### GLOUCESTER COUNTY INSURANCE COMMISSION AGENDA AND REPORTS THURSDAY, APRIL 24, 2025 1:00 PM

#### MEETING BEING HELD IN-PERSON AND TELEPHONICALLY

### 2 S. BROAD STREET CONFERENCE ROOM A WOODBURY, NJ 1:00 PM

To attend the meeting via teleconference Dial 1-312-626-6799 and enter Meeting ID: 739 426 4615 OR

Join Zoom Meeting via Computer Link https://permainc.zoom.us/j/7394264615

#### OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE

The Gloucester County Insurance Commission will conduct its April 24, 2025 meeting electronically, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. Notice of this meeting was given by

- (1) Sending sufficient notice herewith to the South Jersey Times and Courier Post,
- (2) Filing advance written notice of this meeting with the Commissioners of the Gloucester County Insurance Commission,
- (3) Posting this notice on the public bulletin board of the County Clerk

During a remote meeting, participants, including members of the public, may be muted by the host, however there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request.

## GLOUCESTER COUNTY INSURANCE COMMISSION AGENDA

#### OPEN PUBLIC MEETING: April 24, 2025 1:00 PM

MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ ROLL CALL OF COMMISSIONERS				
APPROVAL OF MINUTES: February 27, 2025 Open Minutes				
CORRESPONDENCE: None				
COMMITTEE REPORTS  ☐ Safety Committee:				
EXECUTIVE DIRECTOR/ADMINISTRATOR - PERMA Executive Director's Report				
EMPLOYEE BENEFITS – Conner Strong & Buckelew Monthly Reports				
TREASURER – Tracey GiordanoResolution 29-25 March Bill List – MotionPages 18-19Resolution 30-25 March Benefit Bill List – MotionPage 20Resolution 31-25 April Bill List – MotionPage 21Resolution 32-25 April Benefit Bill List – MotionPage 22Monthly Treasurer ReportsNot available for the month				
CLAIMS SERVICE- Inservco Insurance Services, Inc.  Resolution 33-25 Authorizing Disclosure of Liability Claims Check Register - Motion Page 23 Liability Claim Payments -2/1/25 to 2/28/25				
MANAGED CARE- Medlogix, Jen Goldstein Medlogix Monthly Summary Report				
NJCE SAFETY DIRECTOR – J.A. Montgomery Consulting Monthly Report				
RISK MANAGERS REPORT, UNDERWRITING SERVICES DIRECTOR Hardenbergh Insurance Group Monthly Report				
ATTORNEY – Chance & McCann, Esq.  Monthly ReportVerbal				

CLOSED SESSION – Payment Authorization Requests (PARS)
<ul> <li>□ Motion for Executive Session</li> <li>□ Approval of PARS/SARS (Commission Attorney)</li> </ul>

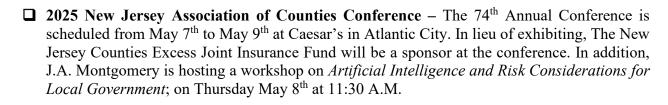
MEETING ADJOURNMENT

NEXT SCHEDULED MEETING: June 26, 2025, 1:00 PM, Virtual

#### GLOUCESTER COUNTY INSURANCE COMMISSION

9 Campus Drive, Suite 216, Parsippany, NJ 07054 *Telephone (201) 881-7632 Fax (201) 881-7633* 

Da	te:	April 24, 2025			
Memo to:		Commissioners of the Gloucester County Insurance Commission			
Fro	om:	PERMA Risk Management Services			
Sul	bject:	Executive Director's Report			
	certificate of issumenths of February	surance Reports (Pages 5-7) – Included in the agenda on pages 5-7 is the nance reports from the NJCE which lists those certificates issued in the ary and March. There were (3) three certificates of insurance issued in six certificates of insurance issued in March.			
New Jersey Counties Excess Joint Insurance Fund (Pages 8-11) − The NJCE conduction the Reorganization Meeting on February 27, 2025. Included in the agenda on pages 8-11 written summary report of the meeting. The NJCE met again on April 21, 2025. Exect Director will provide a verbal report. The NJCE is scheduled to meet again on June 13, 202. Zoom.					
		and Casualty Financial Fast Track – The Property & Casualty Financial will be distributed separately if available.			
□ NJCE Property and Casualty Financial Fast Track (Pages 12-14) – Included agenda on pages 12-14 is a copy of the NJCE Financial Fast Track Report for the modular January. As of January 31, 2025, the NJCE has a surplus of \$12,188,662. Line 7 of the modular track represents the dividend figure released by the NJCE of \$6,707,551. The amount is \$14,833,590.					
	pages 15-16 is a c	enefits Financial Fast Track (Pages 15-16) – Included in the agenda on copy of Health Benefits Financial Fast Track for the month of December. As , 2024 there is a statutory surplus of \$455,671. The total cash amount is			
	information on l	ms Administration (Page 17) – A few NJCE members have requested now/when to report claims to Vanguard. Enclosed on page 17 is a contact and that also includes claim reporting information for the members.			
	to 12PM. There is services compani (MELJIF), Munic Excess Joint Insur	HIF & NJCE Educational Seminar – The 15 <sup>th</sup> Annual Seminar will be ly on 2 half-day sessions: Friday, April 25 <sup>th</sup> and Friday May 2 <sup>nd</sup> from 9AM is no fee for employees, insurance producers as well as personnel who work for es associated with the Municipal Excess Liability Joint Insurance Fund ipal Reinsurance Health Insurance Fund (MRHIF) and New Jersey Counties rance Fund (NJCE JIF). Cathy Dodd sent a link to register on February 26 <sup>th</sup> . If uestions or need assistance in registering, please contact Cathy Dodd, com.			



□ 2025 Meeting Schedule – As a reminder the Commission will not meet in May. The next meeting is scheduled for June 26, 2025, at 1:00 PM virtually.

# Gloucester County Insurance Commission Certificate of Insurance Monthly Report

#### From 2/1/2025 to 3/1/2025

Holder (H)/ Insured Name (I)	Holder / Insured Address	Description of Operations	Issue Date/ Cert ID	Coverage
H - New Jersey Emergency Medical  I - County of Gloucester	Services Task Force Support Group, a NJ non-profit corp. 1100 State Rt 35, Suite A, PMB #1050 Ocean, NJ 07712	RE: Additional Insured New Jersey Emergency Medical Services Task Force Support Group and all of their agents, officers and employees are an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract.	2/7/2025 #5091657	GL AU EX WC OTH
H - Gloucester County Improvement I - County of Gloucester	Authority 109 Budd Boulevard Woodbury, NJ 08096	RE: Use/Rental of Two Stages The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to the use/rental of two stages throughout the current calendar year.	2/20/2025 #5097942	GL AU EX WC OTH
H - Township of Elk I - County of Gloucester	680 Whig Lane Monroeville, NJ 08343	Company E: Auto Physical Damage; Policy Term: 01/01/2025 - 01/01/2026; Policy #:NJCE20253-10; Policy Limits: \$10,000,000 Company D Property; Policy Term: 01/01/2025- 01/01/2026 Policy #:NJCE20253-10; Policy Limits: \$260,000,000 Company D Pollution; Policy Term: 01/01/2022 - 01/01/2026; Policy #:ZRE554295501; Policy Limits: \$10M Each Incident, \$25M Agg/\$25,000 Ded Company E POL/EPL/SDLL; Policy Term: 01/01/2025 - 01/01/2026; Policy #:EONG2900786A006; Policy Limits: \$15,000,000 RE: Use of Township Premises- Gloucester County Prosecutors Office Evidence of insurance as respects the use of Township's premises by the Gloucester County Prosecutor's Office for drone search & rescue training and/or other trainings during the current calendar year.	2/26/2025 #5101675	GL AU EX WC OTH
Total # of Holders: 3				

# Gloucester County Insurance Commission Certificate of Insurance Monthly Report

#### From 3/1/2025 to 4/1/2025

Holder (H)/ Insured Name (I)	Holder / Insured Address	Description of Operations	Issue Date/ Cert ID	Coverage
H - Cumberland Mall Realty Holding, I - Rowan College of South Jersey	3849 S. Delsea Drive GL/Professional. RE: Use of Premises The below listed entities are		3/4/2025 #5131340	GL AU EX WC OTH
H - TD Bank, N.A.  I - Rowan College of South Jersey	12000 Horizon Way Mt. Laurel, NJ 08054	Rowan College of South Jersey has a \$5,000 SIR on GL/Professional. RE: Sponsored Events The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to sponsored events.	3/6/2025 #5134883	GL EX WC OTH
H - NJ Dept. of Children & Families  I - County of Gloucester	Children's System of Care 50 East State Street, 3rd Floor Trenton, NJ 08625	Company E: Crime; Policy Term: 01/01/2025 - 01/01/2026; Policy #: 031731963; Policy Limits: \$1M Less Member Ded Company C: POL/EPL/SDLL; Policy Term: 01/01/2025 - 01/01/2026; Policy #:EONG2900786A008; Policy Limits: \$15,000,000 RE: Contract 25-OEHR The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to contract 25-OEHR Childrens Inter Agency Coordinating Council Grant.	3/13/2025 #5163932	GL AU EX WC OTH
H - Cumberland County Cultural and I - Rowan College of South Jersey	Heritage Commission Attn: Omarey Williams 291 Morton Avenue Millville, NJ 08332	Rowan College of South Jersey has a \$5,000 SIR on GL/Professional. Company D: XS Worker Compensation Statutory x \$1,150,000 XS Employers Liability \$5,000,000 x \$1,150,000 Policy Term: 01/01/2025 - 01/01/2026; Policy #:SP4068026 Company B: WC & Emp Liab Policy Term: 01/01/2025- 01/01/2026; Policy#:NJCE20253-10; Policy Limits: \$850,000 Company E: Auto Physical Damage; Policy Term: 01/01/2025 - 01/01/2026; Policy #:NJCE20253-10; Policy Limits: \$10,000,000 Company E: Property; Policy Term: 01/01/2025-01/01/2026; Policy #:NJCE20253-10 Policy Limits: \$260,000,000 Evidence of insurance pertaining to a grant contract.	3/17/2025 #5164721	GL AU EX WC OTH

# Gloucester County Insurance Commission Certificate of Insurance Monthly Report

#### From 3/1/2025 to 4/1/2025

Holder (H)/ Insured Name (I)	Holder / Insured Address	Description of Operations	Issue Date/ Cert ID	Coverage
H - Burlington County WDB,  I - Rowan College of South Jersey	Employment & Training Division Human Services Building 795 Woodlane Road Westampton, NJ 08060	Rowan College of South Jersey has a \$5,000 SIR on GL/Professional. RE: Career & Technical Education Career Training Programs The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to Career & Technical Education Career Training Programs.	3/26/2025 #5272200	GL AU EX WC OTH
H - South Jersey Radiology  I - Rowan College of South Jersey	Associates ATTN: Kanika Kapoor Sr. Director, Human Resources, Suite 200 Mt. Laurel, NJ 08054	Rowan College of South Jersey has a \$5,000 SIR on GL/Professional. Company D: Excess GL/Prof \$10M Agg Policy Term 01/01/2025- 01/01/2026; Policy #: 003405203 Evidence of Insurance. All operations usual to County Governmental Entity as respects to RCSJ staff and students per the Diagnostic Medical Sonography and Nuclear Medicine Technology clinical site agreement.	3/31/2025 #5285502	GL AU EX WC OTH
Total # of Holders: 6				

#### NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND



9 Campus Drive - Suite 216 Parsippany, NJ 07054-4412 Telephone (201) 881-7632 Fax (201) 881-7633

Date: February 27, 2025

**Memo to:** Commissioners

Gloucester County Insurance Commission

From: Joseph Hrubash, NJCE Executive Director

**Subject:** NJCE JIF 2025 Reorganization

**2025 CUIC Representative:** Commissioner Kevin Smaniotto joined the NJCE JIF Board as Cumberland County's representative as of 1/1/25,

**2025 Property Claims Administrator Transition:** Effective February 1, 2025, the Property Claims Administrator is Vanguard Claims Administration Services.

**2025** Change to Excess Cyber & Excess Liability Carriers: At the January 7, 2025 special meeting, the Board of Fund Commissioners accepted the following coverage and carrier recommendations of the Finance Sub Committee effective January 1, 2025:

Excess Cyber – coverage moved from Great American to Cowbell for a premium savings and broader coverage.

Excess Liability – coverage structure changed to a layered approach; Safety National will provide the  $5m \times 2m$  layer for  $2.8 \times 2m$  million replacing Munich Re and Munich Re to reduce its participation and will provide a  $5m \times 7m$  layer for  $1.2 \times 2m$  million for a total premium of  $4 \times 2m$  million. The third layer is restructured to a  $10m \times 12m$  layer.

In addition, the Board authorized the Underwriting Manager to bind coverage of the 2025 renewal program and adopted the Extraordinary Unspecifiable Services (EUS) resolution authorizing the purchase of insurances.

**2025 Reorganization:** The NJCE conducted its 2025 Reorganization and adopted the respective resolutions to conduct the business of the Fund.

Certifying Election of Chair, Secretary and Executive Committee: As per the NJCE Bylaws, the total number of members exceeds seven and as such the fund can meet as an Executive Committee with a Chair, Secretary, and a five-member Executive Committee and up to four Alternate Commissioners. This body historically meets as a Board of Fund Commissioners.

Elections for Chair and Secretary were conducted, and the Board is organized as follows:

Chair, Secretary and Board of Fund Commissioners

Ross Angilella, Chair	Camden County Insurance Commission
Timothy Sheehan, Secretary	Gloucester County Insurance Commission
John Kelly	Ocean County Insurance Commission
Janette Kessler	Atlantic County Insurance Commission
Ashley Buono	Burlington County Insurance Commission

Kevin Smaniotto	Cumberland County Insurance Commission
Edmund Shea	Hudson County
Chris Marion	Mercer County Insurance Fund Commission
Laura Scutari	Union County Insurance Commission
Teri O'Connor	Monmouth County

#### 2025

The Board of Fund Commissioners then reorganized for Fund year 2025 and adopted the resolutions noted below.

Resolution 5-25, Certifying the Election of Chairman & Secretary

Resolution 6-25, Appointing PERMA as Agent for the Fund for Process of Service

**Resolution 7-25**, Designating Custodian of Fund Records

Resolution 8-25, Designating Official Newspapers for the Fund

**Resolution 9-25**, Fixing 2025 & 2026 Reorganization Meeting Dates.

The Board of Fund Commissioners adopted the following meeting dates for 2025 and 2026 Reorganization to be held at 9:30AM virtually unless otherwise noted: April 24, 2025, June 13, 2025, September 25, 2025, October 23, 2025, November 21, 2025 and February 26, 2026 – 2026 Reorganization.

**Resolution 10-25,** Designating Depositories for Fund Assets, Interest Rate, Cash Mgmt. Plan

**Resolution 11-25,** Designating Signatures for Fund Bank Accounts

Resolution 12-25, Indemnifying NJCE Officials/Employees

**Resolution 13-25**, Fund Treasurer to Process Contracted Payments/Expenses

**Resolution 14-25**, Appointing Fund Treasurer

**Resolution 15-25**, Appointing Fund Attorney

Resolution 16-25, Appointing Qualified Purchasing Agent

**Resolution 17-25**, 2025 Risk Management Plan – Coverage changes from the expiring year were confirmed by the Underwriting Manager.

#### **Executive Directors Report:** The following items were discussed:

**NJCE Claims Review Committee:** The Claims Review Committee met prior to the Fund's meeting. The Board of Fund Commissioners accepted the recommendations of the Claims Review Committee to approve payment or settlement authority requests. Closed Session was not required for this action. In addition, two additional claims were discussed in closed session.

**Professional Contracts/Services/Competitive Contracts:** Request for Proposals (RFP) for the positions of the Executive Director, Safety Director, Underwriting Manager and Property Claims Administrator were issued November 27<sup>th</sup> and responses were due back January 8<sup>th</sup>. Fund Attorney and Qualified Purchasing Agent received one (1) response each for Executive Director and Underwriting Manager, four (4) qualified responses for Property Claims Administrator and two (2) responses for Loss Control/Safety Director.

The Finance Sub Committee met on January 21<sup>st</sup> and January 22<sup>nd</sup> to conduct interviews of the Property Claims Administrator and discuss the Loss Control/Safety Director responses. Following the interviews, a special meeting of the NJCE JIF was held on January 31<sup>st</sup> and the Board adopted a resolution authorizing award of contract to Vanguard Claims Administration Services effective February 1, 2025. Fund Attorney provided a summary report of the remaining contracts and noted the Loss Control/Safety Director responses were reviewed and scored by the evaluation committee members.

The Board of Fund Commissioners adopted a resolution awarding the following contracts, pursuant to a publicly advertised RFP, by and between the Fund for a contract term of

February 27, 2025 through December 31, 2027: Executive Director/Administrator to PERMA Risk Management Services, Underwriting Manager to Conner Strong & Buckelew Companies and Safety Director to J.A. Montgomery Risk Control Services.

The following services are procured and authorized for a one-year term:

- Auditor and Litigation Manager will expire on or about April 30, 2025.
- Payroll Auditor and Actuary will expire on or about June 30, 2025.
- Cyber Security Consulting Services will expire April 30, 2025. The services provided to date will be reviewed to see if additional services are required.

Prior to expiration the Fund office will take appropriate procurement action to secure the respective services for results to be prepared for the Board to review and to act.

**Membership Chart**: Submitted for information was the 2025 NJCE JIF membership chart updated to reflect Cumberland County Improvement Authority's departure from Cumberland Insurance Commission to New Jersey Utilities Authority Joint Insurance Fund.

**Origami:** In June 2018, the Board authorized the Executive Director's to contract directly with Origami to provide NJCE members with an online underwriting and claims database and the last contract renewal was completed in March 2022. Origami contract is expiring in March 2025, and PERMA has completed the three-year contract renewal with Origami.

#### **NJCE Committee:**

**Safety Committee:** The Safety Committee was formed at the NJCE level to compliment the members' safety committees. The Committee is scheduled to meet in 2025 as follows: *Monday, March 10<sup>th</sup>, Monday June 16<sup>th</sup>, Monday September 15<sup>th</sup> and Monday December 8<sup>th</sup> via Zoom at 10am.* 

#### **Claims Update:**

**2025 NJCE Claims Reporting Requirements:** PERMA Claims is finalizing the 2025 claims reporting requirements to distribute to Third-Party Administrators via email.

**2025** NJCE Best Practices Workshop: The NJCE Best Practices Workshop will return in Fall 2025 and the Fund office is requesting volunteers to serve on the Planning Committee to help plan an engaging event with relevant topics for County Commissioners and risk management professionals. Proposed topics include Cyber Security, Artificial Intelligence and Risk Management, preventing auto claims (liability, property damage and workers' compensation) and facilitating round table discussions between members to share best practices. Proposed dates include Monday, October 20, 2025, Wednesday, October 29, 2025 or Thursday, October 30, 2025; time and location to be determined. Interested volunteers should contact Robyn Walcoff at rwalcoff@permainc.com.

**Tracking Reports:** Submitted for information was the Financial Fast Track as of December 31, 2024, which reflected a statutory surplus of \$10.9 million. Also submitted was the Expected Loss Ratio as of November 30, 2024.

**2025 MEL, MRHIF & NJCE Educational Seminar:** The 15<sup>th</sup> Annual Educational Seminar will be held virtually again this year. There will be two sessions, Friday, April 25<sup>th</sup> and May 2<sup>nd</sup>, 9:00 AM to 12:00PM. The seminar is expected to qualify for Continuing Education Credits including CFO/CMFO, Public Works, Clerks, Insurance Producers and Purchasing Agents. On April 25<sup>th</sup>, the keynote speaker is the Honorable Michael Chertoff, Former Secretary of Homeland Security.

MEL JIF A-2145 Position Paper: Submitted for information was a copy of the New Jersey League of Municipalities and Municipal Excess Liability JIF position paper on A-2145 opposing

the legislation that provides employment protections for paid first responders diagnosed with post-traumatic stress disorder under certain conditions.

**NJAC Legislative Committee:** The Fund office received notice that NJAC has a Legislative Committee that is only open to NJAC board members and all county officials. The Fund Office is seeking Commissioners who are currently on the Legislative Committee or interested in serving to act as an unofficial liaison between the Committee and the Fund to communicate and collaborate on important legislation affecting the New Jersey Counties.

**2025** New Jersey Association of Counties Conference: The 74<sup>th</sup> Annual Conference is scheduled from May 7<sup>th</sup> to May 9<sup>th</sup> at Caesar's in Atlantic City. The New Jersey Counties Excess Joint Insurance Fund will be exhibiting at the conference. In addition, J.A. Montgomery submitted a workshop proposal on *Artificial Intelligence and Risk Considerations for Local Government*; if selected, the Fund office will distribute additional details on the workshop.

**2025 Financial Disclosures:** Board members should anticipate the online filing of the Financial Disclosure forms as both a NJCE Commissioner, as well as any County-related positions that require filing. Based on last year, it is expected the Division of Local Government Services will distribute a notice in March.

Closed Session – Property Payment Authority Request (PAR): Closed Session was needed to discuss and review two property PARs greater than \$500,000 as per procedure adopted in October 2023; invited participants were the Fund Commissioners, the Fund Attorney and professional staff. During open session the Board of Fund Commissioners approved the PAR for claim #2024315588 for an additional \$3 million (total \$6.25 million) to be reimbursed by the excess carrier as discussed and also approved the PAR for claim #2024330567 in the amount of \$525,000.

#### **Underwriting Manager Report**

**2025 Renewal Overview Webinar:** The NJCE Underwriting Manager held a webinar on Monday, February 24<sup>th</sup> and it was well attended with 40 participants. A copy of the renewal presentation was submitted for information and a recording of the webinar will be posted to njce.org. In addition, information was submitted on ERiskHub, a free resource available to all NJCE members that provides tools and resources to assess exposure to cyber threats, develop response plans, educate, and most importantly minimize the impact of a data breach.

#### **Risk Control Report**

Safety Director submitted a report noting Risk Control Activities from December 2024 – February 2025, bulletins that were distributed and training sessions through April 2025.

**2025 Safety Grant Program:** In 2024, the excess carrier contributed \$60,000 and the Board of Fund Commissioners authorized a supplement in the amount of \$30,000 and then authorized an additional "one-time" supplement of \$46,933 for a total Safety Grant of \$136,933. J.A. Montgomery provided a recap on the 2024 successes of the grant and reported the 2025 grant program will have contributions from Safety National and Munich RE in the amounts of \$75,000 and \$15,000 respectively, for a total grant amount of \$90,000.

#### **WC Claims Administration Report**

A report was submitted noting the billed amount, paid amount, net savings as of January 2025.

