

**GLOUCESTER COUNTY INSURANCE COMMISSION
AGENDA**

SPECIAL MEETING

**TUESDAY, DECEMBER 14, 2021
9:30 AM**

**To attend the meeting via teleconference
Dial 1- 312-626-6799 and enter Meeting ID: 739 426 4615**

OR

Join Zoom Meeting via computer Link

<https://permainc.zoom.us/j/7394264615>

OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE

The Gloucester County Insurance Commission will conduct its *December 14, 2021* meeting electronically, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Notice of this meeting was given by

- (1) Sending sufficient notice herewith to the South Jersey Times and Courier Post
- (2) Filing advance written notice of this meeting with the Commissioners of the Gloucester County Insurance Commission,
- (3) Posting notice on the Public Bulletin Board of the Office of the County Clerk

During a remote meeting, participants, including members of the public, may be muted by the host, however there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request.

**GLOUCESTER COUNTY INSURANCE COMMISSION
AGENDA
OPEN PUBLIC MEETING: December 14 2021
10:00 AM**

- MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**
- ROLL CALL OF COMMISSIONERS**
- EXECUTIVE DIRECTOR/ADMINISTRATOR – PERMA**
Executive Director’s ReportPages 2-6
- OLD BUSINESS**
- NEW BUSINESS**
- PUBLIC COMMENT**

MEETING ADJOURNMENT
NEXT SCHEDULED MEETING: [January 27, 2022, 1:00 PM](#)

GLOUCESTER COUNTY INSURANCE COMMISSION

9 Campus Drive, Suite 216, Parsippany, NJ 07054

Telephone (201) 881-7632

Fax (201) 881-7633

Date: December 14, 2021

Memo to: Commissioners of the Gloucester County Insurance Commission

From: PERMA Risk Management Services

Subject: Executive Director's Report

RFP's for Professional Services (Page 4) The Fund Office prepared Request for Proposals for the positions of Actuary, Auditor, Defense Panel, Nurse Case Manager, Commission Attorney, Third Party Administrators, Managed Care Services, Risk Management Consultant, Underwriting Services Director and Executive Director. The responses were due on November 16, 2021. Included in the agenda on page 4 is a summary of the vendors who responded to the RFP. All responses were reviewed and evaluated by the Commissioners. The responses will be discussed and recommendations rendered at the meeting. A resolution for the appointments will be presented at the January meeting.

Motion to approve a one year appointment for the vendors listed below effective January 1, 2022

- Actuary The Actuarial Advantage
- Auditor Bowman & Company, LLP
- Commission Attorney Marmero Law, LLC

- Nurse Case Manager Susan Schaefer, LLC
Medlogix
- Defense Panel Madden & Madden
Parker McCay
Chance & McCann
Capehart Scatchard- WC- Higbee
Capehart Scatchard – Liab - Corea
Brown & Connery, LLP
John A. Alice

Motion to approve a three year appointment for the vendors listed below effective January 1, 2022

- Risk Management Consultant Hardenbergh Insurance Group
- Underwriting Services Director Hardenbergh Insurance Group
- Executive Director PERMA

☐ Motion to approve a three year appointment for the vendors listed below effective January 1, 2022

• Third Party Administrator _____

• Managed Care Services _____

☐ Breia Renner Settlement (Pages 5-6) – During Executive Session of our meeting on December 9, 2021 the Renner case was discussed. The matter resolved at mediation on November 18, 2021. Included in the agenda on pages 5-6 is Resolution 69-21 prepared by the Commission Attorney.

☐ Motion approve Resolution 69-21, Resolution of Authority for Settlement with Breia Renner

GLOUCESTER COUNTY INSURANCE COMMISSION
RFP PROPOSALS DUE NOVEMBER 16, 2021 AT 3:00 PM
OPENING AT PARSIPPANY OFFICE

The opening of the RFP Proposals for the Gloucester County Insurance Commission took place at 3:00 PM at the Parsippany office.

The responses were opened by Cathy Dodd as follows:

<u>Position</u>	<u>Responses</u>
Actuary	Actuarial Advantage
Auditor	Bowman & Company, LLP
Defense Panel	Madden & Madden Parker McCay Chance & McCann Capehart Scatchard- WC- Higbee Capehart Scatchard – Liab - Corea Brown & Connery, LLP John A. Alice Barker, Gelfand, James & Sarvas
Nurse Case Manager	Susan Schaefer, LLC Medlogix, LLC
Commission Attorney	Marmero Law, LLC
Third Party Administrators	Inservco Insurance Services, Inc. Highland Claim Services
Managed Care Services	Medlogix, LLC First MCO
Risk Management Consultant	Hardenbergh Insurance Group
Underwriting Services Director	Hardenbergh Insurance Group
Executive Director	PERMA (sent direct to Chairman Sheehan)

RESOLUTION 69-21

**GLOUCESTER COUNTY INSURANCE COMMISSION
RESOLUTION OF AUTHORITY FOR SETTLEMENT WITH
BREIA RENNER**

WHEREAS, Breia Renner (hereinafter "Plaintiff") filed a complaint in the Superior Court of New Jersey, Gloucester County, alleging violations of harassment, discrimination, and retaliation in violation of the New Jersey Law Against Discrimination; and

WHEREAS, the Plaintiff filed a lawsuit against the County Defendants under the caption of Breia Renner v. Gloucester County Prosecutor's Office et. als., Superior Court of New Jersey, Law Division, Docket No. GLO-L-000341-20; and

WHEREAS, the Parties through mediation ending on November 18, 2021 resolved this matter amicably without further litigation subject to formal approval by the Gloucester County Insurance Commission; and

WHEREAS, a settlement agreement and release has been negotiated and agreed upon between the Plaintiff and the County of Gloucester; and

WHEREAS, the settlement is not intended, nor should it be intended to be an admission of any liability, wrongdoing, or impropriety by the Parties; and

WHEREAS, the settlement has been evaluated by defense counsel for the Gloucester County Insurance Commission; and

WHEREAS, the Gloucester County Insurance Commission believes that it is in its' best interest to enter into the Settlement with Plaintiff so as to ensure that all matters set forth in and involving the claim and action are forever resolved.

NOW, THEREFORE BE IT RESOLVED, by the Gloucester County Insurance Commission that disposition of the claim filed by the above-referenced individual is authorized in accordance with the terms referenced herein.

BE IT FURTHER RESOLVED that the proper Commission officials and/or their agents, be and are hereby authorized to execute such documents as shall be necessary to affect the disposition set forth.

ADOPTED by THE GLOUCESTER COUNTY INSURANCE COMMISSION at a properly noticed meeting held on December 14, 2021.

ADOPTED:

TIMOTHY SHEEHAN, CHAIRMAN

ATTEST:_____
MICHAEL BURKE, VICE CHAIRMAN