,324,617

1,848,318

41,916

579,562

9,165,843

22,550,785

1,860,000

255,000

38,794,029

2,492,605

1,848,318

621,478

9,420,843

24,410,785

Fund Equity (Deficit), December 31, 2011

Actuarial Liability

Claims Paid (Net of Refunds)

Incurred Liabilities:

Administrative Expenses

State Surcharge

Stop Loss Fees

**Total Liabilities** 

GLOUCESTER COUNTY INSURANCE FUND COMMISSION
STATEMENT OF 2010 HEALTH ACCOUNTS OPERATING RESULTS
FOR THE PERIOD MARCH 1, 2010 (DATE OF INCEPTION) TO DECEMBER 31, 2011

	Medical	Prescription	Dental	Administrative	Total
Income: Regular Contributions Investment Income	\$ 18,146,279 4,884	\$ 18,146,279 \$ 6,581,740 \$ 4,884 474		612,067 \$ 1,789,771 \$ 27,129,857 21 5,664	\$ 27,129,857 5,664
Total Income	18,151,163	6,582,214	612,352	1,789,792	27,135,521
Incurred Liabilities: Claims Paid (Net of Refunds) Less Excess Insurance Recoveries Stop Loss Fees State Surcharge Administrative Expenses	14,519,934 (136,689) 887,697	7,724,396	432,140	21,510 1,790,509	22,676,470 (136,689) 887,697 21,510 1,790,509
Total Liabilities	15,270,942	7,724,396	432,140	1,812,019	25,239,497
Fund Equity (Deficit), December 31, 2011	\$ 2,880,221	\$ 2,880,221 \$ (1,142,182) \$	180,212 \$		(22,227) \$ 1,896,024

# GLOUCESTER COUNTY INSURANCE FUND COMMISSION STATEMENT OF FUND YEAR 2011 PROGRAM SUMMARY--STATUTORY BASIS FOR THE PERIOD JANUARY 1, 2011 TO DECEMBER 31, 2011

		Coverages		
	<u>Property</u>	General <u>Liability</u>	<u>Auto</u>	Workers Compensation
Limits	\$260,000,000	\$20,500,000	\$20,500,000	STATUTORY
Fund Retention	\$100,000	\$250,000	\$250,000	\$250,000
Excess Insurers	Lexington RSUI	CEL Star	CEL Star	CEL Star
Number of Participants	5	5	5	5
Incurred Liabilities: Claims (Schedule B-1a) Administrative Expenses (1)	\$224,808 50,099	\$571,128 207,406	\$51,482 14,682	\$1,819,592 269,606
	\$274,907	\$778,534	\$66,164	\$2,089,198

<sup>(1)</sup> Allocated on the basis of assessments and transfers by coverage to total net of Property account insurance premiums.

# GLOUCESTER COUNTY INSURANCE FUND COMMISSION STATEMENT OF FUND YEAR 2010 PROGRAM SUMMARY--STATUTORY BASIS FOR THE PERIOD MARCH 1, 2010 (DATE OF INCEPTION) TO DECEMBER 31, 2011

		<u>Coverages</u>		
	<u>Property</u>	General <u>Liability</u>	<u>Auto</u>	Workers Compensation
Limits	\$260,000,000	\$20,500,000	\$20,500,000	STATUTORY
Fund Retention	\$100,000	\$250,000	\$250,000	\$250,000
Excess Insurers	Lexington RSUI	CEL Star	CEL Star	CEL Star
Number of Participants	5	5	5	5
Incurred Liabilities: Claims (Schedule B-1b) Administrative Expenses (1)	\$83,686 39,151	\$317,363 113,525	\$32,501 9,631	\$1,417,221 316,100
	\$122,837	\$430,888	\$42,132	\$1,733,321

<sup>(1)</sup> Allocated on the basis of assessments and transfers by coverage to total net of Property account insurance premiums.

### SCHEDULE OF FINDINGS AND RECOMMENDATIONS

### SCHEDULE OF FINDINGS AND RECOMMENDATIONS

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with <u>Government Auditing Standards</u> and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs of the State of New Jersey.

### SCHEDULE OF FINANCIAL STATEMENT FINDINGS

There were no findings in the current year.

### SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS AS PREPARED BY MANAGEMENT

This section identifies the status of prior year audit findings related to the financial statements that are required to be reported in accordance with Government Auditing Standards.

### Finding No. 2010-1

### **Condition**

The Organization did not maintain a general ledger properly recording revenues and expenses for the health component of the Commission's operations.

### **Current Status**

The finding has been corrected. A general ledger and financial reporting system was established for the health division of the Commission in 2011.

### **APPRECIATION**

We express our appreciation for the assistance provided to us during our audit.

Respectfully submitted, BOWMAN & COMPANY LLP

James Miles, Jr.
Certified Public Accountant