**Next Meeting:** The next meeting of the NJCE JIF is scheduled for Thursday April 24, 2025 at 9:30AM virtually.

		NEW JERSEY CO	DUNTIES EXCESS JIF					
		FINANCIAL FA	ST TRACK REPORT					
		AS OF	January 31, 2025					
	ALL YEARS COMBINED							
		THIS	YTD	PRIOR	FUND			
		MONTH	CHANGE	YEAR END	BALANCE			
1.	UNDERWRITING INCOME	3,611,214	3,611,214	326,407,524	330,018,738			
2.	CLAIM EXPENSES							
	Paid Claims	441,286	441,286	25,233,496	25,674,782			
	Case Reserves	(1,859,642)	(1,859,642)	15,868,519	14,008,879			
	IBNR	2,045,534	2,045,534	17,187,288	19,232,821			
	Discounted Claim Value		(97,543)	(4,295,909)	(4,393,453)			
	Excess Recoveries	0	0	(2,706,795)	(2,706,795)			
	TOTAL CLAIMS	529,636	529,636	51,286,599	51,816,235			
3.	EXPENSES							
	Excess Premiums	2,765,769	2,765,769	236,578,246	239,344,015			
	Administrative	204,831	204,831	23,142,827	23,347,658			
	TOTAL EXPENSES	2,970,600	2,970,600	259,721,073	262,691,673			
4.	UNDERWRITING PROFIT (1-2-3)	110,978	110,978	15,399,852	15,510,830			
5.	INVESTMENT INCOME	104,228	104,228	3,281,155	3,385,383			
6.	PROFIT (4+5)	215,206	215,206	18,681,007	18,896,213			
7.	Dividend	0	0	(6,707,551)	(6,707,551)			
8.	SURPLUS (6-7)	215,206	215,206	11,973,456	12,188,662			
SII	RPLUS (DEFICITS) BY FUND YEAR							
30	MPEOS (DETICITS) DI TOND TEAR							
	2010	389	389	70,386	70,775			
	2011	976	976	391,132	392,108			
	2012	1,942	1,942	486,042	487,984			
	2013	3,584	3,584	1,118,179	1,121,763			
	2014	4,640	4,640	1,923,686	1,928,326			
	2015	3,958	3,958	1,313,021	1,316,979			
	2016	5,917	5,917	1,508,680	1,514,597			
	2017	7,664	7,664	2,562,938	2,570,602			
	2018	8,690	8,690	2,445,415	2,454,105			
	2019	8,142	8,142	2,073,713	2,081,855			
	2020	11,008	11,008	167,484	178,492			
	2021	8,466	8,466	(672,764)	(664,298)			
	2022	9,716	9,716	1,243,729	1,253,445			
	2023	12,826	12,826	(4,462,718)	(4,449,892)			
	2024	16,311	16,311	1,804,532	1,820,843			
	2025	110,979	110,979		110,979			
	2023							
то	TAL SURPLUS (DEFICITS)	215,206	215,206	11,973,455	12,188,661			

		UNTIES EXCESS JIF			
		T TRACK REPORT			
	AS OF	January 31, 2025			
	ALL YEARS COMBINED THIS YTD PRIOR				
	MONTH	CHANGE	YEAR END	FUND BALANCE	
LAIM ANALYSIS BY FUND YEAR					
FUND YEAR 2010					
Paid Claims	0	0	171,840	171,840	
Case Reserves	0	0	0	(	
IBNR	0	0	0		
Discounted Claim Value	0	0	0	474.04	
TOTAL FY 2010 CLAIMS	0	0	171,840	171,84	
FUND YEAR 2011		_			
Paid Claims	0	0	738,019	738,019	
Case Reserves	0	0	105,029	105,029	
IBNR	0	0	3,000	3,000	
Discounted Claim Value	0	0	(10,622)	(10,62	
TOTAL FY 2011 CLAIMS	0	0	835,426	835,42	
FUND YEAR 2012	0.704	0.704	4 705 000	4 700 70	
Paid Claims	2,721	2,721	1,785,983	1,788,70	
Case Reserves	(2,721)	(2,721)	112,437	109,71	
IBNR	0	0	3,680	3,68	
Discounted Claim Value	0	0	(11,571)	(11,57	
TOTAL FY 2012 CLAIMS	0	0	1,890,529	1,890,52	
FUND YEAR 2013	4.045	4.045	4 450 465	1 154 40	
Paid Claims	1,015	1,015	1,153,465	1,154,48	
Case Reserves	2,282	2,282	434,898	437,180	
IBNR	(3,297)	(3,297)	17,340	14,04	
Discounted Claim Value	0	0	(47,302)	(47,30	
TOTAL FY 2013 CLAIMS	0	0	1,558,401	1,558,40	
FUND YEAR 2014 Paid Claims	0	0	964 522	064.53	
		0	864,533	864,53	
Case Reserves IBNR	(1)	(1)	82,575 21,077	82,57	
Discounted Claim Value	0	0		21,07	
TOTAL FY 2014 CLAIMS	0	0	(11,153)	(11,15	
FUND YEAR 2015	0	0	957,032	957,03	
Paid Claims	0	0	2,473,703	2,473,70	
Case Reserves	0	0	597,900	597,90	
IBNR	0	0	49,975	49,97	
Discounted Claim Value	0	0	(73,534)	(73,53	
TOTAL FY 2015 CLAIMS	0	0	3,048,044	3,048,04	
FUND YEAR 2016	•	•	3,040,044	3,040,04	
Paid Claims	3,484	3,484	1,392,569	1,396,05	
Case Reserves	(3,484)	(3,484)	1,125,747	1,122,26	
IBNR	0	0	39,497	39,49	
Discounted Claim Value	0	0	(109,929)	(109,92	
TOTAL FY 2016 CLAIMS	0	0	2,447,884	2,447,88	
FUND YEAR 2017			2,111,004	_, <del>, , , , , , , , , , , , , , , , , , </del>	
Paid Claims	571	571	1,585,263	1,585,834	
Case Reserves	(671)	(671)	605,912	605,24	
IBNR	100	100	43,208	43,30	
Discounted Claim Value	0	0	(54,120)	(54,12	
TOTAL FY 2017 CLAIMS	0	0	2,180,263	2,180,26	

FUN		AS OF	T TRACK REPORT January 31, 2025		
FUN					
FUN			COMBINED		
FUN		THIS	YTD	PRIOR	FUND
FUN		MONTH	CHANGE	YEAR END	BALANC
FUN	NALVEIC DV ELIND VEAD				
-	NALYSIS BY FUND YEAR				
	D YEAR 2018			4 600 007	4 500 0
(	Paid Claims	0	0	1,620,907	1,620,9
	Case Reserves	(50,000)	(50,000)	440,557	390,5
	IBNR	50,000	50,000	227,389	277,3
	Discounted Claim Value	0	0	(63,964)	(63,9
	AL FY 2018 CLAIMS	0	0	2,224,889	2,224,8
	D YEAR 2019				
	Paid Claims	238,645	238,645	1,373,046	1,611,6
	Case Reserves	(245,711)	(245,711)	1,250,583	1,004,8
	IBNR	7,066	7,066	196,568	203,6
	Discounted Claim Value	0	0	(120,133)	(120,1
	AL FY 2019 CLAIMS	0	0	2,700,064	2,700,0
FUN	D YEAR 2020				
	Paid Claims	647	647	1,377,955	1,378,6
(	Case Reserves	40,189	40,189	4,808,620	4,848,8
	IBNR	(40,836)	(40,836)	1,461,677	1,420,8
	Discounted Claim Value	0	0	(836,712)	(836,7
	Excess Recoveries	0	0	(2,706,795)	(2,706,7
TOTA	AL FY 2020 CLAIMS	0	0	4,104,745	4,104,7
FUN	D YEAR 2021				
	Paid Claims	6,976	6,976	3,333,352	3,340,3
(	Case Reserves	(82,076)	(82,076)	2,146,382	2,064,3
	IBNR	75,101	75,101	1,107,209	1,182,3
I	Discounted Claim Value	0	0	(425,157)	(425,1
TOTA	AL FY 2021 CLAIMS	1	1	6,161,786	6,161,7
FUN	D YEAR 2022				
	Paid Claims	39,792	39,792	1,517,476	1,557,2
(	Case Reserves	(389,888)	(389,888)	993,800	603,9
	IBNR	350,096	350,096	2,943,881	3,293,9
I	Discounted Claim Value	0	0	(478,087)	(478,0
TOTA	AL FY 2022 CLAIMS	0	0	4,977,070	4,977,0
FUN	D YEAR 2023				
	Paid Claims	(455,600)	(455,600)	5,267,964	4,812,3
(	Case Reserves	(522,021)	(522,021)	1,324,351	802,3
I	IBNR	977,621	977,621	5,533,584	6,511,2
I	Discounted Claim Value	0	0	(906,005)	(906,0
TOTA	AL FY 2023 CLAIMS	0	0	11,219,894	11,219,8
FUN	D YEAR 2024				
	Paid Claims	603,035	603,035	577,421	1,180,4
	Case Reserves	(605,539)	(605,539)	1,839,730	1,234,1
I	IBNR	2,504	2,504	5,539,202	5,541,7
[	Discounted Claim Value	0	0	(1,147,621)	(1,147,6
TOTA	AL FY 2024 CLAIMS	0	0	6,808,732	6,808,7
FUN	D YEAR 2025				
	Paid Claims	0	0		
	Case Reserves	0	0		
	IBNR	627,178	627,178		627,1
	Discounted Claim Value	(97,543)	(97,543)		(97,5
	AL FY 2025 CLAIMS	529,635	529,635	0	529,6
	IED TOTAL CLAIMS	529,636	529,636	51,286,599	51,816,2

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.

Fund Year 2020 Claims reflect an anticipated recoverable amount of \$1,147,062 due from the reinsurer for COVID-19 WC claims.

### GLOUCESTER COUNTY INSURANCE COMMISSION HEALTH INSURANCE DIVISION

#### FINANCIAL FAST TRACK REPORT

#### AS OF DECEMBER 31, 2024

ALL '			

		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
1.	UNDERWRITING INCOME	57,900	692,081	87,394,614	88,086,695
2.	CLAIM EXPENSES				
	Paid Claims	48,759	550,442	77,267,693	77,818,135
	IBNR	(1,607)	653	43,224	43,877
	Total Claims	47,153	551,095	77,310,917	77,862,012
3.	EXPENSES				
	Excess Premiums	-	-	3,585,466	3,585,466
	Administrative	8,307	99,624	6,025,562	6,125,186
	Total Expenses	8,307	99,624	9,611,028	9,710,652
4.	UNDERWRITING PROFIT (1-2-3)	2,440	41,362	397,397	438,759
5.	INVESTMENT INCOME	1,243	9,776	7,136	16,912
6.	STATUTORY PROFIT (4+5)	3,683	51,138	404,533	455,671
9.	STATUTORY SURPLUS (6+7-8)	3,683	51,138	404,533	455,671

|--|

	CRFECS (DEFICITS), CAS.	1, 2110112 1211		
2010 SURPLUS	-	-	1,882,101	1,882,10
CASH	-	-	1,882,099	1,882,09
2011 SURPLUS	-	-	(1,616,746)	(1,616,74
CASH	-	-	(1,616,745)	(1,616,74
2012 SURPLUS	-	-	(163,367)	(163,36
CASH	-	-	(163,367)	(163,36
2013 SURPLUS	-	-	4,593	4,59
CASH	-	-	4,592	4,59
2014 SURPLUS	-	-	33,331	33,33
CASH	-	-	33,331	33,33
2015 SURPLUS	-	-	39,378	39,37
CASH	-	(0)	39,378	39,37
2016 SURPLUS	-	-	31,908	31,90
CASH	-	-	31,908	31,90
2017 SURPLUS	-	-	44,057	44,05
CASH	-	-	44,057	44,05
2018 SURPLUS	-	-	5,057	5,05
CASH	-	-	5,057	5,05
2019 SURPLUS	-	-	(28,432)	(28,43
CASH	-	-	(28,432)	(28,43
2020 SURPLUS	-	-	63,412	63,41
CASH	-	-	63,412	63,41
2021 SURPLUS	-	-	8,250	8,25
CASH	-	-	8,250	8,25
2022 SURPLUS	-	-	123,767	123,76
CASH	-	-	123,768	123,76
2023 SURPLUS	2,283	43,224	(22,776)	20,44
CASH	-	(61,704)	82,152	20,44
2024 SURPLUS	1,400	7,913	-	7,91
CASH	198	98,023	-	98,02
TOTAL SURPLUS	3,683	51,138	404,532	455,67
TOTAL CASH	198	36,319	509,459	545,77

#### GLOUCESTER COUNTY INSURANCE COMMISSION HEALTH INSURANCE DIVISION FINANCIAL FAST TRACK REPORT AS OF DECEMBER 31, 2024 ALL YEARS COMBINED PRIOR FUND YTD MONTH CHANGE YEAR END BALANCE CLAIM ANALYSIS BY FUND YEAR FUND YEAR 2010 Total Claims 22,551,041 22,551,041 FUND YEAR 2011 Total Claims 34,451,946 34,451,946 FUND YEAR 2012 14,793,695 Total Claims 14,793,695 FUND YEAR 2013 540,221 Total Claims 540,221 FUND YEAR 2014 Total Claims 497,232 497,232 FUND YEAR 2015 Total Claims 477,058 477,058 FUND YEAR 2016 Total Claims 451,966 451,966 FUND YEAR 2017 Total Claims 451,873 451,873 FUND YEAR 2018 473,653 Total Claims 473,653 FUND YEAR 2019 500,469 Paid Claims 500,469 IBNR 500,469 500,469 Total Claims FUND YEAR 2020 Paid Claims 411.659 411,659 IBNR Total Claims 411,659 411,659 FUND YEAR 2021 Paid Claims 572,252 572,252 IBNR Total Claims 572,252 572,252 FUND YEAR 2022 Paid Claims 515,899 515,899 IBNR Total Claims 515,899 515,899 FUND YEAR 2023 Paid Claims 578,730 578,730 (43,224)IBNR (2,283)43,224 (2,283) (43,224) 621,954 578,730 Total Claims

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.

550.442

594,320

551,095

43,878

77,310,917

550,442

594,320

77,862,013

43,878

48,759

57,686

55,403

676

FUND YEAR 2024 Paid Claims

Total Claims

COMBINED TOTAL CLAIMS

IBNR

#### VANGUARD CLAIMS ADMINISTRATION CONTACT SHEET

NAME	TITLE	PHONE	EMAIL
Sarah Mentzer	Claims Supervisor	888-601-3200 Ext. 314	sarah.mentzer@vanguardclaims.com
Erica Harmeyer	Property Claims Examiner	888-601-3200 Ext. 324	erica.harmeyer@vanguardclaims.com
Melissa Weber-	Property Claims Examiner	888-601-3200 Ext. 325	melissa.weber-
Dominguez			dominguez@vanguardclaims.com
Madelyn Winter	Property Claims Examiner	888-601-3200 Ext. 317	Madelyn.Winter@vanguardclaims.com

#### **HOW TO REPORT A NEW CLAIM**

- 1. All property damage claims should be reported to <a href="claims@vanguardclaims.com">claims@vanguardclaims.com</a>.
- 2. All cyber claims should first be reported to Cowbell Cyber Breach Hotline at (833) 633-8666, then submitted to <a href="mailto:claims@vanguardclaims.com">claims@vanguardclaims.com</a>.
- 3. All equipment breakdown claims should be reported to your local TPA, who will then report the claim to Vanguard Claims Administration.
- 4. If you need emergency assistance, please contact Zareena Majeed (<a href="mailto:zmajeed@permainc.com">zmajeed@permainc.com</a>) at 203 721 5014 as well as Sarah Mentzer (<a href="mailto:sarah.mentzer@vanguardclaims.com">sarah.mentzer@vanguardclaims.com</a>) at 888-601-3200 Ext. 314.

#### PROPERTY CLAIMS HANDLING FRAMEWORK

#### 1. Auto Physical Damage (APD) Claims

- COMMISSION MEMBERS ONLY (Except Union County) The local TPA adjusts APD Claims with a total incurred of \$50K or less. Any APD claim with a total incurred of \$50K or greater shall be handled by the NJCE Property TPA. Any APD claim with reserves of \$25K or more shall be reported to the NJCE Property TPA, who will take over the handling of these claims when appropriate (for example, an APD claim that is anticipated to exceed \$50K and/or an APD claim that is part of a designated CAT event).
- NON-COMMISSION MEMBERS (and Union County) The local TPA should continue to handle up until the amount of the Member retention. The APD claim should be reported to the NJCE property TPA when total incurred is at 50% or more of the SIR or if the claim is part of a designated CAT event.

#### 2. Equipment Breakdown Claims

 Please report all equipment breakdown claims to your local property TPA. Your local TPA will then report the claim directly to <u>claims@vanguardclaims.com</u> for reporting to the Equipment Breakdown carrier.

#### 3. All Other Property Claims

- <u>COMMISSION MEMBERS ONLY (Except Union County)</u> All property claims will be handled by the NJCE Property TPA from inception.
- NON-COMMISSION MEMBERS (and Union County) All other property claims will be handled by the local TPA up to the amount of the Member retention. The claim should be reported to the NJCE property TPA when total incurred is at 50% or more of the SIR or if the claim is part of a designated CAT event.

#### 4. CAT Claims

 CAT Claims will also be handled by the NJCE Property TPA from inception, including any APD claims that may be part of a CAT.

## GLOUCESTER COUNTY INSURANCE COMMISSION BILLS LIST

Resolution No. 29-25 March 2025

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Gloucester County Insurance Commission's hereby authorizes the Commission Treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Commission.

Vendor Name	Comment	Invoice Amount
MADDEN & MADDEN MADDEN & MADDEN	LEGAL- J. PHILIPS INV 14.65207.006 12/24 LEGAL- J. PHILIPS INV 13.65207.006 11/24	3,720.00 1,155.00 <b>4,875.00</b>
INSERVCO INSURANCE SERVICES INSERVCO INSURANCE SERVICES INSERVCO INSURANCE SERVICES	CLAIM ADMIN- INV 0353-0325 03/25 CLAIM ADMIN INV 0353-0125 03/25 CLAIM ADMN INV 0353-0225 03/25	8,160.00 8,160.00 8,160.00 <b>24,480.00</b>
KLDISCOVERY ONTRACK LLC	PROF FEE J. PHILLIPS 7566673 08/24-12/24	128.80 <b>128.80</b>
PERMA RISK MANAGEMENT SERVICES PERMA RISK MANAGEMENT SERVICES	POSTAGE 02/25 EXECUTIVE DIRECTOR 03/25	6.90 14,362.33 <b>14,369.23</b>
HARDENBERGH INSURANCE GROUP	UNDERWRITING MGR - INV 17370 03/25	5,572.00 <b>5,572.00</b>
THE ACTUARIAL ADVANTAGE	ACTUARY FEE 03/25	1,000.00 <b>1,000.00</b>
CHANCE & MCCANN, LLC	LEGAL FEES INV 489 FOR 02/25-03/25	5,265.00 <b>5,265.00</b>
BROWN & CONNERY, LLP	LEGAL- C. GORDON INV 357567 FOR 1/25 LEGAL- D.LAW INV 355501 FOR 12/24 LEGAL- K. QUIGLEY INV 358000 FOR 2/25 LEGAL-J. PHILIPS INV 349430 08/24-09/24 LEGAL- J. PHILIPS INV 353637 FOR 12/24 LEGAL- B. RENNER INV 355455 10/24-12/24	2,126.00 7,708.00 9,501.17 10,614.00 3,518.00 2,703.00 <b>36,170.17</b>
VIOLA YEAGER	MEDICAL REIMBURSEMENT 02/25	542.49 <b>542.49</b>
NJ ADVANCE MEDIA	A# 52023 INV 2945752-AD 10965886 2/12/25	74.17 <b>74.17</b>

DUANE SARMIENTO	MEDICAL REIMBURSEMENT 02/25	3,736.61 <b>3,736.6</b> 1
GANNETT NEW YORK NJ LOCALIQ	A# 1122468 INV 6958744- 11026889 2/12/25	22.23 <b>22.2</b> 3
HARDENBERGH INSURANCE GROUP	RMC FEE- INV 17353 3 OF 12 03/25	28,711.00 <b>28,711.0</b> 0
	<b>Total Payments FY 2025</b>	124,946.70
	TOTAL PAYMENTS ALL FUND YEARS	\$124,946.70
Chairperson		
Attest:	Dated:	
I hereby certify the availability of sufficient unenc	umbered funds in the proper accounts to fully pay the al	bove claims.
	Treasurer	

### GLOUCESTER COUNTY INSURANCE COMMISSION HEALTH INSURANCE FUND BILLS LIST

Resolution No. 30-25 MARCH 2025

WHEREAS, the Treasurer has certified that funding is available to pay the following bills.

**BE IT RESOLVED** that the Gloucester County Insurance Commission Health Insurance Fund's hereby authorizes the Commission Treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Commission.

<u>EAR 2023</u>	Vendor Name	Comment	Invoice Amount
	CONNER STRONG & BUCKELEW CONNER STRONG & BUCKELEW	PERMA CONSULTING FEES 03/25 CSB CONSULTING FEES 03/25	2,820.00 3,430.00 <b>6,250.00</b>
		Total Payments FY 2025	6,250.00
		TOTAL PAYMENTS ALL FUND YEARS	\$6,250.00
Chairperso	n		
Attest:		Dated:	pay the above claims.
		Treasurer	

## GLOUCESTER COUNTY INSURANCE COMMISSION BILLS LIST

Resolution No. 31-25 April 2025

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Gloucester County Insurance Commission's hereby authorizes the Commission Treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Commission

Vendor Name	Comment	<u>Invoice</u> Amount
		<del></del>
INSERVCO INSURANCE SERVICES	CLAIM ADMIN- INV 0353-0425 04/25	8,160.00
		8,160.00
KLDISCOVERY ONTRACK LLC	LEGAL-J. PHILIPS INV 1001000066365	22.40
		22.40
DEDICA DIGUNANA GENERAT GERMAGEG	POSTA CE 02 /25	7.50
PERMA RISK MANAGEMENT SERVICES	POSTAGE 03/25	7.59
PERMA RISK MANAGEMENT SERVICES	EXECUTIVE DIRECTOR 04/25	14,362.33 14,369.92
		14,309.92
HARDENBERGH INSURANCE GROUP	UNDERWRITING MGR - INV 17371 04/25	5,572.00
		5,572.00
THE ACTUARIAL ADVANTAGE	ACTUARY FEE 04/25	1,000.00
THE ACTORIGHE ADVANTAGE	NOTOTALL DE 04/25	1,000.00
CHANCE & MCCANN, LLC	LEGAL FEES INV 517 FOR 3/14/25-4/11/25	2,490.00
		2,490.00
BROWN & CONNERY, LLP	LEGAL- K. QUIGLEY INV 361980 FOR 03/25	14,307.64
BROWN & CONNERY, LLP	LEGAL- C. GORDON INV 358570 FOR 02/25	5,133.50
BROWN & CONNERY, LLP	LEGAL-B. RENNER INV 356034 FOR 01/25	703.00
BROWN & CONNERY, LLP	LEGAL- D. LAW INV 357566 FOR 01/25	2,610.00
BROWN & CONNERY, LLP	LEGAL- B. RENNER INV 358070 FOR 02/25	76.00
		22,830.14
DUANE SARMIENTO	MEDICAL REIMBURSEMENT 03/25	3,736.61
DUANE SARVIIENTO	MEDICAL REIMBORSEMENT 03/23	<b>3,736.61</b>
		3,730.01
HARDENBERGH INSURANCE GROUP	RMC FEE- INV 17354 4 OF 12 04/25	28,711.00
		28,711.00
	Total Payments FY 2025	86,892.07
	TOTAL PAYMENTS ALL FUND YEARS	\$86,892.07

Chairperson	
Attest:	
	Dated:
I hereby certify the availability of suffici	ient unencumbered funds in the proper accounts to fully pay the above claims
Treasurer	

### GLOUCESTER COUNTY INSURANCE COMMISSION HEALTH INSURANCE FUND BILLS LIST

Resolution No. 32-25 APRIL 2025

WHEREAS, the Treasurer has certified that funding is available to pay the following bills.

**BE IT RESOLVED** that the Gloucester County Insurance Commission Health Insurance Fund's hereby authorizes the Commission Treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Commission.

LAK 2023	Vendor Name	Comment	Invoice Amount
	CONNER STRONG & BUCKELEW CONNER STRONG & BUCKELEW	PERMA CONSULTING FEES 04/25 CSB CONSULTING FEES 04/25	2,820.00 3,430.00 <b>6,250.00</b>
		<b>Total Payments FY 2025</b>	6,250.00
		TOTAL PAYMENTS ALL FUND YEARS	\$6,250.00
Chairperso	on		
Attest:		Dated:	
I hereby ce	ertify the availability of sufficient unenco	umbered funds in the proper accounts to fully pay the	e above claims.
		Treasurer	

#### **RESOLUTION 33-25**

#### GLOUCESTER COUNTY INSURANCE COMMISSION AUTHORIZING DISCLOSURE OF LIABILITY CLAIMS CHECK REGISTER

WHEREAS, the GLOUCESTER COUNTY INSURANCE COMMISSION (hereinafter "GCIC") is duly constituted as an Insurance Commission pursuant to N.J.S.A. 40A:10-6 et seq.; and

WHEREAS, the GCIC is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires all meetings of public bodies be open to the public; and

WHEREAS, the Open Public Meetings Act further provides a public body may permissibly exclude the public from a portion of a meeting at which the public body discusses items per the Open Public Meetings Act at N.J.S.A. 10:4-12.b.(1) thru (9) recognized as requiring confidentiality, and

WHEREAS, it is necessary and appropriate for the GCIC to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12.b.(7); and

**WHEREAS**, the GCIC is a public agency which must comply with the Open Public Records Act (OPRA) N.J.S.A. 47: 1A-1 to -13; and

WHEREAS, the GCIC must comply with OPRA and reported New Jersey Case Law interpreting same; and

WHEREAS, the GCIC did hold a closed session from which the public was excluded on *April 24, 2025* at which time certain items were discussed as were referenced in a separate resolution authorizing said closed session and it being determined certain liability & property claim payment information can be made public at this time; and

**NOW THEREFORE BE IT RESOLVED** by the Commissioners of said Gloucester County Insurance Commission pursuant to both the Open Public Meetings Act and the Open Public Records Act as follows:

The attached financial transaction logs generated by third party administrator Inservco Insurances Inc. for the periods 2/1/25 to 2/28/25 and 3/1/25 to 3/31/25 and related to all non-workers compensation payments are hereby approved for distribution to the listed claimants and for disclosure to the general public.

**ADOPTED** by THE GLOUCESTER COUNTY INSURANCE COMMISSION at a properly noticed meeting held on April 24, 2025.

IMOTHY	SHEEHAN, CHAIRMAN	
ATTEST:		

**ADOPTED:** 

# Financial Transaction Log - Liability Claim Payments Monthly / Detail / By Coverage / By Payment Type / By Check Number 02/01/2025 Thru 02/28/2025

Type Check #	Claim #	Claimant Name	From Date	To Date	Payee Name	Trans. Date	Payment Description	Amt. Requested	Amt. Paid
- 20									
						1 6	aarusa Bana	rt Tormin	01001

#### Inservco Report Terminology

Reporting Name	Business Name	Business Description	
Amount/Amt Paid	Amount Paid	Amount actually paid or received	
Amount/Amt Requested	Amount Requested	Amount requested to be paid	
As Of Date/To Date	Report End Date	Ending date of transactions on report; usually month end	
Payment Type	Туре	Types of transactionsComputer, Manual, Refund, Recovery, Stop Pay, Void	
Report Begin Date	port Begin Date Report Begin Date Beginning date of transactions on report; usually beginning of month or inception		
Trans Date	Transaction Date	Issue date for computer issued payments and add date for all other type entries	

# Financial Transaction Log - Liability Claim Payments Monthly / Detail / By Coverage / By Payment Type / By Check Number 02/01/2025 Thru 02/28/2025

Type	Check #	Claim #	Claimant Name	From Date	To Date	Payee Name	Trans. Date	Payment Description	Amt. Requested	Amt. Paid
Cov	erage: Auto	Physical Damag	e							
С	6071	3530003717 001	GLOUCESTER COUNTY	12/19/2023	12/19/2023	GLOUCESTER COUNTY	2/7/2025	DEDUCTIBLE	1,000.00	1,000.00
R	255853841	3530003726 001	GLOUCESTER COUNTY	12/5/2023	12/5/2023	GEICO	2/18/2025	SUBROGRATION	-11,932.19	-11,932.19
R	256247334	3530003726 001	GLOUCESTER COUNTY	12/5/2023	12/5/2023	GEICO	2/25/2025	2019 FORD ECONOLINE PLATE#0A4030	0 -1,000.00	-1,000.00
R	6037	3530003717 001	GLOUCESTER COUNTY	12/19/2023	12/19/2023	GLOUCESTER COUNTY	2/4/2025	2007 DODG DURANGO PLATE#MG8229	97 -4,211.51	-4,211.51
Tota	I for Covera	ge: Auto Physica	al Damage				Number of	entries: 4	-16,143.70	-16,143.70
Cov	erage: Gene		DODDICUEZ MADICA	2/4/2025	2/4/2025	L ANTHONY CIPCON	2/7/2025	MEDIATOR'S DEPOSIT	1 500 00	1 500 00
С	6072	3530003013 001	RODRIGUEZ, MARISA	3/4/2025	3/4/2025	L. ANTHONY GIBSON	2/7/2025	MEDIATOR'S DEPOSIT	1,500.00	1,500.00
С	6072			3/4/2025	3/4/2025	L. ANTHONY GIBSON	2/7/2025 Number of		1,500.00	1,500.00 1,500.00
C Tota	6072 I for Covera	3530003013 001		3/4/2025	3/4/2025	L. ANTHONY GIBSON				
C Tota	6072 I for Covera	3530003013 001 ge: General Liab		3/4/2025	3/4/2025	L. ANTHONY GIBSON  MADDEN & MADDEN PA				
Cove	6072 I for Covera erage: Polic 6073	3530003013 001 ge: General Liab e Professional	BYNUM, GREGORY				Number of	entries: 1 STATEMENT 2	1,500.00	1,500.00

#### Financial Transaction Log - Liability Claim Payments

### Monthly / Detail / By Coverage / By Payment Type / By Check Number 03/01/2025 Thru 03/31/2025

Type Check#	Claim #	Claimant Name	From Date	To Date	Payee Name	Trans. Dat	e Paym	ent Descrip	tion	Amt. Requested	Amt. Paid
						1	nse	rvco	Report	Ter mi	nology
Reporting Name		<b>Business Name</b>			<b>Business Description</b>						
Amount/Amt Paid		Amount Paid			Amount actually paid or received						-
Amount/Amt Requester	d	Amount Requested			Amount requested to be paid						
As Of Date/To Date		Report End Date			Ending date of transactions on re	port; usually month	end		_		
Payment Type		Туре			Types of transactionsComputer	, Manual, Refund, F	ecovery, St	op Pay, Voic	i		
Report Begin Date		Report Begin Date			Beginning date of transactions or	report; usually beg	inning of mo	onth or incep	otion		
Trans Date		Transaction Date			Issue date for computer issued p	ayments and add d	te for all oth	ner type enti	ries		-



#### Financial Transaction Log - Liability Claim Payments

### Monthly / Detail / By Coverage / By Payment Type / By Check Number 03/01/2025 Thru 03/31/2025

Type	Check#	Claim #	Claimant Name	From Date	To Date	Payee Name	Trans, Date	Payment Description	Amt. Requested	Amt. Paid
Cov	erage: Auto	Liability								
С	6075	3530003885 001	SAVAGE, ROBERT	9/4/2024	9/4/2024	WAYNE'S AUTO SALES	3/7/2025	2006 VW JETTA PLATE#S23UNE	4,463.32	4,463.32
M	6075	3530003885 001	SAVAGE, ROBERT	9/5/2024	9/5/2024	WAYNE'S AUTO SALES	3/11/2025	2006 VW JETTA PLATE#S23UNE	4,463.32	4,463.32
٧	6075	3530003885 001	SAVAGE, ROBERT	9/4/2024	9/4/2024	WAYNE'S AUTO SALES	3/11/2025	VOID: 2006 VW JETTA PLATE#S23UNE	-4,463.32	-4,463.32
Tota	al for Cover	age: Auto Liability	y				Number of	entries: 3	4,463.32	4,463.32
Cov	erage: Auto	o Physical Damag	e							
С	6074	3530003988 001	GLOUCESTER COUNTY	1/18/2025	1/18/2025	PRO-LINE COLLISION CENTER	3/7/2025	2019 CHEVY IMPALA PLATE#W98KVY	5,277,75	5,277.75
С	6078	3530003726 001	GLOUCESTER COUNTY	12/5/2023	12/5/2023	GLOUCESTER COUNTY	3/7/2025	DEDUCTIBLE	1,000.00	1,000.00
С	6082	3530003987 001	GLOUCESTER COUNTY	1/19/2025	1/19/2025	PRO-LINE COLLISION CENTER	3/21/2025	INV# 8752	8,327.52	8,327.52
С	6085	3530003932 001	GLOUCESTER COUNTY	9/28/2024	9/28/2024	PRO-LINE COLLISION CENTER	3/21/2025	2022 FORD POLICE PLATE CG6CVN	16,652.16	16,652.16
Tota	al for Cover	age: Auto Physica	al Damage	Provide to the first transfer across a first transfer.	13-30-31-3-3-3-3-3-3-3-3-3-3-3-3-3-3-3-3		Number of	entries: 4	31,257.43	31,257.43
C		eral Liability								
C	6077	3530003476 001	IANNELLI, ALFRED	12/9/2024	12/19/2024	MADDEN & MADDEN PA	3/7/2025	STATEMENT 11	3,090.00	3,090.00
C	6079	3530003478 001	RODRIGUEZ, MARISA	1/22/2025	3/5/2025	L. ANTHONY GIBSON	3/7/2025	INV#1	2.220.00	2.220.00
c	6089	3530003013 001	NOLLAN, LIAM	1/10/2025	2/6/2025	MADDEN & MADDEN PA	3/21/2025	STATEMENT 4	2,220.00	2,220.00
c	6090	3530003477 001	IANNELLI, ALFRED	1/3/2025	1/6/2025	MADDEN & MADDEN PA	3/21/2025	STATEMENT 12	486.50	486.50
	2300	SOURCE CANADA STABLES	Telegramman and control of the	17372023	1/0/2023	MADDEN & MADDEN FA	Such a contract	- Andread Andreas (Andreas )	6,051.50	6,051.50
Iota	al for Cover	age: General Liab	ility				Number of	entries: 4	6,051.50	6,051.50
Cov	erage: Poli	ce Professional								
C	6076	3530003939 001	ROTE, TIMOTHY	1/13/2025	1/30/2025	BROWN & CONNERY LLP	3/7/2025	INVOICE 357772	2,583.97	2,583.97
C	6086	3530003939 001	ROTE, TIMOTHY	2/3/2025	2/26/2025	BROWN & CONNERY LLP	3/21/2025	BILL 358033	2,510.21	2,510.21
C	6087	3530003953 001	OWENS, IRRAHEEM	1/30/2025	1/31/2025	BROWN & CONNERY LLP	3/21/2025	BILL 356020	247.50	247.50
C	6088	3530003953 001	OWENS, IRRAHEEM	2/4/2025	2/28/2025	BROWN & CONNERY LLP	3/21/2025	BILL 358034	108.51	108.51
C	6091	3530003668 001	BYNUM, GREGORY	1/7/2025	2/21/2025	MADDEN & MADDEN PA	3/21/2025	STATEMENT 3	1,755.00	1,755.00
Tota	al for Cover	age: Police Profe	ssional				Number of	entries: 5	7,205.19	7,205.19
Cov	erage: Proj	nerty								
C	6080	3530004015 001	GLOUCESTER COUNTY	3/11/2025	3/11/2025	NEW JERSEY COUNTIES EXCESS	3/21/2025	PROPERTY DAMAGE REIMBURSEMEN	T 63.011.80	63.011.80
С	6081	3530003945 001	ROWAN COLLEGE OF SO		3/13/2025	NEW JERSEY COUNTIES EXCESS		PROPERTY DAMAGE REIMBURSEMEN		241,140.65
С	6083	3530004016 001	GLOUCESTER COUNTY	3/11/2025	3/11/2025	NEW JERSEY COUNTIES EXCESS		PRPERTY DAMAGE REIMBURSEMENT	1,549.79	1,549.79
С	6084	3530004017 001	ROWAN COLLEGE OF SO		3/11/2025	NEW JERSEY COUNTIES EXCESS		PROPERTY DAMAGE REIMBURSEMEN		14,061.86

Date: 4/1/2025 FinancialTransaction



Page: 2

# Financial Transaction Log - Liability Claim Payments Monthly / Detail / By Coverage / By Payment Type / By Check Number 03/01/2025 Thru 03/31/2025

Туре	Check #	Claim#	Claimant Name	From Date	To Date	Payee Name	Trans. Date	Payment Description	Amt. Requested	Amt, Paid
Cov	erage: Un/l	Underinsured Mo	torists(NJ)		0.00.00.000.000	Valentino en en avez amis a la	NA PARTIE NA CAL	1 100 25 25 25 25 25 25 25	550555	0.990.000
C	33487	3530003996 001	GILLINSTEEN, ELIZABETH	2/26/2025	3/13/2025	MARMERO LAW LLC	3/21/2025	INVOICE 31462	525.00	525.00
Tota	I for Cover	age: Un/Underins	ured Motorists(NJ)				Number of	entries: 1	525.00	525.00
Iota	I for Cover	age: Un/Underins	sured Motorists(NJ)				Number of	entries: 1	525.00	



#### Gloucester County Insurance Commission Bill Review / PPO Reductions 2025

Month	Total Bills	In-network Bills Penetration Rate	Total Provider Charge	In-network Charges Penetration Rate	Total Allowed	Medlogix Negotiated Reductions	PPO Reductions	Bill Review Reductions	Total Reductions	Total Access Fees	Net Reductions
January	55	89%	\$77,621.92	96%	\$22,415.20	\$247.32	\$13,997.40	\$40,962.00	\$55,206.72	\$2,756.54	\$52,450.18
February	51	76%	\$146,806.44	26%	\$90,680.55	\$5,406.08	\$13,051.29	\$37,668.52	\$56,125.89	\$6,574.29	\$49,551.60
March	111	94%	\$316,360.87	86%	\$142,778.01	\$308.95	\$136,027.60	\$37,246.31	\$173,582.86	\$23,208.53	\$150,374.33
YTD Total	217	89%	\$540,789.23	96%	\$255,873.76	\$5,962.35	\$163,076.29	\$115,876.83	\$284,915.47	\$32,539.36	\$252,376.11

 Monthly Summary
 February
 March

 Total Reductions (before fees):
 \$56,125.89
 \$173,582.86

 Percent:
 38%
 55%

 Net Reductions:
 \$49,551.60
 \$150,374.33

 Percent:
 34%
 48%

 YTD Summary
 \$284,915.47

 Total Reductions (before fees):
 \$284,915.47

 Percent:
 53%

 Net Reductions:
 \$252,376.11

 Percent:
 47%

#### **GLOUCESTER COUNTY INSURANCE COMMISSION**

TO: Fund Commissioners

FROM: J.A. Montgomery Consulting, Safety Director

**DATE:** April 16, 2025

DATE OF MEETING: April 24, 2025

#### **GCIC SERVICE TEAM**

Paul Shives, Vice President, Safety Services pshives@jamontgomery.com Office: 732-736-5213	Glenn Prince, Assistant Director  gprince@jamontgomery.com  Office: 856-552-4744  Cell: 609-248-3949	Natalie Dougherty, Senior Risk Operations Analyst ndougherty@jamontgomery.com Office: 856-552-4738
	Mailing Address: TRIAD 1828 CENTRE Cooper Street, 18 <sup>th</sup> Floor Camden, NJ 08102	
	P.O. Box 99106 Camden, NJ 08101	

## February - May 2025 RISK CONTROL ACTIVITIES

#### MEETINGS ATTENDED / TRAINING / LOSS CONTROL VISITS CONDUCTED

- February 27: Attended the GCIC Claims Committee meeting.
- March 14: Conducted a loss control visit at the DPW Fleet Management Garage and attended a meeting to discuss CDL ELDT.
- April 8: Attended the GCIC Claims Committee meeting.
- April 10: Attended the GCIC Safety Committee meeting.

#### UPCOMING MEETINGS / LOSS CONTROL VISITS PLANNED

- April 24: Plan to attend the GCIC meeting.
- May 13: Plan to attend the GCIC Claims Committee meeting.

#### SAFETY DIRECTOR BULLETINS

Safety Director Bulletins and Messages are distributed by e-mail to Executive Directors, Fund Commissioners, Risk Managers and Training Administrators. They can be viewed at <a href="https://nice.org/safety/safety-bulletins/">https://nice.org/safety/safety-bulletins/</a>.

- Fitness Room Best Practices
- Avian Influenza Bird Flu Best Practices
- Landscape Material Combustible Mulch
- Concession Stand-Best Practices

Scissor Lift Mast Elevated Work Platforms - Best Practices

#### NJCE LIVE and ON DEMAND SAFETY TRAINING

#### LIVE Safety Training

We are offering the majority of the NJCE JIF training catalog on a Virtual platform through Zoom. In-Person training will be held via the MSI-NJCE Expos and are scheduled throughout New Jersey in 2025 - 2025 Expo Training Schedule Flyer (attached)

Virtual classes feature real-time, instructor-led in-person, and virtual classes. Experienced instructors provide an interactive experience for the attendee on a broad spectrum of safety and risk control topics. Most NJCE LIVE virtual offerings have been awarded continuing education credits for municipal designations and certifications.

The live virtual monthly training schedules and registration links are available on the NJCE.org website under the "Safety" tab: NJCE Live Monthly Training Schedules. Please register early, under-attended classes will be canceled. (April through June 2025 Live Training Schedules and Registration Links are attached).

To maintain the integrity of the NJCE classes and our ability to offer CEUs, we must abide by the rules of the State agency that issued the designation. Most important among those rules is the attendee of the class must attend the whole session. Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.

To submit the NJCE LIVE Group Sign-in Sheet you will click on the NJCE LIVE Group Sign-in Sheet link or QR Code and complete the form with your groups' information. *Please Submit Within 24 Hours* 

#### Learning On Demand Training (available on the NJCE LMS)

NJCE Learning On Demand provides over 190 On-Demand Streaming Videos and Online Courses in English and Spanish that can be viewed 24/7 by members on the NJCE Learning Management System (LMS) NJCE LMS. Topics pertain to many aspects of safety, risk control, employment practices, and supervision, and most can be viewed in under 20 minutes. NJCE Learning On Demand Catalog

#### NJCE LEADERSHIP ACADEMY

J.A. Montgomery Consulting and the NJCE JIF have created the NJCE Leadership Academy for Managers, Administrators, Department Heads, and Supervisors interested in sharpening and expanding communication, conflict resolution, stress management, and team-building skills. The goal is to enhance leadership skills by offering participants varied and in-depth training.

<u>Open Enrollment Dates</u>: Open Enrollment for the NJCE Leadership Academy will be available during the following time frames:

June 1 - 22, 2025 (Start Date: July 1, 2025)

The Registration link will be available for completion during these time frames and can be found on the dedicated NJCE Leadership Academy webpage: NJCE Leadership Academy.

<u>Please Note:</u> If a class link is not present on the Live Monthly Training Schedules the class may not be offered/available yet so please check back (class schedules are released two months out).

The Leadership Academy Self- Assessment Form will be distributed to registrants electronically at the beginning of the year (end of January). The Safety Leadership Plaques will be distributed shortly thereafter. For more information and details on the Program please visit the NJCE Leadership Academy webpage: <a href="NJCE Leadership Academy">NJCE Leadership Academy</a>.



#### NJCE Learning Management System (LMS)

**Students/Users** – Contact your Agency's Training Administrator to send you the login link and activation code to set up your account. Once you receive your activation code and activate your account, you will see your new username and create your password through this process. (**NJCE LMS Login**). If you have any questions, please contact Natalie Dougherty (<u>ndougherty@jamontgomery.com</u>).



As a reminder the New Jersey Counties Excess (NJCE) JIF is offering the majority of the training catalog on a Live Virtual platform through Zoom. Monthly Training Schedules are on the NJCE.org website (NJCE LIVE Monthly Training Schedules).

- (\*) <u>In-Person Training</u>: Being held via the MSI-NJCE Expo. Expos are scheduled throughout the state and are for training programs that are not available virtually.
- (\*\*) <u>PLEASE NOTE (Zoom Meeting Format)</u>: No Group Attendance for these training classes. Each Student **MUST** have access to a computer or device with a working **Camera** and **Microphone**.

For more information on training and other safety resources please visit the Safety portion of the NJCE.org website: <a href="https://njce.org/safety">https://njce.org/safety</a>.

<u>NOTE:</u> If a class registration link is not taking you to a registration page for completion it means that the class was either cancelled or the class is full, Thank you.

### April through June 2025 Safety Training Schedule Click on the "Training Topic" to Register and for the Course Description

DATE	TRAINING TOPIC	TIME
4/16/25	Chipper Safety	8:30 - 9:30 am
4/16/25	Chainsaw Safety	10:00 - 11:00 am
4/16/25	Heavy Equipment Safety: General Safety	1:00 - 3:00 pm
4/17/25	Driving Safety Awareness	8:30 - 10:00 am
4/17/25	Hearing Conservation	10:30 - 11:30 am
4/17/25	CDL: Supervisors' Reasonable Suspicion**	1:00 - 3:00 pm
4/22/25	Confined Space Entry	8:30 - 11:30 am
4/22/25	NJCE The Power of Collaboration Parts 1 & 2 (Ocean)*	9:00 - 1:00 pm
4/22/25	Fall Protection Awareness	2:30 - 4:30 pm
4/23/25	Personal Protective Equipment	8:30 - 10:30 am
4/23/25	Flagger Skills and Safety	11:00 - 12:00 pm
4/23/25	Introduction to Management Skills**	1:00 - 3:00 pm
4/24/25	Hazard Communication/Globally Harmonized System (GHS)	8:30 - 10:00 am
4/24/25	Protecting Children from Abuse in NJ Local Government	9:00 - 11:00 am
4/24/25	Bloodborne Pathogens	10:30 - 11:30 am
4/24/25	<u>Fire Extinguisher Safety</u>	1:00 - 2:00 pm
4/24 - 4/25/25	NJCE Leadership Skills for Supervisors Workshop - (TWO DAY) (Monmouth)*	9:00 - 3:30 pm w/lunch brk
4/25/25	CDL: Drivers' Safety Regulations	8:30 - 10:30 am
	Law Enforcement: Understanding Cannabis: A Must For Every Agencies Officer	
4/25/25	Safety and Wellness Program	9:00 - 10:30 am
4/25/25	Mower Safety	11:00 - 12:00 pm
4/28/25	Ladder Safety/Walking & Working Surfaces	8:00 - 10:00 am
4/28/25	Employee Conduct and Violence Prevention in the Workplace	9:00 - 10:30 am
4/28/25	HazMat Awareness with Hazard Communication/Globally Harmonized System (GHS)	2:30 - 5:30 pm
4/30/25	Public Works & Utility: Safety & Regulatory Awareness Training	8:00 - 12:00 pm
4/30/25	<u>Fire Safety</u>	1:00 - 2:00 pm

5/1/25	Shop and Tool Safety	8:30 - 9:30 am
5/1/25	Hazard Communication/Globally Harmonized System (GHS)	10:00 - 11:30 am
5/1/25	Accident Investigation (Zoom Meeting) **	1:00 - 3:00 pm
		9:00 - 4:00 pm
5/2/25	Designated Employer Representative Training (DER) (Zoom Meeting) **	w/1 hour lunch
		brk
5/5/25	Implicit Bias in the Workplace	9:00 -10:30 am
5/5/25	Mower Safety	10:00 - 11:00 am
5/5/25	<u>Understanding Cannabis: Integral To Injury Prevention and Employee Wellness</u>	1:00 - 2:30 pm
5/5/25	Personal Protective Equipment	1:00 - 3:00 pm
5/6/25	Bloodborne Pathogens	8:30 - 9:30 am
5/6/25	Work Zone Training for Police Officers - Initial Course	9:00 - 1:00 pm
5/6/25	Work Zone: Temporary Traffic Controls	10:00 - 12:00 pm
5/6/25	Lock Out/Tag Out (Control of Hazardous Energy)	1:00 - 3:00 pm
5/7/25	Playground Safety Inspections	7:30 - 9:30 am
5/7/25	CDL: Drivers' Safety Regulations	8:30 - 10:30 am
5/7/25	Introduction to Communication Skills (Zoom Meeting) **	1:00 - 3:00 pm
5/8/25	Chainsaw Safety	11:00 - 12:00 pm
5/8/25	<u>Chipper Safety</u>	1:00 - 2:00 pm
5/9/25	Disaster Management	8:30 - 10:00 am
5/9/25	Hearing Conservation	11:00 - 12:00 pm
5/12/25	Flagger Skills and Safety	8:30 - 9:30 am
5/12/25	Hazard Communication/Globally Harmonized System (GHS)	10:00 - 11:30 am
5/12/25	Fire Extinguisher Safety	1:00 - 2:00 pm
5/13/25	Ladder Safety/Walking & Working Surfaces	8:30 - 10:30 am
5/13/25	Preparing for First Amendment Audits	9:00 - 11:00 am
5/13/25	NJCE-Ethics for NJ Local Government Employees (Ocean)*	9:00 - 11:00 am
	NJCE-Protecting Children from Abuse In New Jersey Local Government Programs	
5/13/25	(Ocean)*	12:00 - 2:00 pm
5/14/25	Confined Space Entry	8:30 - 11:30 am
5/14/25	Asbestos Awareness	1:00 - 3:00 pm
5/15/25	HazMat Awareness with Hazard Communication/Globally Harmonized System (GHS)	8:30 - 11:30 am
5/15/25	Bloodborne Pathogens	1:00 - 2:00 pm
5/16/25	Hoists, Cranes, and Rigging	8:30 - 10:30 am
5/16/25	<u>Fire Safety</u>	11:00 - 12:00 pm
5/16/25	Fire Extinguisher Safety	1:00 - 2:00 pm
5/19/25	Public Works & Utility: Safety & Regulatory Awareness Training	8:00 - 12:00 pm
	NJCE-Harassment in the Workplace for Elected Officials, Managers, & Supervisors	
5/19/25	(Atlantic)*	9:00 - 11:00 am
5/19/25	Fall Protection Awareness	1:00 - 3:00 pm
5/19/25	High Performing Teams (Zoom Meeting) **	1:00 - 3:00 pm
5/20/25	Hearing Conservation	8:30 - 9:30 am
5/20/25	Preparing for the Unspeakable	9:00 - 10:30 am
5/20/25	Mower Safety	10:00 - 11:00 am
5/20/25	<u>Driving Safety Awareness</u>	1:00 - 2:30 pm
5/21/25	Hazard Communication/Globally Harmonized System (GHS)	1:00 - 2:30 pm
5/21 -	NJCE-Leadership Skills for Supervisors Workshop - TWO DAY (Camden)*	9:00 - 3:30 pm
5/22/25	NUCE-LeaderShip Skins for Supervisors Workshop - TWO DAY (Camden)*	w/lunch brk
5/22/25	Lock Out/Tag Out (Control of Hazardous Energy)	8:30 -10:30 am
5/22/25	CDL: Drivers' Safety Regulations	1:00 - 3:00 pm

5/28/25	Ladder Safety/Walking & Working Surfaces	7:30 - 9:30 am
5/28/25	Employee Conduct and Violence Prevention in the Workplace	9:00 - 10:30 am
5/28/25	Personal Protective Equipment	10:00 - 12:00 pm
5/28/25	Bloodborne Pathogens	1:00 - 2:00 pm
5/29/25	Confined Space Entry	8:30 - 11:30 am
5/30/25	NJCE EXPO Excavation, Trenching, and Shoring (Monmouth)*	8:30 - 12:30 pm
	NJCE EXPO Fast Track to Safety (HazCom, BBP, Fire Safety, Driving Safety)	
5/30/25	(Monmouth)*	8:30 - 12:30 pm
5/30/25	NJCE EXPO: Flagger Work Zone Safety (Monmouth)*	8:30 - 12:30 pm
5/30/25	NJCE EXPO: Practical Leadership - 21 Irrefutable Laws (Monmouth)*	8:30 - 11:30 am
6/2/25	Flagger Skills and Safety	8:30 - 9:30 am
6/2/25	Jetter/Vacuum Safety Awareness	10:00 - 12:00 pm
6/3/25	Hazard Communication/Globally Harmonized System (GHS)	8:30 - 10:00 am
6/3/25	Hearing Conservation	10:30 - 11:30 am
6/3/25	Heavy Equipment Safety: General Safety	1:00 - 3:00 pm
6/4/25	Productive Meetings Best Practices (Zoom Meeting)**	8:30 - 10:00 am
6/4/25	<u>Fire Safety</u>	10:30 - 11:30 am
6/4/25	Employee Conduct and Violence Prevention in the Workplace	1:00 - 2:30 pm
6/6/25	<u>Ladder Safety/Walking &amp; Working Surfaces</u>	8:30 - 10:30 am
6/9/25	HazMat Awareness with Hazard Communication/Globally Harmonized System (GHS)	8:30 - 11:30 am
6/9/25	Personal Protective Equipment	1:00 - 3:00 pm
6/10/25	Law Enforcement: Violence Prevention and Risk Considerations for Law Enforcement Officers when Interacting with Mental Health Consumers	9:00 - 10:30 am
6/10/25	Ethical Decision Making	9:00 - 11:30 am
6/10/25	Lock Out/Tag Out (Control of Hazardous Energy)	1:00 - 3:00 pm
6/11/25	Mower Safety	8:30 - 9:30 am
6/11/25	Fire Extinguisher Safety	10:00 - 11:00 am
6/12/25	Confined Space Entry	8:00 - 11:00 am
6/12/25	Work Zone: Temporary Traffic Controls	1:00 - 3:00 pm
6/12/ - 6/13/25	NJCE Leadership Skills for Supervisors Workshop - (2 Day) (Middlesex)*	9:00 - 3:30 pm w/lunch brk
6/13/25	Flagger Skills and Safety	8:30 - 9:30 am
6/13/25	Fall Protection Awareness	10:00 - 12:00 pm
6/16/25	Hazard Communication/Globally Harmonized System (GHS)	7:30 - 9:00 am
6/16/25	CDL: Drivers' Safety Regulations	9:30 - 11:30 am
6/16/25	Introduction to Understanding Conflict (Zoom Meeting)**	1:00 - 3:00 pm
6/17/25	Public Works & Utility: Safety & Regulatory Awareness Training	8:00 - 12:00 pm
6/17/25	Bloodborne Pathogens	1:00 - 2:00 pm
6/17/25	Law Enforcement: Work Zone Initial Training	1:00 - 5:00 pm
6/18/25	Employee Conduct and Violence Prevention in the Workplace	9:00 - 10:30 am
6/18/25	NJCE EXPO 2025: Excavation, Trenching, and Shoring (Middlesex Co.)*	8:30 - 12:30 pm
	NJCE EXPO 2025: Fast Track to Safety (HazCom, BBP, Fire Safety, Driving Safety)	•
6/18/25	(Middlesex Co.)*	8:30 - 12:30 pm
6/18/25	NJCE EXPO 2025: Flagger Work Zone Safety (Middlesex Co.)*	8:30 - 12:30 pm
6/18/25	NJCE EXPO 2025: Practical Leadership - 21 Irrefutable Laws (Middlesex Co.)*	8:30 - 11:30 am
6/20/25	Law Enforcement: Understanding Cannabis: A Must For Every Agencies Officer Safety and Wellness Program	9:00 - 10:30 am
6/20/25	Implicit Bias in the Workplace	1:00 - 2:30 pm
6/23/25	Personal Protective Equipment	8:30 - 10:30 am
6/23/25	Shop and Tool Safety	11:00 - 12:00 pm
0/23/23	Shop and Tool Salety	11.00 - 12.00 piil

6/23/25	Special Event Management (Zoom Meeting)	1:00 - 3:00 pm
6/24/25	Confined Space Entry	8:30 - 11:30 am
6/24/25	Hearing Conservation	1:00 - 2:00 pm
6/25/25	Driving Safety Awareness	9:00 - 10:30 am
6/25/25	Lock Out/Tag Out (Control of Hazardous Energy)	1:00 - 3:00 pm
6/26/25	<u>Chipper Safety</u>	7:30 - 8:30 am
6/26/25	<u>Chainsaw Safety</u>	9:00 - 10:00 am
6/26/25	Mower Safety	10:30 - 11:30 am
6/26/25	Hazard Communication/Globally Harmonized System (GHS)	1:00 - 2:30 pm
6/27/25	<u>Fire Safety</u>	8:30 - 9:30 am
6/27/25	Fire Extinguisher Safety	10:00 - 11:00 am
6/27/25	Bloodborne Pathogens	1:00 - 2:00 pm
6/30/25	CDL: Supervisors' Reasonable Suspicion (Zoom Meeting) **	8:30 - 10:30 am
6/30/25	Ladder Safety/Walking & Working Surfaces	1:00 - 3:00 pm

#### **Zoom Safety Training Guidelines:**

Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion. To maintain the integrity of the classes and our ability to offer CEUs, we must abide by the rules of the State agency who issued the designation. Chief among those rules is the attendee of the class must attend the whole session. This guideline also applies to any participant taking the class as part of the NJCE Leadership Academy Program. The Leadership participant must be in attendance for the entire class runtime (no exceptions) in order to receive credit for the class.

The Zoom platform is utilized to track the time each attendee logs in and logs out of webinars. Also, we can track participation, to demonstrate to the State agency that the student also participated in polls, quizzes, and question & answer activities during the live, instructor-led webinar. We maintain these records to document our compliance with the State agency.

#### **Zoom Training Registration:**

- When registering, please indicate the number of students that will be attending with you if in a group setting for
  an accurate count to avoid cancelations due to low attendance. Once registered you will receive an email with the
  webinar link. Be sure to save the link on your calendar to access on the day of training.
- Please register Early (at least 48 hours before, as Under-attended classes may be cancelled).
- A Zoom account is not needed to attend a class. Attendees can log on and view the presentations from a laptop, smartphone, or tablet.
- Zoom periodically updates their software. After registering for a webinar, the confirmation email contains a link at the bottom to Test your system. We strongly recommend testing your system, and updating it if needed, at that time.
- Please click here for informative Zoom operation details.
- It is suggested you log in to the webinar about 15 minutes early, so if there is an issue, there is time to address it. We cannot offer credit or CEUs/TCHs to attendees who log in 5 minutes late or leave early.

#### • Group Training Procedures:

• Please have one person register for the safety training webinar and ensure that person will have access to the webinar link to launch on the day of the class. Please assign someone to complete and submit the group sign-in sheet link within 24 hours after the webinar.

#### • NJCE LIVE GROUP SIGN IN SHEET SUBMISSION:

To submit the NJCE LIVE Group Sign-in Sheet you will click on: <u>NJCE LIVE Group Sign-in Sheet</u> link or QR Code and complete the form with your groups' information.

<u>Please Note:</u> The Group Sign in Sheet only needs to be completed and submitted if the Training was done in a Group Setting and <u>should Not be completed</u> if the user logged in and viewed the training on their Own. Thank you.



# 2025 MSI-NJCE EXP

#### THE MSI-NJCE EXPO FEATURES IN-PERSON TRAINING THROUGHOUT NEW JERSEY!

The training topics will include:

- Excavation, Trenching, and Shoring (4 hours)
- Flagger and Work Zone Safety (4 hours)
- Fast Track to Safety \*Must attend all four sessions to receive CEUs.
  - Hazard Communications with GHS (1 hour)
  - Bloodborne Pathogens (1 hour)
  - Driver Safety Awareness (1 hour)
  - Fire Safety (1 hour)
- Practical Leadership 21 Irrefutable Laws (3 hours)

DATE	MSI-NJCE EXPO LOCATION	ADDRESS
March 17th	Atlantic Cape Community College (Cape May)	341 South Dennis Rd., Cape May CH, NJ
April 2nd	Morris Co. Fire Academy (Morris)	500 W Hanover Ave., Morristown, NJ
May 30th	Wall Township Municipal Bldg. (Monmouth)	2700 Allaire Rd., Wall Township, NJ
June 18th	Middlesex Co. Fire Academy (Middlesex)	1001 Fire Academy Drive, Sayreville, NJ
September 8th	Burlington Co. Emergency Training Center (Burlington)	53 Academy Drive, Westampton, NJ
October 16th	Bergen Co. Law & Public Safety Institute (Bergen)	281 Campgaw Rd., Mahwah, NJ
*October 23rd	Atlantic Cape Community College, (Atlantic)	5100 Black Horse Pike, Mays Landing, NJ
*November5th	Rowan College (Gloucester)	1400 Tanyard Rd., Sewell, NJ
		*Tontativaly Schodulad

Check-in begins at 8:00 AM and class starts promptly at 8:30 AM. Registration is required and walk-ins will not be permitted due to classroom size restrictions.

To Register: Go to the Monthly Safety Training Schedules located on NJCE.org/Safety website. (NJCE Live Monthly Training Schedules click on the Course Topic/Date).

(Please Note: Registration Links are available two months prior to class date. So please check back.)

Please see the attached for the course descriptions and CEU information and contact Natalie Dougherty at ndougherty@jamontgomery.com with any questions.



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TO: Commissioners of the Gloucester County Insurance Commission (GCIC)

CC: Brad Stokes, GCIC Executive Director

FROM: Christopher Powell and Public Entity Team

DATE: 4/24/2025

RE: Risk Management / Underwriting Services Director's Report

#### I. Risk Management Services

#### A. 2025 Wellness Incentive Program Grant

We are excited to announce that 10 submissions have been received for the 205 Wellness Incentive Program Grant.

		Amount on
<b>Entity -Department</b>	Wellness Submission	Submission
Gloucester County – Tax Assessor's Office	Energy Bowls for the staff	\$1,000
Gloucester County Library Commission	Indoor plants	\$1,000
Gloucester County – Treasurer's Office	Chair massages	\$1,000
Gloucester County – Division of Social Services	New refrigerator and Fresh Fruit Fridays	\$1,000
Gloucester County – Office of County Counsel	Variety of K-cups and coffee supplies	\$1,000
Gloucester County – Division of Senior Services	Chair Massage Sessions and Essential Oils Demonstration	\$1,000
Gloucester County – Department of Health	Chair Massage Sessions and Essential Oils Demonstration	\$1,000

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Gloucester County –	Chair Massage Sessions and Essential Oils	\$1,000
Department of Health &	Demonstration	
Human Services		
Gloucester County – Sheriff's	Purchase (3) Treadmills	\$1,000
Department		
Gloucester County –	Purchase (1) Rowing Machine, (1) Stationary	\$1,000
Prosecutor's Office	Bike, (1) Exercise Bike and Resistance Bands	

Enclosed please find the submissions for review. The Safety and Accident Review Committee reviewed all the submissions and believe they all promote wellness. We request and recommend the approval of all submissions not to exceed \$1,000 per grant.

**Action Requested: Motion** to approve all the Wellness Incentive Program Grants not to exceed \$1,000 per grant.

#### B. 12/4/2024 Safety and Accident Review Committee Minutes

Enclosed are the approved meeting minutes from the meeting.

#### C. 2025 NJCE Safety Grant

Two submissions have been provided to J.A. Montgomery for the 2025 NJCE Safety Grant. The first submission was from the Gloucester County EMS department for two motorized stair chairs. The total cost is \$30,000. The County covers a large geographic area providing 911 services for residents. Within that area, the County utilizes bariatric ambulances. The addition of the motorized stair chairs will provide a safer experience in a time of great stress for both the patient and EMS workers. It will reduce liability claims.

The second submission was from the Gloucester County Library Commission for an automatic external defibrillator (AED) and corresponding accessories for the Greenwich Branch and security cameras for the Logan Branch. The cost for one AED and corresponding accessories is \$3,918.52. The cost for security cameras and corresponding accessories is \$7,402.01. The total request is \$11,320.53.

Back in 2024, the Greenwich Branch had an overall attendance of 31,688 patrons which included 198 Library sponsored youth programs with attendance of 3,338; 181 Library sponsored adult programs with attendance of 2,398; 34 Community sponsored children's program with attendance of 538 and 52

Main Office

Wineland

8000 Sagemore Drive, Suite 8101

Marton, NJ 08053

Wineland, NJ 08350

Wineland, NJ 08350

Wineland, NJ 08360

Philadelphia, PA 19107



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Community sponsored adult programs with attendance of 1,657. The purchase of the AED will keep the public protected.

Back in 2024, the Logan Branch had an overall attendance of 46,647 patrons which included 340 Library sponsored youth programs with an attendance of 6,544; 388 Library sponsored adult programs with attendance of 2,153; 16 Community sponsored children's programs with attendance of 315 and 50 Community sponsored adult programs with attendance of 694. The existing camera system is an analog system with 14 older cameras. The digital system will provide clearer, sharper images and overall better quality of picture. Both interior cameras and exterior cameras will provide evidence of a bodily injury claim due to alleged negligence of the Library Commission.

We are awaiting a response from the carrier.

#### II. Underwriting Services Director

#### A. Ancillary Coverages

The following coverages for members could not be placed through the GCIC/NJCELJIF for its master programs at this time and it has been determined the following bond/policies need to be renewed.

Member	Coverage	Carrier	Exp. Date	Expiring Premium	Renewal Premium
County	Parks and Recreation Accident Policy	Federal Insurance Company serviced through Bob McCloskey Insurance Company	5/17/2025	\$350.00	\$350.00
County	Gloucester County Board of Chosen Commissioners Travel Accident Policy	Chubb Insurance Company	6/1/2025	\$2,000.00	\$2,000.00
County	County Warden Bond	CNA	7/1/2025	\$122.50	\$122.50

All other terms and conditions are per expiring for all other policies.



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Action Requested: Motion to authorize the Underwriting Services Director to renew the above

policies.

Note – The County has a Crime policy for the 4-H Association effective 4/14/2025. The previous policy term had been a multi-year policy effective 4/14/2024 - 4/14/2027. The carrier, Selective Insurance Company, was unable to continue offering the multi-year policy. Effective 4/14/2025, the policy period became a one-year policy term with no other changes to the term and conditions of the policy.

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#### **GLOUCESTER COUNTY INSURANCE COMMISSION**

Safety and Accident Review Committee Meeting Minutes
December 4, 2024
9:30 AM
Video Conference Meeting

Call to Order – Tim Sheehan, Chairman
 The meeting was called to order at 9:35 am.

#### II. Roll Call

Joe Henry

Jason Snyder

Committee Members:

Tim Sheehan	Gloucester County Risk Manager	Present
Wayne Love	Gloucester County Utilities Authority	Present
Rocco Ficara	Gloucester County Utilities Authority	Present
Jennifer Campbell	Gloucester County Improvement Authority	Present
Lauren Vilimas	Rowan College of South Jersey	Absent
Brenda Muhlbaier	Gloucester County Library Commission	Absent
Commission Professionals:		
Brad Stokes	Executive Director	Present
Brandon Tracy	Executive Director's Office	Present
Glenn Prince	J.A. Montgomery	Present
Christina Violetti	RMC / Hardenbergh Insurance Group	Present

RMC / Hardenbergh Insurance Group

Hardenbergh Insurance Group

Present

Present

III Approval of the 9/11/2024 Safety and Accident Review Committee Meeting Minutes

Member

Motion to approve the 9/11/2024 Safety and Accident Review Committee Meeting Minutes

Moved: Wayne Love

Seconded: Jennifer Campbell

Vote: Aye: Unanimous Nay: 0 Abstentions: 0

#### IV. Risk Management Consultant's Report – Hardenbergh Insurance Group

Mr. Henry began by reviewing the 2024 workers' compensation graphs that illustrate the number of workers' compensation claims by entity.

Next, he spoke of the 2025 Safety Kick Off. It will be held on Thursday, January 9, 2025 at Rowan College of South Jersey – Gloucester Campus. The topic will be J.A. Montgomery's Learning Management System. The meeting invitation will be sent out shortly.

He continued speaking about the 2024 Munich Re Safety Grant. The two submissions for the 2025 Munich Re Safety Grant were approved. The first submission was from the Gloucester County Library Commission for an automatic external defibrillator (AED) and corresponding accessories for the Logan Branch. The total cost is \$4,743.43. The second submission was from the County Sheriff's Department for three in car Motorola Camera Video Systems. The total estimated cost including all hardware and warranties is \$23,014.00. There was a discussion about the program including the different monetary contributions for the total funds provided, other submissions from other NJCE JIF members, the process utilized to continue the program in the upcoming year and the different carriers that support the program, and the insurance coverages provided to the NJCE JIF members.

Lastly, he advised that the 2025 meeting schedule was provided for the members.

#### V. NJCEL Safety Director's Report – J.A. Montgomery

Mr. Prince spoke about winter weather safety and provided a safety bulletin for best practices to minimize the potential for any risk or damage to buildings during the holiday season. Mr. Stokes spoke about recent claims that have occurred to other NJCE JIF members that have incurred property damage.

Next, he spoke about the PEOSH most commonly noted citations. He provided the fourth quarter results. He spoke about the top 5 citations on the list and provided examples of how entities are getting citations. He advised that he will provide the notes from the PEOSH quarterly meeting to Mr. Synder. Mr. Prince advised that they have two members of their office working to become a part of the PEOSH board as this would provide insight to share with the NJCE JIF members. Mr. Stokes inquired about PEOSH's voluntary compliance program. Mr. Prince spoke about the program

#### GLOUCESTER COUNTY INSURANCE COMMISSION

and concerns with how that could negatively impact large entities due to strict timeline that would be placed upon the entity from PEOSH for any items that would need to be corrected. There was a discussion on whether the program could be beneficial or not. There was also a discussion on previous claims where PEOSH had been notified, arrived at the facility and the items that were reviewed. Mr. Sheehan spoke about the binders that were previously provided to all County departments that would have necessary documentation in the event of a PEOSH visit.

Lastly, he advised that all training courses available through January can be found on the nice.org website. Mr. Synder spoke about how the County receives the upcoming training opportunities. There was a discussion on the inperson chainsaw safety training as well as the NJCE JIF website.

VI. Accident Review - Tim Sheehan

1. Member Description Department DOL

Gloucester County Shady Lane Nursing 7/22/2024 The employee reached up to get coffee

Improvement Authority Home cups on a food cart, when one of the cups filled with hot coffee spilled on her

right hand and wrist.

Committee's Determination: Preventable

The Committee determined that this was a preventable situation. Ms. Campbell provided an explanation for the incident and that the filled cups were on the cart. The employee was reaching for the empty cups. She provided the following ways to prevent the incident in the future including the employee being cautious of her surroundings, moving the cart away, using lids, using a stool and slowing down. It was determined that no letter would be sent to the Authority.

2. Member Department DOL Description

**Gloucester County** Public Works 10/1/2024 The employee was putting a hitch on the back of the truck when he pinched

his left hand in between the thumb and

pointer finger.

Committee's Determination: Preventable

The Committee determined that this was a preventable situation. Mr. Synder provided an explanation for the incident. He advised that the employee was spoken to and a discussion on the importance of using personal protection equipment such as gloves could have prevented his injury. It was determined that no letter would be sent to the County.

3. Member Department DOL Description

**Gloucester County** Sewerage Operations 10/7/2024 The employee was walking when he **Utilities Authority** accidentally stepped on a cat which

scratched him on his left shin.

Committee's Determination: Preventable

The Committee determined that this was a preventable situation. Mr. Love provided an explanation for the incident and explained why there were cats at the facilities. Upon discussion, it was determined that cats are not the best solution for rodent control. It was recommended that the Authority find a different rodent control solution including the recruitment of a pest control vendor.

Mr. Sheehan inquired if Mr. Prince had any unique accidents that have been observed in a different JIF that could be shared. Mr. Prince spoke about the rise in law enforcement auto accidents that are occurring in other counties. He advised of the different methods that are being implemented to assist the counties as well as the reasons for the increase. Mr. Sheehan spoke about the many EMS accidents that have occurred. Mr. Synder spoke about specific incidents and how they are being handled. Mr. Sheehan requested a review of lifting injuries over the past 5 years to see if the accidents are trending down.

#### VII. **Old Business**

There was no old business.

#### **GLOUCESTER COUNTY INSURANCE COMMISSION**

#### VIII. New Business

There was no new business.

#### IX. Adjournment

Motion to adjourn the meeting.
Moved: Wayne Love
Seconded: Jennifer Campbell
The meeting adjourned at 10:12 AM

#### **RESOLUTION 34-25**

#### GLOUCESTER COUNTY INSURANCE COMMISSION AUTHORIZING A CLOSED SESSION TO DISCUSS PAYMENT AUTHORIZATION REQUESTS (PARS) & SETTLEMENT (SARS) RELATED TO PENDING OR ANTICIPATED LITIGATION

WHEREAS, the GLOUCESTER COUNTY INSURANCE COMMISSION (hereinafter "GCIC") is duly constituted as an Insurance Commission pursuant to N.J.S.A. 40A:10-6 et seq.; and

WHEREAS, the GCIC is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires all meetings of public bodies be open to the public; and

WHEREAS, the Open Public Meetings Act further provides a public body may permissibly exclude the public from a portion of a meeting at which the public body discusses items per the Open Public Meetings Act at N.J.S.A. 10:4-12.b.(1) thru (9) recognized as requiring confidentiality; and

**WHEREAS**, it is necessary and appropriate for the GCIC to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12.b.(7); and

**NOW THEREFORE BE IT RESOLVED** by the Commissioners of said Gloucester County Insurance Commission pursuant to the Open Public Meetings Act as follows:

The GCIC shall hold a closed session from which the public shall be excluded on April 24, 2025.

The general nature of the items to be discussed at said closed session shall include the following: the appropriateness of payment of statutorily required workers' compensation benefits, settlement authority if any or continuing defense of pending or anticipated litigation, discussion of litigation strategy, position the GCIC will take in said litigation, strengths and weaknesses of GCIC's position in said litigation.

The specific litigation is identified by the claim number assigned by Inservco and or Vanguard in its capacity as the third-party claims administrator, name of the claimant, date of loss, workers' compensation petition number and/or court assigned docket number which is set forth in the attached list which list is also appended to the GCIC monthly meeting agenda for *April 24, 2025* which agenda has been timely posted per the Open Public Meetings Act.

The minutes of said closed session shall be made available for disclosure to the public consistent with N.J.S.A. 10:4-13 when the items which are the subject of the closed session discussions are resolved and the reasons for confidentiality as to both the GCIC and the claimant no longer exist.

**ADOPTED** by THE GLOUCESTER COUNTY INSURANCE COMMISSION at a properly noticed meeting held on April 24, 2025.

ADOPTED:	
TIMOTHY SHEEHAN, CHAIRMAN	-
ATTEST:	
SCOTT BURNS, ESQ., VICE CHAIRMAN	

#### GCIC PARS/SARS - Worker Compensation CLOSED SESSION 4-24-25

Claim #	<u>Claimant</u>	Type of Claim	PAR/SAR
3530003531	Lyons, J.	WC	SAR
3530003768	Romano III, L.	WC	SAR
3530003990	Hadley, H	WC	PAR
35300030133	Rodriguez, M.	GL	SAR
KY22K2717011-A	Gordon, C.	EPL	Settlement

### APPENDIX I

# GLOUCESTER COUNTY INSURANCE COMMISSION OPEN MINUTES

#### MEETING – Thursday, February 27, 2025 VIRTUAL MEETING 1:00 PM

Meeting called to order by Tim Sheehan, Chairman. Open Public Meetings notice read into record.

#### **ROLL CALL OF COMMISSIONERS:**

Timothy Sheehan, Chairman Present Scott Burns, Esq., Vice Chairman Present Karen Christina Present George Hayes (Alternate) Absent

#### **FUND PROFESSIONALS PRESENT:**

Executive Director PERMA Risk Management Services

**Bradford Stokes** 

Claims Service Insurance Services, Inc.

Amy Zeiders, Veronica George, Kelly Guerriero,

**Sureatha Hobbs** 

Qual-Lynx **Chris Roselli** 

Vanguard Claims Administrator, Inc.

Sarah Mentzer

Medlogix

Jennifer Goldstein, Lizzie Lewis

**PERMA** 

Kerin Drumheiser, Shai McLeod

Underwriting Services Director/RMC Hardenbergh Insurance Group

Christina Violetti, Joe Henry

NJCE Underwriting Manager Conner Strong & Buckelew

**Jonathon Tavares** 

Attorney Chance & McCann, LLC

Kevin McCann, Esq.

Safety Director J.A. Montgomery Risk Consulting

**Glenn Prince** 

Treasurer Tracey Giordano

#### ALSO PRESENT:

Susan Panto, Conner Strong & Buckelew Cathy Dodd, PERMA Risk Management Services Brandon Tracy, PERMA Risk Management Services

**APPROVAL OF MINUTES**: Open and Closed Minutes of January 23, 2025.

MOTION TO APPROVE THE OPEN AND CLOSED MINUTES OF JANUARY 23, 2025

Motion: Commissioner Burns
Second: Commissioner Christina

Vote: Unanimous

**CORRESPONDENCE: NONE** 

**SAFETY & ACCIDENT REVIEW COMMITTEE REPORT:** Ms. Violetti reported the next meeting is scheduled for March 6<sup>th</sup> at the Improvement Authority.

**CLAIMS COMMITTEE:** Chairman Sheehan advised the Claims Committee met on February 11<sup>th</sup> to discuss several PARS and SARS, which will be discussed further in closed session. Ms. Drumheiser introduced Sarah Mentzer of Vanguard Claims Administrator Inc.. The NJCE JIF recently appointed Vanguard as the Claims Administrator and Ms. Mentzer will be the property supervisor point of contact. Chairman Sheehan welcomed Ms. Mentzer.

#### **EXECUTIVE DIRECTOR REPORT:**

**2025 PLAN OF RISK MANAGEMENT** – The Plan of Risk Management was included in the appendices of the agenda. Executive Director said the Plan is an overview of the Commission's coverage, risks retained by the Commission, reserving philosophy, method of assessing member contributions, claims payment authority, etc. and the changes were highlighted in yellow. Mr. Tavares reviewed the changes noting the updates on liability limits to account for the increased NJCE retention from \$1.5 million to \$2 million and the addition of the Named Storm aggregate of \$10 million.

MOTION TO APPROVE RESOLUTION 23-25, PLAN OF RISK MANAGEMENT

Motion: Commissioner Burns Second: Commissioner Christina

Roll Call Vote: 3 Ayes - 0 Nays

**2025 PRIMA CONFERENCE** – Executive Director reported the PRIMA Conference will take place this year from June 1-4 in Seattle, Washington. Included in the agenda was Resolution 24-25 Authorizing Advanced Travel Expenses for Authorized Official Travel. If any Commissioner is interested in attending the Conference, please contact the Fund Office.

MOTION TO APPROVE RESOLUTION 24-25 AUTHORIZING ADVANCE TRAVEL EXPENSES FOR AUTHORIZED OFFICIAL TRAVEL

Motion: Commissioner Christina Second: Commissioner Burns

Vote: Unanimous

**NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND** – The NJCE met on January 7<sup>th</sup> to approve the 2025 budget and certify the assessments; included in the agenda was a summary report for informational purposes. Executive Director reported the NJCE met again on January 31<sup>st</sup> to award Property Claims Administrator services to Vanguard Claims Administration, LLC.

Executive Director stated Vanguard Claims Administrators will be adjusting Property claims from first dollar for all NJCE members taking over all new and existing NJCE claims including subrogation. Updated reporting requirements with Vanguard's claim reporting information will be shared with all the TPAs shortly.

The NJCE met prior to our meeting and conducted the 2025 Reorganization. Executive Director provided a verbal report noting the main order of business was to reorganize and adopt the corresponding resolutions. The NJCE is scheduled to meet again on April 24, 2025, at 9:30 a.m.

**2025 RENEWAL WEBINAR** - Executive Director and Underwriting Manager of the New Jersey Counties Excess JIF conducted an overview on the 2025 renewal on February 24<sup>th</sup> at 10 a.m. NJCE Underwriting Manager reported the webinar detailed the successes marketing the program and coverage changes to be aware of for 2025. Executive Director added if you were not able to attend the webinar a recording will be posted to the NJCE website. A copy of the presentation was included in the appendices of the agenda.

**CERTIFICATE OF INSURANCE REPORT** – In the agenda was the certificate of issuance report from the NJCE which lists those certificates issued in the month of January. Executive Director reported there were (16) sixteen certificates of insurance issued in January.

GCIC PROPERTY AND CASUALTY FINANCIAL FAST TRACK - Included in the agenda was a copy of the Property & Casualty Financial Fast Track Report for the month of November. Executive Director reported as of November 30, 2024 there was a statutory surplus of \$2,515,325 an increase of about \$270,000. Line 11 of the report, "Investment in Joint Venture" is the Gloucester County Insurance Commission's share of the equity in the NJCE \$1,486,226. The total cash amount was \$6,254,022.

NJCE PROPERTY & CASUALTY FINANCIAL FAST TRACK – Executive Director said the December Financial Fast Track was made available following the distribution of the agenda and reflected a surplus of \$10.9 million and \$34 million in cash.

**GCIC HEALTH BENEFITS FINANCIAL FAST TRACK** – Included in the agenda was a copy of Health Benefits Financial Fast Track for the month of November. Ms. Panto reported as of November 30, 2024 there was a statutory surplus of \$451,988. The total cash amount is \$545,881.

**CLAIM TRACKING REPORTS** - Included in the agenda were copies of the Claim Activity Report and the Claims Management Report Expected Loss Ratio Analysis report as of November 30, 2024. Executive Director reviewed the reports with the Commission noting 6 less workers' compensation claims than the prior month. Executive Director reported the Claims Management Report showing the Commission at 73.57% compared to the actuarial target of 56.15%. This was largely a result of Workers' Compensation losses.

**2025 EXCESS INSURANCE AND ANCILLARY COVERAGE POLICIES** – Executive Director stated the NJCE renewal policies will be available electronically through the Conner Strong & Buckelew OneDrive Program for authorized users and the Limit Schematics are posted to the site. If anyone has any difficulty in accessing the website, they should contact the Fund Office.

**2025 PROPERTY & CASUALTY ASSESSMENTS** – In accordance with the Commission's by Law's the Property & Casualty Assessment Bills were e-mailed to the member entities on January 29<sup>th</sup>. Executive Director said the first installment is due on March 15, 2025. Future assessments will be due on May 15, 2025 and October 15, 2025.

**2025 MEL, MRHIF & NJCE EDUCATIONAL SEMINAR** – Executive Director reported the 15<sup>th</sup> Annual Seminar will be conducted virtually on 2 half-day sessions: Friday, April 25<sup>th</sup> and Friday May 2<sup>nd</sup> from 9AM to 12PM. There is no fee for employees, insurance producers as well as personnel who work for services companies associated with the Municipal Excess Liability Joint Insurance Fund (MELJIF), Municipal Reinsurance Health Insurance Fund (MRHIF) and New Jersey Counties Excess Joint Insurance Fund (NJCE JIF). Executive Director highlighted the keynote speaker, Michael Chertoff who formerly served as United States Secretary of Homeland Security.

Included in the agenda was more information on the seminar. Executive Director said Ms. Dodd distributed a link to register for the seminar and if you have any questions or need assistance in registering, please contact Cathy Dodd, <a href="mailto:cdodd@permainc.com">cdodd@permainc.com</a>.

**2025 MEETING SCHEDULE** – Executive Director reminded members the Commission will not meet in March and the next meeting is scheduled for April 24, 2025, at 1:00 PM in person & via Zoom.

**EMPLOYEE BENEFITS** - Ms. Panto said her report was included in the agenda and reviewed the December report with the Commission noting there were 12 new inquiries.

**TREASURER REPORT** - Chairman Sheehan reported the agenda included February Property & Casualty bills and February benefits list, which were Resolutions 25-25 and Resolution 26-25, respectively. Chairman Sheehan requested a motion to approve.

# MOTION TO APPROVE RESOLUTION 25-25 AND RESOLUTION 26-25 RESPECTIVELY

Chairman Sheehan noted the monthly Treasurer's reports were included in the agenda and asked if anyone had questions on the reports. There were no questions.

**CLAIMS ADMINISTRATOR** - Chairman Sheehan presented Resolution 27-25 Inservco Liability Check Register for the period of 1/1/25 to 1/31/25.

# MOTION TO APPROVE RESOLUTION 27-25 LIABILITY CHECK REGISTER FOR THE PERIOD OF 12/1/24 TO 12/31/24

Motion: Commissioner Burns Second: Commissioner Christina

Roll Call Vote: 3 Ayes - 0 Nays

**MANAGED CARE PROVIDER -** Ms. Goldstein reviewed the Client Bill Review Summary Report for the month of December as noted below and thanked the Commission for reappointment.

	Number of	Total Provider		Total		Percent of Net	PPO
Month	Bills	Charges	Total Allowed	Reductions	Net Reductions	Savings	Penetration
January	55	\$77,621.92	\$22,415.20	\$55,206.27	\$52,450.18	68%	89%

#### NJCE SAFETY DIRECTOR:

**REPORT** - The Safety Director's report was included in the agenda and Safety Director referred to the Risk Control Activities for January through February 2025. The training opportunities through April 30<sup>th</sup> and numerous video briefings have been added to nice.org. Mr. Prince advised the safety grant is available again for 2025 and has increased from \$60,000 to \$90,000 split between ten members, \$75,000 is being provided by Safety National and \$15,000 is being provided by Munich RE. Safety Director distributed the memo separately outlining the program. Chairman Sheehan said he distributed the memo to department heads.

## RISK MANAGEMENT/UNDERWRITING SERVICES DIRECTOR: REPORT:

RISK MANAGEMENT SERVICES

**SAFETY AND ACCIDENT REVIEW COMMITTEE MEETING:** The next meeting will be held on Wednesday, March 5<sup>th</sup> at 9:30a.m. at the Gloucester County Improvement Authority

**2025 NJCE JIF COVERAGE AMENDMENTS:** On February 24<sup>th</sup>, the NJCE JIF Underwriter held a virtual meeting to communicate the 2025 coverage amendments. Ms. Violetti will communicate any material changes to the members shortly.

**2025 NJCE REINSURER SAFETY GRANT:** Ms. Violetti reported her office has been advised that the NJCE reinsurer safety grant will continue in 2025 and have received a request from the Gloucester County Library Commission. The submission will be submitted to J.A. Montgomery and will continue to encourage members to provide ideas for submission.

**2025 CLAIMS CHARTER:** Included in the agenda was the 2025 Claims Charter. Ms. Violetti reported there has been one revision to the charter; the replacement of Qual-Lynx with Vanguard Claims Administration services.

#### MOTION TO ADOPT THE REVISED 2025 CLAIMS CHARTER.

Motion: Chairman Sheehan
Second: Commissioner Burns
Roll Call Vote 3 Ayes – 0 Nays

# UNDERWRITING SERVICES DIRECTOR ANCILLARY COVERAGES

Ms. Violetti reported the following coverages for members could not be placed through the GCIC/NJCELJIF for its master programs at this time and it has been determined the following bond/policies need to be renewed.

Member	Coverage	Carrier	Exp. Date	Expiring Premium	Renewal Premium
County	Bond – Scirrotto	CNA	4/2/2025	\$70.00	\$70.00

All terms and conditions are per expiring.

# MOTION TO AUTHORIZE THE UNDERWRITING SERVICES DIRECTOR TO RENEW THE ABOVE POLICY LISTED ABOVE

Motion: Chairman Sheehan
Second: Commissioner Burns
Roll Call Vote 3 Ayes – 0 Nays

#### FOR INFORMATIONAL PURPOSES ONLY - NO ACTION REQUIRED:

Ms. Violetti said the following policy renewals were in process and have been finalized.

Member	Coverage	Carrier	Exp. Date	Expiring Premium	Renewal Premium
County	Volunteer	1	3/1/2025	\$1,590.00	\$1,840.00
	Accident	Insurance Company			

The 16% increase in the County's volunteer accident policy is due to a 26% increase in volunteer count from 600 to 758. All other terms and conditions are per expiring.

ATTORNEY: NONE OLD BUSINESS: NONE NEW BUSINESS: NONE PUBLIC COMMENT:

#### MOTION TO OPEN MEETING TO THE PUBLIC

Moved: Commissioner Burns Second: Commissioner Christina

Vote: Unanimous

Hearing no members of the public wishing to speak Chairman Sheehan asked for a motion to close the public comment portion of the meeting.

#### MOTION TO CLOSE THE MEETING TO THE PUBLIC

Moved: Commissioner Burns
Second: Commissioner Christina

Vote: Unanimous

**CLOSED SESSION**: Chairman Sheehan read and requested a motion to approve Resolution 28-25 authorizing a Closed Session to discuss PARS & SARS relating to pending or anticipated litigation as listed. Chairman Sheehan advised Closed Session would be held using a breakout room.

#### MOTION TO GO INTO CLOSED SESSION

Motion: Commissioner Burns Second: Commissioner Christina

Vote: Unanimous

#### MOTION TO RETURN TO OPEN SESSION

Motion: Commissioner Burns
Second: Commissioner Christina

Vote: Unanimous

Chairman Sheehan asked Mr. McCann to present the motion approving the PARs & SARs.

MOTION TO AUTHORIZE AN INCREASE IN AUTHORITY FOR CLAIM #3530000960 FROM \$39,380.33 TO \$62,508.00 AN INCREASE OF \$23,127.67

MOTION TO AUTHORIZE AN INCREASE IN AUTHORITY FOR CLAIM #3530003285 FROM \$67,000.00 TO \$135,000.00 AN INCREASE OF \$68,000.00

MOTION TO AUTHORIZE AN INCREASE IN AUTHORITY FOR CLAIM #3530003305 FROM \$25,000.00 TO \$31,121.40 AN INCREASE OF \$6,121.40 AND SETTLEMENT AUTHORITY IN THE AMOUNT OF \$20,000.

MOTION TO AUTHORIZE AN INCREASE IN AUTHORITY FOR CLAIM #3530003974 FROM \$25,000.00 TO \$57,500.00 AN INCREASE OF \$32,500.00

MOTION TO AUTHORIZE AN SETTLEMENT AUTHORITY FOR CLAIM #3530003885 IN THE AMOUNT OF \$4,463.32

MOTION TO AUTHORIZE AN INCREASE IN AUTHORITY FOR CLAIM #3530003932 IN THE AMOUNT OF \$15,000.00 TO \$16,652.16 AN INCREASE OF \$1,652.16

MOTION TO AUTHORIZE AN INCREASE IN AUTHORITY FOR CLAIM #3530003931 IN THE AMOUNT OF \$15,000.00 TO \$15,290.65 AN INCREASE OF \$290.65

Chairman Sheehan advised the next meeting would be on April 24, 2025 at 1:00 PM

#### **MOTION TO ADJOURN:**

Motion: Commissioner Burns Second: Commissioner Christina

Vote: Unanimous

**MEETING ADJOURNED: 1:43 PM** 

Minutes prepared by: Brandon Tracy, Assisting Secretary

### APPENDIX II

Employment Benefit Client Activity Report

### APPENDIX III

2025 Wellness Incentive Program Grant

### APPENDIX I

# GLOUCESTER COUNTY INSURANCE COMMISSION OPEN MINUTES

#### MEETING – Thursday, February 27, 2025 VIRTUAL MEETING 1:00 PM

Meeting called to order by Tim Sheehan, Chairman. Open Public Meetings notice read into record.

#### **ROLL CALL OF COMMISSIONERS:**

Timothy Sheehan, Chairman Present Scott Burns, Esq., Vice Chairman Present Karen Christina Present George Hayes (Alternate) Absent

#### **FUND PROFESSIONALS PRESENT:**

Executive Director PERMA Risk Management Services

**Bradford Stokes** 

Claims Service Insurance Services, Inc.

Amy Zeiders, Veronica George, Kelly Guerriero,

**Sureatha Hobbs** 

Qual-Lynx **Chris Roselli** 

Vanguard Claims Administrator, Inc.

Sarah Mentzer

Medlogix

Jennifer Goldstein, Lizzie Lewis

**PERMA** 

Kerin Drumheiser, Shai McLeod

Underwriting Services Director/RMC Hardenbergh Insurance Group

Christina Violetti, Joe Henry

NJCE Underwriting Manager Conner Strong & Buckelew

**Jonathon Tavares** 

Attorney Chance & McCann, LLC

Kevin McCann, Esq.

Safety Director J.A. Montgomery Risk Consulting

**Glenn Prince** 

Treasurer Tracey Giordano

#### ALSO PRESENT:

Susan Panto, Conner Strong & Buckelew Cathy Dodd, PERMA Risk Management Services Brandon Tracy, PERMA Risk Management Services

**APPROVAL OF MINUTES**: Open and Closed Minutes of January 23, 2025.

MOTION TO APPROVE THE OPEN AND CLOSED MINUTES OF JANUARY 23, 2025

Motion: Commissioner Burns
Second: Commissioner Christina

Vote: Unanimous

**CORRESPONDENCE: NONE** 

**SAFETY & ACCIDENT REVIEW COMMITTEE REPORT:** Ms. Violetti reported the next meeting is scheduled for March 6<sup>th</sup> at the Improvement Authority.

**CLAIMS COMMITTEE:** Chairman Sheehan advised the Claims Committee met on February 11<sup>th</sup> to discuss several PARS and SARS, which will be discussed further in closed session. Ms. Drumheiser introduced Sarah Mentzer of Vanguard Claims Administrator Inc.. The NJCE JIF recently appointed Vanguard as the Claims Administrator and Ms. Mentzer will be the property supervisor point of contact. Chairman Sheehan welcomed Ms. Mentzer.

#### **EXECUTIVE DIRECTOR REPORT:**

**2025 PLAN OF RISK MANAGEMENT** – The Plan of Risk Management was included in the appendices of the agenda. Executive Director said the Plan is an overview of the Commission's coverage, risks retained by the Commission, reserving philosophy, method of assessing member contributions, claims payment authority, etc. and the changes were highlighted in yellow. Mr. Tavares reviewed the changes noting the updates on liability limits to account for the increased NJCE retention from \$1.5 million to \$2 million and the addition of the Named Storm aggregate of \$10 million.

MOTION TO APPROVE RESOLUTION 23-25, PLAN OF RISK MANAGEMENT

Motion: Commissioner Burns Second: Commissioner Christina

Roll Call Vote: 3 Ayes - 0 Nays

**2025 PRIMA CONFERENCE** – Executive Director reported the PRIMA Conference will take place this year from June 1-4 in Seattle, Washington. Included in the agenda was Resolution 24-25 Authorizing Advanced Travel Expenses for Authorized Official Travel. If any Commissioner is interested in attending the Conference, please contact the Fund Office.

MOTION TO APPROVE RESOLUTION 24-25 AUTHORIZING ADVANCE TRAVEL EXPENSES FOR AUTHORIZED OFFICIAL TRAVEL

Motion: Commissioner Christina Second: Commissioner Burns

Vote: Unanimous

**NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND** – The NJCE met on January 7<sup>th</sup> to approve the 2025 budget and certify the assessments; included in the agenda was a summary report for informational purposes. Executive Director reported the NJCE met again on January 31<sup>st</sup> to award Property Claims Administrator services to Vanguard Claims Administration, LLC.

Executive Director stated Vanguard Claims Administrators will be adjusting Property claims from first dollar for all NJCE members taking over all new and existing NJCE claims including subrogation. Updated reporting requirements with Vanguard's claim reporting information will be shared with all the TPAs shortly.

The NJCE met prior to our meeting and conducted the 2025 Reorganization. Executive Director provided a verbal report noting the main order of business was to reorganize and adopt the corresponding resolutions. The NJCE is scheduled to meet again on April 24, 2025, at 9:30 a.m.

**2025 RENEWAL WEBINAR** - Executive Director and Underwriting Manager of the New Jersey Counties Excess JIF conducted an overview on the 2025 renewal on February 24<sup>th</sup> at 10 a.m. NJCE Underwriting Manager reported the webinar detailed the successes marketing the program and coverage changes to be aware of for 2025. Executive Director added if you were not able to attend the webinar a recording will be posted to the NJCE website. A copy of the presentation was included in the appendices of the agenda.

**CERTIFICATE OF INSURANCE REPORT** – In the agenda was the certificate of issuance report from the NJCE which lists those certificates issued in the month of January. Executive Director reported there were (16) sixteen certificates of insurance issued in January.

GCIC PROPERTY AND CASUALTY FINANCIAL FAST TRACK - Included in the agenda was a copy of the Property & Casualty Financial Fast Track Report for the month of November. Executive Director reported as of November 30, 2024 there was a statutory surplus of \$2,515,325 an increase of about \$270,000. Line 11 of the report, "Investment in Joint Venture" is the Gloucester County Insurance Commission's share of the equity in the NJCE \$1,486,226. The total cash amount was \$6,254,022.

NJCE PROPERTY & CASUALTY FINANCIAL FAST TRACK – Executive Director said the December Financial Fast Track was made available following the distribution of the agenda and reflected a surplus of \$10.9 million and \$34 million in cash.

**GCIC HEALTH BENEFITS FINANCIAL FAST TRACK** – Included in the agenda was a copy of Health Benefits Financial Fast Track for the month of November. Ms. Panto reported as of November 30, 2024 there was a statutory surplus of \$451,988. The total cash amount is \$545,881.

**CLAIM TRACKING REPORTS** - Included in the agenda were copies of the Claim Activity Report and the Claims Management Report Expected Loss Ratio Analysis report as of November 30, 2024. Executive Director reviewed the reports with the Commission noting 6 less workers' compensation claims than the prior month. Executive Director reported the Claims Management Report showing the Commission at 73.57% compared to the actuarial target of 56.15%. This was largely a result of Workers' Compensation losses.

**2025 EXCESS INSURANCE AND ANCILLARY COVERAGE POLICIES** – Executive Director stated the NJCE renewal policies will be available electronically through the Conner Strong & Buckelew OneDrive Program for authorized users and the Limit Schematics are posted to the site. If anyone has any difficulty in accessing the website, they should contact the Fund Office.

**2025 PROPERTY & CASUALTY ASSESSMENTS** – In accordance with the Commission's by Law's the Property & Casualty Assessment Bills were e-mailed to the member entities on January 29<sup>th</sup>. Executive Director said the first installment is due on March 15, 2025. Future assessments will be due on May 15, 2025 and October 15, 2025.

**2025 MEL, MRHIF & NJCE EDUCATIONAL SEMINAR** – Executive Director reported the 15<sup>th</sup> Annual Seminar will be conducted virtually on 2 half-day sessions: Friday, April 25<sup>th</sup> and Friday May 2<sup>nd</sup> from 9AM to 12PM. There is no fee for employees, insurance producers as well as personnel who work for services companies associated with the Municipal Excess Liability Joint Insurance Fund (MELJIF), Municipal Reinsurance Health Insurance Fund (MRHIF) and New Jersey Counties Excess Joint Insurance Fund (NJCE JIF). Executive Director highlighted the keynote speaker, Michael Chertoff who formerly served as United States Secretary of Homeland Security.

Included in the agenda was more information on the seminar. Executive Director said Ms. Dodd distributed a link to register for the seminar and if you have any questions or need assistance in registering, please contact Cathy Dodd, <a href="mailto:cdodd@permainc.com">cdodd@permainc.com</a>.

**2025 MEETING SCHEDULE** – Executive Director reminded members the Commission will not meet in March and the next meeting is scheduled for April 24, 2025, at 1:00 PM in person & via Zoom.

**EMPLOYEE BENEFITS** - Ms. Panto said her report was included in the agenda and reviewed the December report with the Commission noting there were 12 new inquiries.

**TREASURER REPORT** - Chairman Sheehan reported the agenda included February Property & Casualty bills and February benefits list, which were Resolutions 25-25 and Resolution 26-25, respectively. Chairman Sheehan requested a motion to approve.

# MOTION TO APPROVE RESOLUTION 25-25 AND RESOLUTION 26-25 RESPECTIVELY

Chairman Sheehan noted the monthly Treasurer's reports were included in the agenda and asked if anyone had questions on the reports. There were no questions.

**CLAIMS ADMINISTRATOR** - Chairman Sheehan presented Resolution 27-25 Inservco Liability Check Register for the period of 1/1/25 to 1/31/25.

# MOTION TO APPROVE RESOLUTION 27-25 LIABILITY CHECK REGISTER FOR THE PERIOD OF 12/1/24 TO 12/31/24

Motion: Commissioner Burns Second: Commissioner Christina

Roll Call Vote: 3 Ayes - 0 Nays

**MANAGED CARE PROVIDER -** Ms. Goldstein reviewed the Client Bill Review Summary Report for the month of December as noted below and thanked the Commission for reappointment.

	Number of	Total Provider		Total		Percent of Net	PPO
Month	Bills	Charges	Total Allowed	Reductions	Net Reductions	Savings	Penetration
January	55	\$77,621.92	\$22,415.20	\$55,206.27	\$52,450.18	68%	89%

#### NJCE SAFETY DIRECTOR:

**REPORT** - The Safety Director's report was included in the agenda and Safety Director referred to the Risk Control Activities for January through February 2025. The training opportunities through April 30<sup>th</sup> and numerous video briefings have been added to nice.org. Mr. Prince advised the safety grant is available again for 2025 and has increased from \$60,000 to \$90,000 split between ten members, \$75,000 is being provided by Safety National and \$15,000 is being provided by Munich RE. Safety Director distributed the memo separately outlining the program. Chairman Sheehan said he distributed the memo to department heads.

## RISK MANAGEMENT/UNDERWRITING SERVICES DIRECTOR: REPORT:

RISK MANAGEMENT SERVICES

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All terms and conditions are per expiring.

# MOTION TO AUTHORIZE THE UNDERWRITING SERVICES DIRECTOR TO RENEW THE ABOVE POLICY LISTED ABOVE

Motion: Chairman Sheehan
Second: Commissioner Burns
Roll Call Vote 3 Ayes – 0 Nays

#### FOR INFORMATIONAL PURPOSES ONLY - NO ACTION REQUIRED:

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Moved: Commissioner Burns Second: Commissioner Christina

Vote: Unanimous

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#### **MOTION TO ADJOURN:**

Motion: Commissioner Burns Second: Commissioner Christina

Vote: Unanimous

**MEETING ADJOURNED: 1:43 PM** 

Minutes prepared by: Brandon Tracy, Assisting Secretary

### APPENDIX II

Employment Benefit Client Activity Report



### **MARCH 2025**

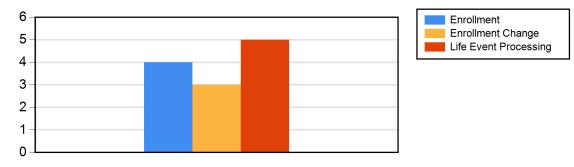
# **GCHIC - Gloucester County Health Insurance Commiss**

This is your monthly Member Advocacy Activity Report providing de-identified details regarding calls, emails or other inquiries received and acted upon by Conner Strong & Buckelew. Note that the data is de-identified to protect the confidentiality of the individual participant pursuant to HIPAA. Furthermore, this reflects cases and inquiries under activity. Some cases are closed immediately while other, depending on their complexity, may take additional time to bring to closure. Conner Strong & Buckelew manages all activity and ensures all cases are acted upon, followed up and brought to closure in as timely a basis as possible.

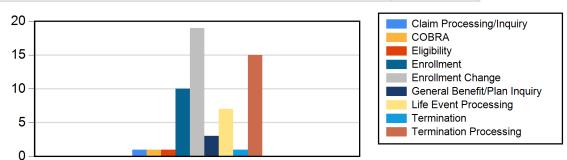


From: 3/1/2025 To: 3/31/2025

SUBJECT (MARCH)	# of Issues
Enrollment	4
Enrollment Change	3
Life Event Processing	5
Total for Subject	12



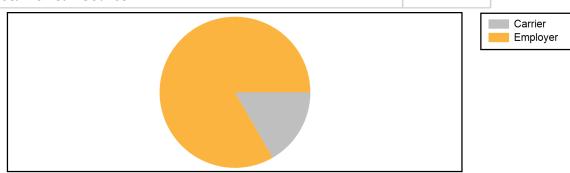
SUBJECT (YTD)	# of Issues
Claim Processing/Inquiry	1
COBRA	1
Eligibility	1
Enrollment	10
Enrollment Change	19
General Benefit/Plan Inquiry	3
Life Event Processing	7
Termination	1
Termination Processing	15
Total for Subject	58



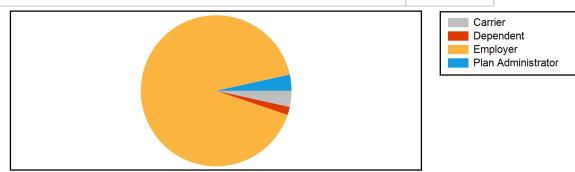


From: 3/1/2025 To: 3/31/2025

CALL SOURCE (MARCH)	# of Issues
Carrier	2
Employer	10
Total for Call Source	12



CALL SOURCE (YTD)	# of Issues
Carrier	2
Dependent	1
Employer	53
Plan Administrator	2
Total for Call Source	58



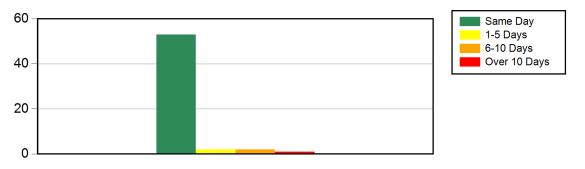
CLOSED TIME (MARCH)	# of Days	<u>%</u>
Same Day	12	100%
Total for Time Range	12	100%





From: 3/1/2025 To: 3/31/2025

CLOSED TIME (YTD)	# of Days	<u>%</u>
Same Day	53	91%
1-5 Days	2	3%
6-10 Days	2	3%
Over 10 Days	1	2%
Total for Time Range	58	100%



DETAIL (YTD)		From: 1/1/2025 To: 3/31/2025			
Received	Call Source	<u>Subject</u>	<u>Status</u>	Closed Time	
1/3/2025	Plan Administrator	COBRA	Closed	6-10 Days	
1/7/2025	Employer	General Benefit/Plan Inquiry	Closed	1-5 Days	
1/14/2025	Employer	Enrollment	Closed	Same Day	
1/14/2025	Employer	Enrollment Change	Closed	Over 10 Days	
1/24/2025	Employer	Eligibility	Closed	Same Day	
1/28/2025	Employer	Enrollment Change	Closed	Same Day	
1/30/2025	Employer	Enrollment Change	Closed	Same Day	
1/30/2025	Employer	Enrollment Change	Closed	Same Day	
1/30/2025	Employer	Life Event Processing	Closed	Same Day	
1/30/2025	Employer	Enrollment Change	Closed	Same Day	
1/30/2025	Plan Administrator	Enrollment Change	Closed	Same Day	
1/31/2025	Employer	Enrollment	Closed	Same Day	
2/3/2025	Employer	General Benefit/Plan Inquiry	Closed	Same Day	
2/3/2025	Employer	Enrollment Change	Closed	Same Day	
2/3/2025	Employer	Enrollment Change	Closed	Same Day	
2/3/2025	Employer	Enrollment Change	Closed	Same Day	
2/6/2025	Employer	Enrollment Change	Closed	Same Day	



From: 3/1/2025 To: 3/31/2025

<b>DETAIL (YTD)</b> From: 1/1/2025 To: 3/31/2025				
Received	Call Source	Subject	<u>Status</u>	Closed Time
2/6/2025	Employer	Enrollment Change	Closed	Same Day
2/6/2025	Employer	Enrollment Change	Closed	Same Day
2/7/2025	Employer	Enrollment	Closed	Same Day
2/10/2025	Employer	Enrollment	Closed	Same Day
2/12/2025	Employer	Life Event Processing	Closed	Same Day
2/14/2025	Employer	Enrollment	Closed	Same Day
2/14/2025	Employer	Enrollment Change	Closed	Same Day
2/14/2025	Employer	Enrollment	Closed	Same Day
2/19/2025	Employer	Termination Processing	Closed	Same Day
2/19/2025	Employer	Termination Processing	Closed	Same Day
2/19/2025	Employer	Termination Processing	Closed	Same Day
2/19/2025	Employer	Termination Processing	Closed	Same Day
2/19/2025	Employer	Termination Processing	Closed	Same Day
2/19/2025	Employer	Termination Processing	Closed	Same Day
2/19/2025	Employer	Enrollment Change	Closed	Same Day
2/19/2025	Employer	Termination Processing	Closed	Same Day
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2/19/2025	Employer	Termination Processing	Closed	Same Day
2/19/2025	Employer	Termination Processing	Closed	Same Day
2/19/2025	Employer	Termination Processing	Closed	Same Day
2/19/2025	Employer	Termination Processing	Closed	Same Day
2/20/2025	Employer	General Benefit/Plan Inquiry	Closed	Same Day
2/20/2025	Employer	Enrollment Change	Closed	1-5 Days
2/20/2025	Dependent	Claim Processing/Inquiry	Closed	6-10 Days
2/25/2025	Employer	Enrollment Change	Closed	Same Day
2/26/2025	Employer	Termination	Closed	Same Day
3/4/2025	Employer	Enrollment Change	Closed	Same Day
3/4/2025	Employer	Life Event Processing	Closed	Same Day
3/4/2025	Employer	Life Event Processing	Closed	Same Day



From: 3/1/2025 To: 3/31/2025

DETAIL (YTD)		From: 1/1/2025 To: 3/31/2025			
Received	Call Source	Subject	<u>Status</u>	<b>Closed Time</b>	
3/7/2025	Employer	Life Event Processing	Closed	Same Day	
3/13/2025	Employer	Life Event Processing	Closed	Same Day	
3/13/2025	Employer	Enrollment	Closed	Same Day	
3/14/2025	Employer	Enrollment	Closed	Same Day	
3/17/2025	Carrier	Enrollment	Closed	Same Day	
3/17/2025	Carrier	Enrollment	Closed	Same Day	
3/27/2025	Employer	Life Event Processing	Closed	Same Day	
3/27/2025	Employer	Enrollment Change	Closed	Same Day	
3/31/2025	Employer	Enrollment Change	Closed	Same Day	

# APPENDIX III

2025 Wellness Incentive Program Grant

Member: Gloucester County

Department: Assessor's Office

Provide a description of the wellness item(s) or program being nominated for the grant. Supporting documentation such as photographs and cost are required. Testimonials are encouraged but are not required.

We would like to provide Energy Bowls as a healthy lunch option to our staff. These bowls would be provided by a local vendor in close proximity to our office. There would be four options to select from and each bowl would cost \$10. (see attached document).

With our twenty-person office we would look to do this 4-5 times during the year. Dependent on how many wanted to participate and any added tax cost.

We would look to make this a team building exercise as well, as we sit down together to enjoy the bowls. It will be a nice way for our staff to enjoy lunch together, which does not happen that often.

Encouraging the staff to eat healthy and providing a vendor choice close to our office, hopefully makes for better future lunch options and keeps employees close to the office when selecting a lunch option.

Printed Name of Person submitting nomination: CRAIG BLACK					
Signature of Perso	n submitti	ng non	nination:	SBQ.	
Position / Title:	Carry	TAX	Assessu		

Date: 2/24/25

Submit this form by March 15<sup>th</sup> to:

Hardenbergh Insurance Group, Attn: Joe Henry 8000 Sagemore Drive, Suite 8101, Marlton, NJ 08053

Email: jhenry@hig.net



# 118 Delsea Dr N Glassboro, NJ 08028



**Nutty Bowl** With P.B. fit - topped with strawberries, banana, granola Topped with strawberries, banana, granola & honey or & Nutella or peanut butter



Cali Original agave



Perfect Swell Topped with pineapple, banana, coconut flakes, granola & honey or agave



Monster Bowl Topped with granola, banana, pineapple, coconut flakes & honey or agave

# Gloucester County Office Catering \$10 per bowl

Member: Gloucester County Library System

**Department**: Library

**Wellness Incentive Program Grant Application** 

Mental health is a crucial part of overall wellness, influencing how we think, feel and act in our daily lives. As such, the Gloucester County Library System (GCLS) would like to focus on mental health this year by enhancing staff workspaces with indoor plants.

Indoor plants offer numerous health benefits such as, enhanced mood and mental health. Being around greenery can reduce stress, anxiety and depression while promoting a sense of well-being. Plants also improve indoor air quality as they help filter toxins from the air, increase oxygen levels and reduce indoor pollutant. Studies also suggest that indoor plants can boost concentration, creativity and productivity which makes them great for workspaces. Lastly, plants are natural humidifiers. They release moisture into the air through transpiration, helping maintain indoor humidity and preventing dry skin, sore throats and respiratory issues.

Implementation: GCLS will purchase a small indoor plant for all 58 staff at Platt's Farm Market in Clarksboro, NJ as well as larger plants for shared spaces such as the breakroom, workroom and offices. Additionally, GCLS will partner with Rutgers Cooperative, for a series of *Wellness Wednesday* webinars with *Family & Community Health Sciences*. Rutgers Cooperative offers a 3-part series on managing stress; *Let's Talk About Stress: A 3-Part Series on Understanding and Managing Stress*. The webinars are virtual and a recording is available after, making it easy for all staff to attend regardless of schedule.

GCLS is requesting \$1000.00 to implement.

Quantity	Product	Cost	Total
58	Small indoor plant	\$5.00 per unit	\$290.00
21	Large indoor plant	\$20.00 per unit	\$420.00
	Indoor potting soil/	Varies	\$290.00
	extra planters		
			\$1000.00

Member: GCIC

**Department: Gloucester County Treasurer's Office** 

2 S. Broad Street, Woodbury, NJ 08096

Provide a description of the wellness item(s) or program being nominated for the grant. Supporting documentation such as photographs and cost are required. Testimonials are encouraged but are not required.

The Gloucester County Treasurer's Office would like to utilize the Wellness grant to provide Wellness days to our employees. We would like to request 15 minute chair massages for our employees. The following is the quote I received from Katie Heyman Wellness and Beauty.

Chair Massage 1 Therapist

Hourly Rate: \$100

Amount of Massage: Depends on participants - 15 minute chair massages

The benefits of a massage is to help your body maintain its relaxed state and your muscles to remain loose. The massage chair improves posture, improves blood flow, alleviates pain, headaches, etc.

When sitting at a desk all day working on a computer tension in the neck, shoulders, back and arms are heightened. A chair massage will help reduce this tension.

The chair massage will be used on the employees 15 minute break time.

We hope to be able to use this benefit three times during this year.

**Printed Name of Person submitting nomination: Tracey Giordano** 

Signature of Person submitting nomination:

Position / Title: Treasurer/CFO

Date: 3/13/25

Submit this form by

March 15th to:

Hardenbergh Insurance Group, Attn: Joe Henry 8000 Sagemore Drive, Suite 8101, Marlton, NJ 08053

Email: jhenry@hig.net

# **MASSAGE QUOTE**

Katie Heyman Wellness & Beauty

Quote Number	Date
004	03/11/2025
Quote To:	
Customer Name:	Glouc. Co Treasurer's Office
Address:	2 S. Broad St., 3rd Floor Woodbury, NJ 08096
Contact Number:	856-853-3353
Email Address:	lweller@co.gloucester.nj.us

DESCRIPTION	Quantity	Unit	Price
Office Chair Massage	Per 1 hour	\$ 100.00	\$ 100.00
	Subtotal:		\$ 100.00
	Tax:		6.625% exempt
	Grand Total:		\$ 106.62 \$100.00

### **TERMS AND CONDITIONS:**

- 1. This quote is a per hour service and will be adjusted for length of event on invoice.
- 2. Customer will pay bill after the date of the event.

### THANK YOU FOR YOUR

If you have any question related to this quotation, please contact <a href="mailto:KatieHeymanWellness@gmail.com">KatieHeymanWellness@gmail.com</a>, PH 856-390-4949 .

# GLOUCESTER COUNTY INSURANCE COMMISSION WELLNESS INCENTIVE PROGRAM

#### Purpose:

The Wellness Incentive Program is designed to award ten grants (each up to \$1,000) to assist each member in promoting wellness objectives by providing financial reimbursement for wellness and health related items or programs purchased by a members' department.

#### Advantages to the Members:

A commitment to wellness has many advantages to the member such as helping to retain healthy employees which contributes to fewer absences, improved job performance, greater productivity and a quicker return to the workplace when suffering a workers' compensation injury.

#### Suggested Uses:

Some suggestions for eligible items could fall under the following categories:

- Physical activity
- Chair massages
- Fresh Fruit Fridays
- Inspirational quote and poster display
- Proper nutrition i.e. smoothies

- Health Fair
- Lunch n' Learn
- Health screenings i.e. blood pressure, heart rate, skin, glucose, cholesterol
- Health education

#### **Inadmissible Reimbursements:**

- Healthcare premiums
- Deductible reimbursements
- Any current benefits in place through the member's health care provider i.e. gym membership reimbursements
- Free services

#### **Submission Process:**

All departments from each member are eligible to submit a request for the wellness grant. A submission form and supporting documentation such as photographs and documentation illustrating cost of the item or program will be required. Additional documentation such as testimonials of the item or program will be encouraged. The submission deadline is March 15<sup>th</sup>. Submissions will be emailed to Joe Henry at jhenry@hig.net. Any submission which did not contain all required pieces stated above will not qualify.

#### Selection Process:

In April, the Safety and Accident Review Committee will telephonically hold a meeting to review all submissions. Each member will vote on which submission from each member entity will move forward. A motion will be required to present ten submissions to the Insurance Commission at the April meeting. The Insurance Commission will have final approval.

#### **Reimbursement Instructions:**

The departments awarded the grants will be notified by the end of April. The disbursement of the funds will be provided to the department once evidence that the wellness activity has been completed and paid. The wellness item or activity must be completed by the end of November. In addition, all documentation (department purchase order, invoice and signed Commission voucher) must be sent to Christina Violetti at <a href="mailto:cvioletti@hig.net">cvioletti@hig.net</a> by November 15<sup>th</sup>. No payments will be made to vendors directly.

**Member:** Gloucester County

**Department:** Social Services

Provide a description of the wellness item(s) or program being nominated for the grant. Supporting documentation such as photographs and cost are required. Testimonials are encouraged but are not required.

Social Services is a large County Department with approximately 140 staff members. The "wellness" item we are hoping to purchase is a new refrigerator. Many employees at Social Services bring their lunch and the older existing refrigerators cannot accommodate the number of staff hoping to utilize them. A large majority of the staff have 30 minutes for lunch, therefore making it difficult to run out for lunch. With the purpose of promoting healthy choices, the availability to store fresh fruits, vegetables, yogurt, etc., we would like to purchase a 17 cubic ft "refrigerator only." This product would not have a freezer, therefore allowing for more space. The cost of this upright refrigerator is \$799.99.

Gloucester County Division of Social Services administers the need-based assistance programs for the State of New Jersey. While the staff find these positions very rewarding, they can be stressful. It is important we remind our staff to take care of themselves and their health. With that in mind, we would like to utilize the remaining \$200 to treat staff to a "Fresh Fruit Friday."

Since anything we purchase requires the purchase order process, we would like to purchase \$200 in Acme gift cards to purchase fresh fruit and fresh vegetable trays for all staff to enjoy.

Attached you will find the *Start Simple with MyPlate* recommendations from the U.S. Department of Agriculture (USDA) and the *MOVE Your Way* recommendations. These flyers will be made available to all staff on the fresh fruit Friday.

Thank you for this opportunity, and we appreciate your consideration of our request.

Printed Name of Person submitting nomination: Shane Stevenson

Signature of Person submitting nomination: There Stevenson

Position / Title: Agency Director

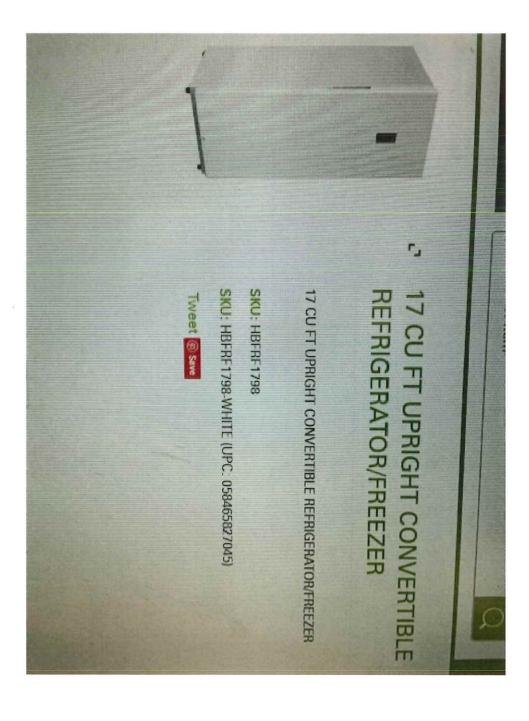
Date: 3/13/2025

Submit this form by

March 15th to:

Hardenbergh Insurance Group, Attn: Joe Henry 8000 Sagemore Drive, Suite 8101, Marlton, NJ 08053

Email: jhenry@hig.net



Depth (Excluding Handles) (in.)  Depth With Door Open 90 Degrees 60 in (in.)  Height to Top of Door Hinge (in.) 68.06 in Product Depth (in.)  Product Width (in.) 27.95 in Details  Appliance Type  Capacity (cu. ft.) - Freezer 17 cu ft Color/Finish Family  Defrost Type  Freezer Features  Adjustable Le Temperature Colories Freezer Adjustable Le Temperature Colories Freezer F
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### Doyle, Kathleen

From:

Hammer, Gerri

Sent:

Wednesday, February 12, 2025 11:47 AM

To:

Doyle, Kathleen

Subject:

**FW: QUOTE** 

HI Katie

Below is the quote for the frig.

Thank you Gerri Hammer Gloucester County Division of Social Services 400 Hollydell Drive Sewell, NJ 08080-9198 856-256-2107 Phone 856-582-6587 Fax

This transmission is confidential and may be legally privileged. If you are not the intended recipient, please notify the sender by return e-mail and delete this message from your system. The County of Gloucester reserves the right to monitor e-mail communication. No contract may be concluded on behalf of the County of Gloucester by e-mail. If the content of this email does not relate to the business of the County of Gloucester, then we do not endorse it and will accept no liability.

From: PHIL WEISS <weisshardwarenj@gmail.com>

Sent: Tuesday, February 11, 2025 4:40 PM

To: Hammer, Gerri <ghammer@co.gloucester.nj.us>

Subject: QUOTE

Gerri,

Please find the following quote:

1 EA. - 17 CUFT. - CONVERTIBLE UPRIGHT REFRIGERATOR/FREEZER - \$ 799.99

Thank you

Phil

CAUTION: This email originated from outside of the Gloucester County Email System. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Pick Up at 415 Egg Harbor Rd Change

**〈** Back

# Vegetable Tray



### Starting at \$34.99

Broccoli and Cauliflower Florets, Baby Carrots, Celery sticks, Grape Tomatoes, Sliced Cucumber, Zucchini Sticks, Red and Yellow Pepper strips, Snap Peas, Ranch Dressing.

#### Serving Size

Serves 28-32(+\$10)

O Serves 20-24

Serves 28-32 (+\$10)

## Subtotal: \$44.99

- Quantity: 1 +

Add to Order

We use cookies. But not the delicious ones we sell in our bakery. These cookies are the digital type that enhances your experience and improves our website. Certain cookies are necessary and can't be turned off, but we also allow others to place cookies to track the performance of our website and deliver personalized content and ads. You can select your preference using the buttons.

Customize Cookies

Necessary Only

If you're interested in learning more about how we handle your personal data, read our **Privacy Policy** .

Accept All



Pick Up at 4001 Walnut St Change

**≺** Back

# Fresh Fruit Tray



\$34.99

A variety of vibrant fresh fruit

Subtotal: \$34.99

- Quantity: 1 +

Add to Order

We use cookies. But not the delicious ones we sell in our bakery. These cookies are the digital type that enhances your experience and improves our website. Certain cookies are necessary and can't be turned off, but we also allow others to place cookies to track the performance of our website and deliver personalized content and ads. You can select your preference using the buttons.

Customize Cookies

Necessary Only

If you're interested in learning more about how we handle your personal data, read our  $\underline{ \text{Privacy Policy} } \, .$ 

Accept All

# Start simple

# Start Simple with MyPlate



Healthy eating is important at every age. Eat a variety of fruits, vegetables, grains, protein foods, and dairy or fortified soy alternatives. When deciding what to eat or drink, choose options that are full of nutrients and limited in added sugars, saturated fat, and sodium. Start with these tips:



#### Focus on whole fruits

Include fruit at breakfast! Top whole-grain cereal with your favorite fruit, add berries to pancakes, or mix dried fruit into hot oatmeal.



## Vary your veggies

Cook a variety of colorful veggies. Make extra vegetables and save some for later. Use them for a stew, soup, or a pasta dish.



## Vary your protein routine

Next taco night, try adding a new protein, like shrimp, beans, chicken, or beef.



# Make half your grains whole grains

Add brown rice to your stir-fry dishes. Combine your favorite veggies and protein foods for a nutritious meal.



# Move to low-fat or fat-free dairy milk or yogurt (or lactose-free dairy or fortified soy versions)

Enjoy a yogurt parfait for breakfast made with low-fat dairy milk or fortified soymilk. Top with fruit and nuts to get in two more food groups.



# Drink and eat less added sugars, saturated fat, and sodium

Cook at home more often to limit added sugars, saturated fat, and sodium. Read the ingredients lists and use Nutrition Facts labels to compare foods.





# **Focus on Whole Fruits**



Healthy eating is important at every age. Eat a variety of fruits, vegetables, grains, protein foods, and dairy or fortified soy alternatives. When deciding what fruits to eat, choose options that are full of nutrients and limited in added sugars, saturated fat, and sodium. Start with these tips:



#### Include fruit at breakfast

Top cereal with your favorite seasonal or frozen fruit, add bananas or chopped apples to pancakes, or mix raisins into hot oatmeal.



### Take fruit on the go

Fruits like oranges, bananas, and apples are great portable snacks. You can also bring along a can of mandarin oranges or pineapple chunks packed in water.



## Make your own trail mix

Combine one or two favorite breakfast cereals with dried cranberries and raisins. Bring for a snack in a small sealable bag or container.



# Enjoy fruit as a snack

Make fruit kabobs using melon chunks, bananas, and grapes. Top with a light yogurt sauce for a fruity snack or side dish.



#### Add fruit at dinner

Chop up a combination of tropical or seasonal fruits to make a fruit salsa to top fish or chicken, or add fruit like grapefruit sections, apple wedges, or grapes to a tossed salad.



# Keep fruit on hand

Cut up fruit and place in a bowl in the refrigerator. Put the bowl at the front of the shelf so that it's the first thing you see when you open the door.



# Start simple

# **Vary Your Vegetables**



Healthy eating is important at every age. Eat a variety of fruits, vegetables, grains, protein foods, and dairy or fortified soy alternatives. When deciding what vegetables to eat, choose options that are full of nutrients and limited in added sugars, saturated fat, and sodium. Start with these tips:



# Start your day with vegetables

Add leftover cooked vegetables to your omelet or breakfast wrap. Or, add spinach to a morning smoothie and enjoy a burst of flavor and nutrition!



## Add variety to salads

Make your salad pop with color and flavor by including corn kernels, radish slices, or diced red onions. Include seasonal vegetables for variety throughout the year.



# Try a stir-fry

Stir-fry vegetables like carrots, shredded cabbage, greens, and low-sodium jarred mushrooms for a quick meal. Add some tofu as a protein source.



# Spruce up your sandwich

Add spinach or some thinly sliced sweet onions to your favorite sandwich or wrap for extra flavor and a little crunch.



# Go for a dip or a dunk

Enjoy baked potato wedges, cucumber slices, or cauliflower pieces with a homemade Italian dressing or dunked into a low-fat dip or hummus.



# Take vegetables on the go

Carry along some crunchy carrot, celery, or jicama sticks. A small container of cherry tomatoes or sugar snap peas also makes an easy snack.



# Start simple



# Move to Low-Fat or Fat-Free Dairy

Healthy eating is important at every age. Eat a variety of fruits, vegetables, grains, protein foods, and dairy or fortified soy alternatives. When deciding what dairy or fortified soy items to eat or drink, choose options that are full of nutrients and limited in added sugars, saturated fat, and sodium. Start with these tips:



## Include dairy in the morning

Enjoy a bowl of unsweetened cereal with low-fat or fat-free dairy milk or soy beverage. Or, top plain low-fat or fat-free yogurt with a serving of fruit and nuts to include two more food groups.



#### Look for calcium sources

If you don't consume milk, look for calcium-fortified foods—some breads and orange juices, and soy products like tofu and soy yogurt. Some leafy green vegetables, like kale and collard greens, are also good sources of calcium.



## Fit dairy into meals

Prepare oatmeal and canned condensed soups with low-fat or fat-free dairy milk or fortified soy beverage instead of water. Adding milk or soy beverage to smoothies, quiche, and mashed potatoes is another good idea.



## Create your own dressing

Blend plain low-fat or fat-free dairy yogurt, lemon juice, and dried or fresh herbs such as basil and parsley for a salad dressing. This can also be a quick and healthy veggie dip.



## Drink up!

Grab a glass of milk. A cup of low-fat or fat-free dairy milk or fortified soy beverage is an easy way to drink a healthy calcium snack.



# Snack on homemade cheese spread

Blend low-fat ricotta cheese with herbs such as oregano and dill, and sprinkle on some chopped green onions. Serve with whole-grain crackers.





You know you need physical activity to stay healthy.

But did you know it can help you feel better right away?









Boost your mood

Sharpen your focus

Reduce your stress

Improve your sleep

So get more active — and start feeling better today.

# How much activity do I need?

## Moderate-intensity aerobic activity

Anything that gets your heart beating faster counts.







Muscle-strengthening activity

work harder than usual.

Do activities that make your muscles















Tight on time this week? Start with just 5 minutes. It all adds up!

Or get the same benefits in half the time. If you step it up to **vigorous-intensity** aerobic activity, aim for at least **75 minutes** a week.

# Is it moderate or vigorous? Use the "talk test" to find out.

When you're being active, just try talking:

- If you're breathing hard but can still have a conversation easily, it's moderateintensity activity
- If you can only say a few words before you have to take a breath, it's vigorousintensity activity

# What counts?

Whatever gets you moving!

















Even things you have to do anyway

Even things that don't feel like exercise

# You can get more active.

No matter who you are, where you live, on your own, or together. You can find a way that works for you.









And over time, physical activity can help you live a longer, healthier life.

- ✓ Lower your risk of diseases like type 2 diabetes and some cancers
- ✓ Control your blood pressure
- ✓ Stay at a healthy weight

So take the first step. Get a little more active each day. Move your way.

Find tips to get moving and build a weekly activity plan.

odphp.health.gov/MoveYourWay/Activity-Planner



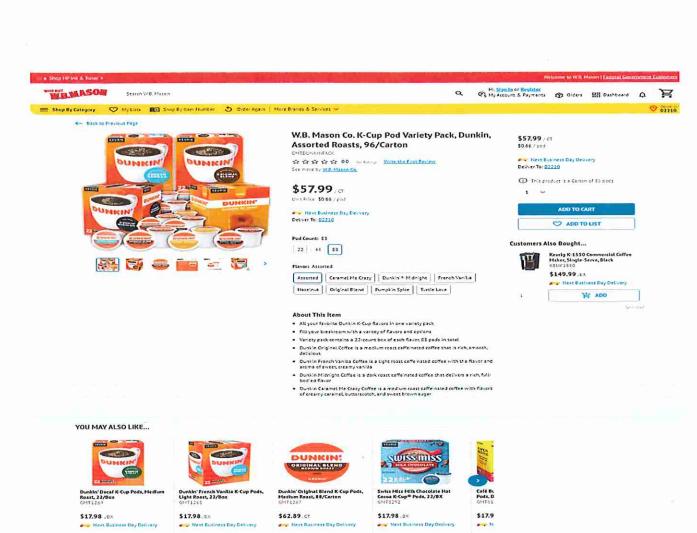
Member: Scott D. Burns, Assistant County Counsel
Department: Office of County Counsel
Provide a description of the wellness item(s) or program being nominated for the grant. Supporting documentation such as photographs and cost are required. Testimonials are encouraged but are not required.
In 2023, the Office of County Counsel was awarded a grant for a Keurig coffee maker and coffee/teak-cups. Study after study show that moderate coffee intake (2-5 cups) is linked to lower disease, such as type 2 diabetes, heart disease, cancers, and Parkinson's disease, and possible early death. Therefore, for 2025, the Office of County Counsel would like to submit to the Gloucester County Insurance Commission for the Wellness Incentive Program Grant. The office would use funds to purchase a variety of k-cups (coffee, latter cappuccino, herbal teas, etc.) and coffee supplies (disposable cups, stirrers, cream, sweeteners, etc.).
Printed Name of Person submitting nomination: Scatt D. Burros ESQ.
Signature of Person submitting nomination:
Position/Title: Assistant County Counsel
Date: 3/17/25

Submit this form by

March 15th to:

Hardenbergh Insurance Group, Attn: Joe Henry 8000 Sagemore Drive, Suite 8101, Marlton, NJ 08053

Email: jhenry@hig.net



#### ABOUT THIS ITEM

Soot your breakness with a variety of flavour and options full your favorest Dunkin Cripy flavour in one valiety park, Dunkin Cripy and Coffee it a medium resist suffered carder that is ring, meeting designed, but his freed which fall for fails a fail instead designed with the flavor and aroma of winter, pranty maints Dunkin Midnights.

Caffee is a dark coast date instead coffee that delivers a rich, Act bodied flavour. Dunkin Caramet Net Cargo Caffee is a medium roast caffeinated coffee with flavors of creamy seasons, but meeting the coast of the cargo Caffee is a medium roast caffeinated coffee with flavors of creamy seasons, but meeting the cargo Caffee is a medium roast caffeinated coffee with flavors of creamy seasons, but meeting the cargo Caffee is a medium roast caffeinated coffee with flavors of creamy seasons.

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#### Product Details Eren Type K-Cup Caffeination Regular 76-100 Court Pre Measured Features Hytritional Information Caffeine 8.3 Pod Count Product Type Roast Asserted Roasts

# Warranty Information No warranty information available

#### RELATED ITEMS...





\$17.98 /84 Next Bysiness Day Detivery ADD A



\$17.98 % Next Business Day Delivery



Dunkin' Original Blend K-Cup Pods, Medium Roast, 68/Carton G-171267

\$62.89 /11 West Business Day Delivery 1 1 ADD 1



\$32.99/110

ADD H

RATINGS & REVIEWS

Write the First Review







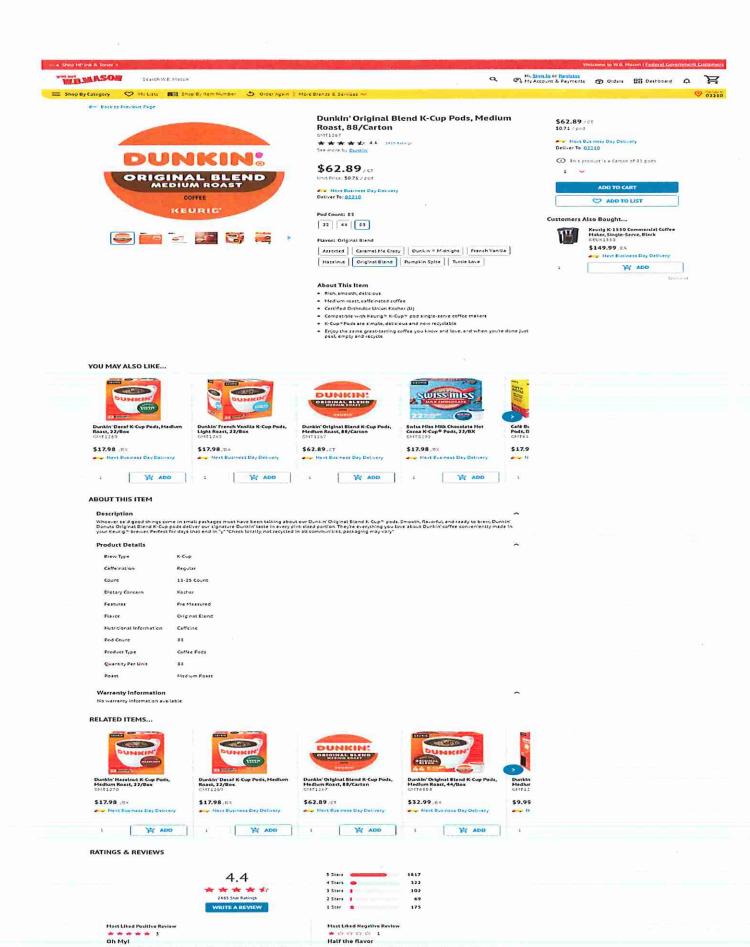








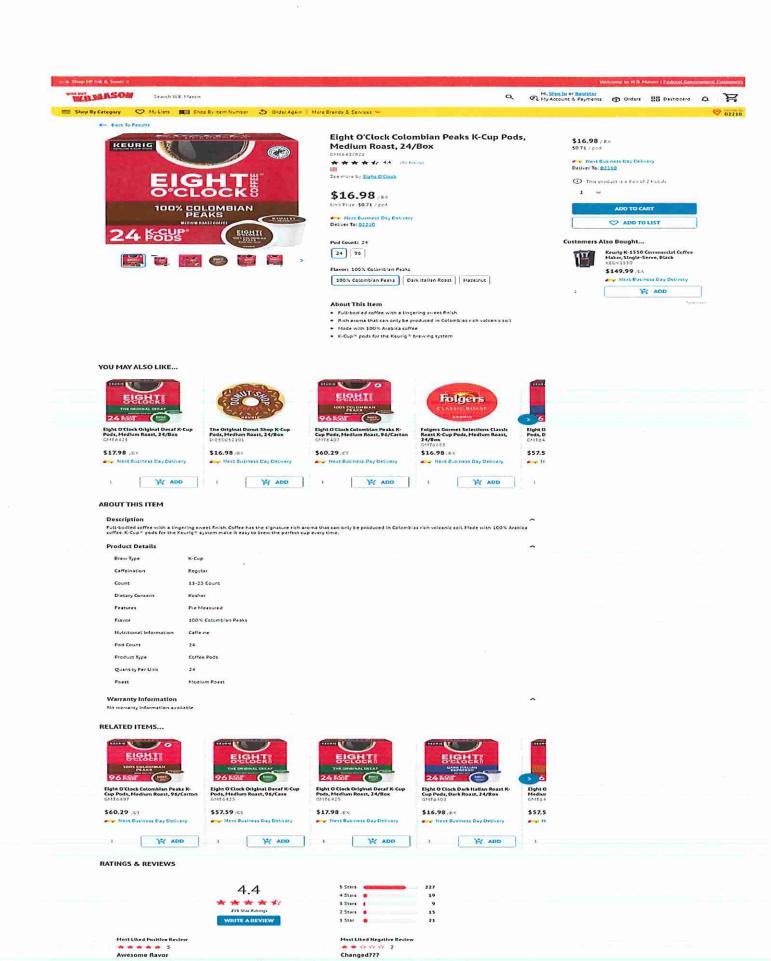




A rest disappointment With my requiar drip caffee maker, I have made my own half caf by blending a Starbucks/Tully/Peet's caf with decaf for years. I try not to drink so much caffeine which precipitates headache withdrawit, so I am tooking for a cup of coffee with rich flave the Less caffeine Whe...

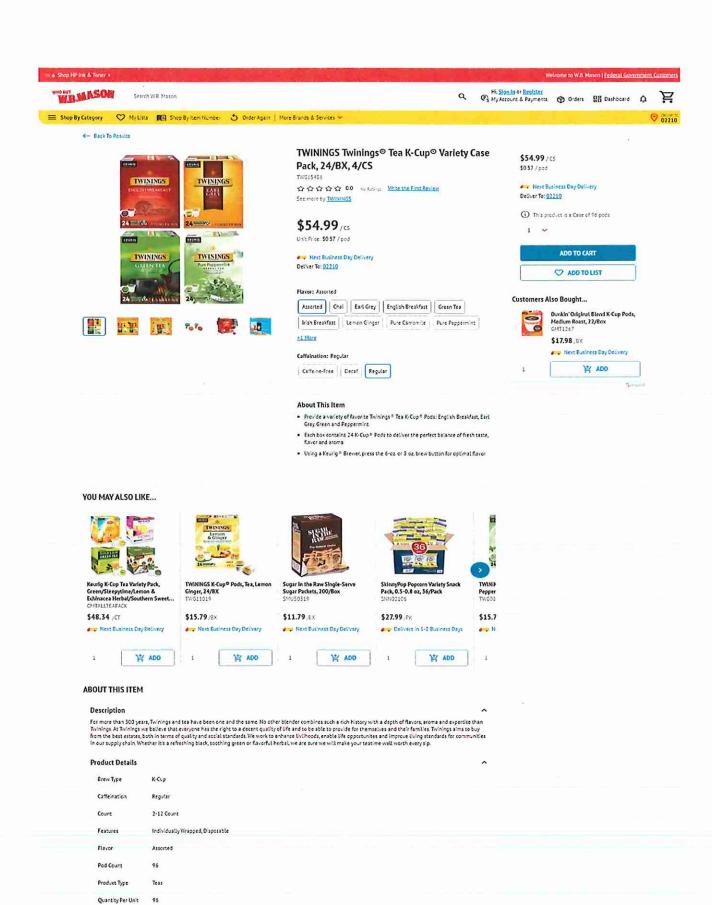
Half the flavor

This Mail Caff is the best tasting coffee! More punch than decaf but with only 50% caffeine. I can't express how great this coffee tastes. You think its full caffelne, but know you're not loading up on caffeine. Thank you Green Mauntain. Super I deal



Thave been drinking the eight exteck Columbian for many years. Loved it. Drank it everyday, 2-3 supt. Then for some unknown reason, they now have Columbian "peaks," it is another-than is all I can say---another When I called to find out if the two coffeets were the same, the young lady who anowered.

I've found a lot of the Keurig K cups to be to strong and bitter even when using the larger cup settings. I brew this on the largest cup size and I use exther a flavored creamer or half. A half and it is wonderful. It still retain the aromatic smell that I love about corfee, along with a strong low.



No warranty information available

3 - 15.9 oz

Tea Type Volume Oz





合合合合合 00 No Rodings Write the First Review See more by <u>Keurig</u>

\$32.98/EX

Unit Price: \$0.79 / box

Mext Business Day Delivery Deliver To: 02210

#### About This Item

- Includes: The Original Donut Shop Regular (12), Caribou Coffee Caribou Blend (9), McCafe Fremium Roast (9), Green Mountain Coffee Nantucket Blend (12)
- Caffeinated Coffee
- Sample different coffees and discover your favorites from a wide variety of roasts,
- Contains authentic Keurig K-Cup pods, engineered for guaranteed quality and compatibility with all Keurig Single Serve K-Cup Pod coffee makers
- · Orthodox Union Kosher
- Simple, Delicious, And Recyclable.

· West Business Day Delivery Deliver To: 02210

This product is a Box of 42 boxes

1 ~



#### Customers Also Bought...



\$149.99 /EA

Next Business Day Delivery

ADD ADD

#### YOU MAY ALSO LIKE...



Green Mountain Coffee Regular K-Cup Pod Variety Pack, Assorted Roasts, 24/Box GMT9974

\$18.98 /BX

Next Business Day Delivery

H ADD

W.B. Mason Co. K-Cup Pod Varlety Pack, Dunkin, Assorted Roasts, 96/Carton

# ADD

**GMTDUNKINPACK** 

\$57.99 /CT Next Business Day Delivery Green Mountain Coffee Flavored X-Cup Pod Variety Pack, Light Roast, 24/Box GMT9975

\$12.99 /BK

Next Business Day Delivery

ADD 💥

\$12.99 /EX

GMT9977

Next Business Day Delivery

Keurig Decaf K-Cup Pod Variety Pack, Assorted Roasts, 24/Box

ADD H

CMITFL

\$54.9 dig N

#### ABOUT THIS ITEM

#### Description

Loaded with delicious possibilities and curated for you, the coffee lover. Keurig Coffee Lovers' Collection contains: The Original Donut Shop Regular (12), Caribou Coffee Caribou Blend (9), McCafe Premium Reast (9), Green Meuntain Coffee Nantuclet Blend (12), Sample different coffees and discover your favorites from a wide variety of reasts, flavors, and trands. The K-Cup pods incide the Keurig Coffee lovers' Collection are designed to work with any Keurig K-Cup coffee maker; just pop one in and enjoy delicious, fresh-brened coffee in no time at all – with just the touch of a button.

#### **Product Details**

Brew Type K-Cup Caffeination Regular Flavor Assorted Pod Count 42 Coffee Pods Quantity Per Unit

Medium Roast

#### Warranty Information No warranty information available

#### RELATED ITEMS...

Roast



Keurig Coffee Lovers' Collection Variety Pack K-Cup Pod Sampler, 168/Case GMT9194



Keurig Decaf K-Cup Pod Variety

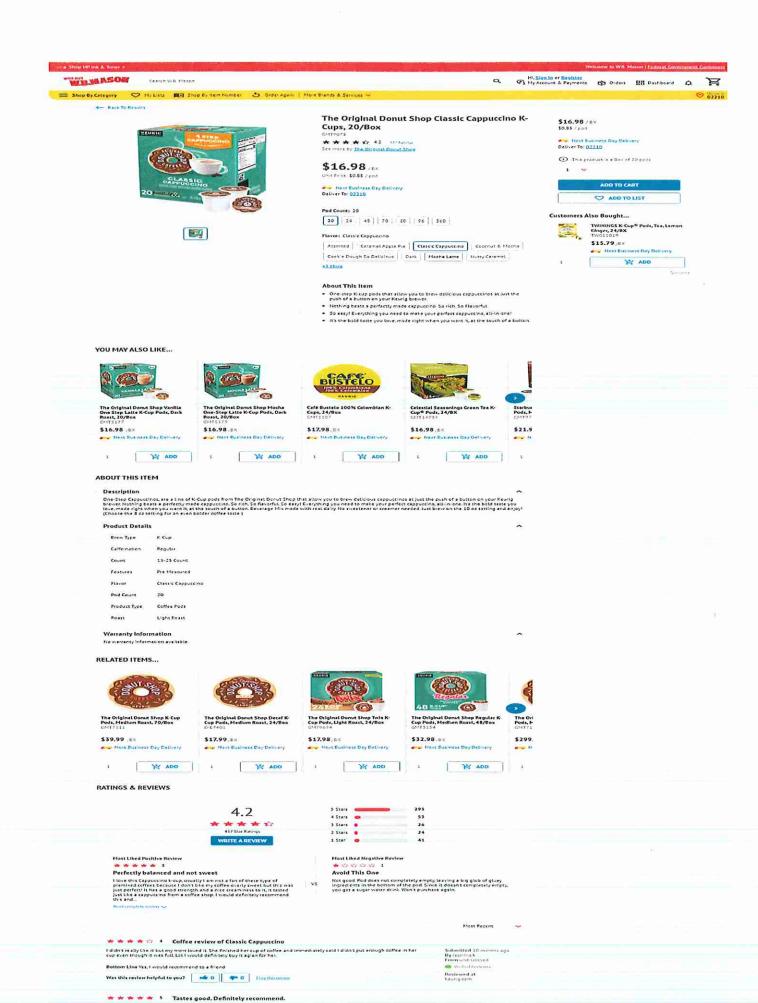


Keurig Decaf K-Cup Pod Variety Pack, Assorted Roasts, 24/Box



Keurig Water Filter Kit





Member: County of Gloucester

**Department:** Gloucester County Division of Senior Services

115 Budd Boulevard

West Deptford, NJ 08096

(856) 686-8340

Provide a description of the wellness item(s) or program being nominated for the grant. Supporting documentation such as photographs and cost are required. Testimonials are encouraged but are not required.

Title: Relaxation and Rejuvenation Initiative for Staff Well-being

This wellness program aims to enhance employee well-being and productivity by providing stress-relief activities in the workplace. The initiative will include professional chair massage sessions and hand essential oil demonstrations, allowing staff to relax, recharge, and learn self-care techniques. These activities reduce workplace stress, improve morale, and promote a healthier work environment.

# **Program Objectives:**

- 1. To reduce stress levels among staff through therapeutic chair massages.
- 2. To educate employees on the benefits and proper use of essential oils for relaxation and wellness.
- 3. To foster a positive and supportive workplace culture that prioritizes employee health.

# **Proposed Activities:**

- Chair Massage Sessions: A certified massage therapist will give staff members 10- 15- minute chair massages, focusing on relieving tension in the neck, shoulders, and back.
- Essential Oils Demonstration: A wellness expert will conduct a hands-on session showcasing the use of essential oils for relaxation, including techniques for hand massages and aromatherapy.

### **Expected Outcomes:**

- Increased employee satisfaction and morale.
- · Reduced stress and tension among staff.
- Greater awareness of self-care practices.

# **Budget:**

- Chair Massage Services: \$700 (Approx. \$100 per hour, 4-6 staff per hour x 7 hours)
- Essential Oils and Supplies: \$300

**Printed Name of Person submitting nomination: Eric Fisher** 

Signature of Person submitting nomination:

Position / Title: Executive Director

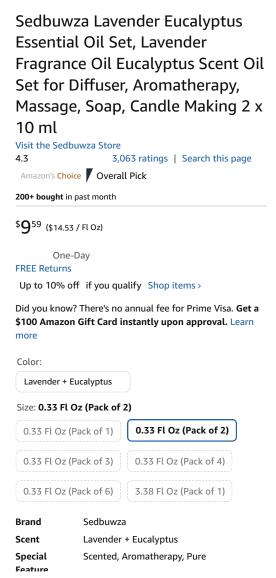
Date: 3/14/2025

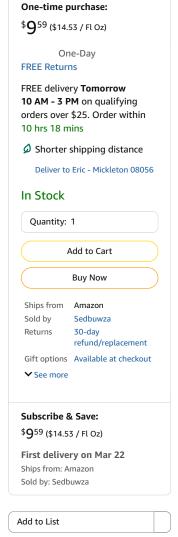
Submit this form by March 15<sup>th</sup> to:

Hardenbergh Insurance Group, Attn: Joe Henry 8000 Sagemore Drive, Suite 8101, Marlton, NJ 08053 Email: jhenry@hig.net Health & Personal Care Household Supplies Vitamins & Diet Supplements Baby & Child Care Health Care Sports Nutrition Sexual Wellness Health & Wellness Medical Supplies & Equipment FSA Eligible Items

Sponsored

Health & Household > Wellness & Relaxation > Massage Tools & Equipment > Massage Oils







Roll over image to zoom in



Seasons All Seasons

#### About this item

- Sedbuwza Lavender Oil is obtained by steam distillation of Lavandula Angustifolia flowers. Our lavender essential oil contains no preservatives, additives, or animal testing. Please feel free to use!
- Pure Eucalyptus Oil: Sedbuwza eucalyptus essential oils are all natural with no additives or dilution. Eucalyptus fragrance oil has a fresh and penetrating scent with the characteristic woody aroma.
- Widely Used: Suitable for diffuser, cleaning, massage, perfume, home, bedroom, living room, bathroom, office, aromatherapy, outdoor, soap or candle making, yoga studio, car and spa, etc.
- Amber Glass Bottle: Essential Oil set are packaged in amber glass bottles to keep them from harmful UV rays to preserves the oil's integrity & consistent aromatic benefits.

Report an issue with this product or seller

#### 4+ star item to consider

Amazon's Choice



Sponsored

365 by Whole Foods Market, Essential Oil Lemongrass Value Size, 2 Fl Oz

2 Fl Oz (Pack of 1) (308)

\$11.29 (\$5.65/Fl Oz)

Fast delivery during business hours, flexible payment options.

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# RATES

Duration	Rate (per t
2 hour event	\$120.00 p
3-5 hour event	\$110.00 p
6-7 hour event	\$100.00 p
8+ hour event	\$95.00 p

Parking fees will be added to locations when park validated. All appointments include relaxation mu online scheduler and room aromatherapy.

Discounted rates available for monthly/weekly appointment events requiring 8 or more therapist. We also offer a 5% distand teacher appreciation events that are 3 or more hours lead to the second sec

**Member:** County of Gloucester

**Department:** Gloucester County Department of Health

204 East Holly Avenue Sewell, NJ 08080

Provide a description of the wellness item(s) or program being nominated for the grant. Supporting documentation such as photographs and cost are required. Testimonials are encouraged but are not required.

Title: Relaxation and Rejuvenation Initiative for Staff Well-being

This wellness program aims to enhance employee well-being and productivity by providing stress-relief activities in the workplace. The initiative will include professional chair massage Sessions and hand essential oil demonstrations, allowing staff to relax, recharge, and learn self-care techniques. These activities reduce workplace stress, improve morale, and promote a healthier work environment.

## **Program Objectives:**

- 1. To reduce stress levels among staff through therapeutic chair massages.
- 2. To educate employees on the benefits and proper use of essential oils for relaxation and wellness.
- 3. To foster a positive and supportive workplace culture that prioritizes health.

# **Proposed Activities:**

Chair Massage Sessions: A certified massage therapist will give staff members 10-15 minute chair massages, focusing on relieving tension in the neck, shoulders, and back. Essential Oils Demostration: A wellness expert will conduct a hands-on session showcasing the use of essential oils for relaxation, including techniques for hand massages and aromatherapy.

# **Expected Outcomes:**

Increase employee satisfaction and morale Reduced stress and tension among staff Greater awareness of self-care practices.

# **Budget:**

Chair massage Services: \$700.00-( Estimated at approximately \$100. Per hour,

with 4-6 staff per hour x 7 hours) **Essential Oils and Supplies: \$300.00** 

Printed Name of Po	erson submitting nomination: Michaele Baylor	
Signature of Person	submitting nomination:	
Position / Title:	Director of Health + Human Service's	
Date:	3/21/2025	

Submit this form by March 15<sup>th</sup> to:

Hardenbergh Insurance Group, Attn: Joe Henry 8000 Sagemore Drive, Suite 8101, Marlton, NJ 08053 Email: <a href="mailto:jhenry@hig.net">jhenry@hig.net</a>

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# RATES

# Duration

2 hour event

3-5 hour event

6-7 hour event

8+ hour event

Parking fees will be added to locatio validated. All appointments include online scheduler and room aromath-

Discounted rates available for monthly/werevents requiring 8 or more therapist. We alsand teacher appreciation events that are 3

Member: County of Gloucester

**Department:** Gloucester County Department of Health & Human Services

115 Budd Boulevard

West Deptford, NJ 08096

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## **Budget:**

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Printed Name of Person submitting nomination: Michelle Baylor

**Signature of Person submitting nomination:** 

**Position / Title: Director of Health and Human Services** 

Date: 3/21/2025

Submit this form by

March 15<sup>th</sup> to:

Hardenbergh Insurance Group, Attn: Joe Henry 8000 Sagemore Drive, Suite 8101, Mariton, NJ 08053

Email: jhenry@hig.net

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3. Studies show that the effects of
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Parking fees will be added to locatio validated. All appointments include online scheduler and room aromath

Discounted rates available for monthly/we events requiring 8 or more therapist. We all and teacher appreciation events that are 3

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Gloucester County
Department: Sheriff's Department
Provide a description of the wellness item(s) or program being nominated for the grant. Supporting documentation such as photographs and cost are required. Testimonials are encouraged but are not required.
The Gloucester County Sheriff's Office has a dedicated fitness facility available to all members. The facility is shared with members of the Gloucester County Prosecutor's Office. Members are encouraged to utilize the facility to maintain or improve their physical fitness. Physical training instructors are also available to provide guidance and assistance to achieve fitness goals and prevent injuries. Much of the equipment in the facility has been donated by members of GCSO. The facility has several pieces of equipment which are damaged or unusable due to the age of the equipment and overuse. GCSO is planning to purchase updated equipment such as treadmills, stationary bicycles, elliptical trainers and a rowing machine. We are requesting approval for this grant to offset costs of purchasing at least one of the above listed pieces of equipment. Thank you for your consideration.
Printed Name of Person submitting nomination: Jason Snygler
Signature of Person submitting nomination:

Submit this form by

Position / Title: Chief Warrant Officer

**Date:** 3/31/2025

March 15<sup>th</sup> to:

Hardenbergh Insurance Group, Attn: Joe Henry 8000 Sagemore Drive, Suite 8101, Marlton, NJ 08053

Email: jhenry@hig.net

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Sports & Outdoors > Exercise & Fitness > Cardio Training > Treadmills-



Brand

UMAY

Color

BLACK

Product Grade new

Product 56.3"D x 24.3"W x 43.7"H

Dimensions

Item Weight 66 Pounds

Material

Acrylonitrile Butadiene Styrene

✓ See more

#### **About this Item**

- · QUIET BRUSHLESS MOTOR UMAY improved brushless motor with max 3.0 HP provides efficient, reliable, and lowmaintenance operation, while providing speeds of 8.7 MPH and emitting only 40-65 dB of noise, ensuring your workouts won't disturb your downstairs or next-doors.
- PULSE SENSORS Keep track of your target heart rate in real-time with the built-in handrail heart sensors. Monitoring your pulse rate during exercise ensures you're working out correctly and efficiently.
- . INCLINE TREADMILL Customize the Intensity of your workout with 3 different manual incline positions. Simulate the challenge of running uphill and feel the burn in your leg muscles as you push yourself to new heights.

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Member:
Gloucester County
Department:
Prosecutor's Office
Provide a description of the wellness item(s) or program being nominated for the grant. Supporting documentation such as photographs and cost are required. Testimonials are encouraged but are not required.
The Gloucester County Sheriff's Office has a dedicated fitness facility available to all members. The facility is shared with members of the Gloucester County Prosecutor's Office. Members are encouraged to utilize the facility to maintain or improve their physical fitness. Physical training instructors are also available to provide guidance and assistance to achieve fitness goals and prevent injuries. Much of the equipment in the facility has been donated by members of GCSO. The facility has several pieces of equipment which are damaged or unusable due to the age of the equipment and overuse. GCPO is planning to purchase updated equipment such as treadmills, stationary bicycles, elliptical trainers and a rowing machine. We are requesting approval for this grant to offset costs of purchasing at least one of the above listed pieces of equipment. Thank you for your consideration.
Printed Name of Person submitting nomination: Nicholas Schock
Signature of Person submitting nomination:
Position / Title: Captain
Date: 3/31/2025

Submit this form by March 15<sup>th</sup> to:

Hardenbergh Insurance Group, Attn: Joe Henry 8000 Sagemore Drive, Suite 8101, Marlton, NJ 08053

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Brand: Fitvids

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**Brand** 

Fitvids

**Special Feature** 

Anti-Slip

Color

Black

Resistance

Mechanism

**Product** 

95"D x 24"W x 15"H

**Dimensions** 

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#### About this item

- · [Effective Fitness] Indoor rowing machine can work leg muscles, glutes muscles, back muscles, arms and core muscle groups at the same time, 15" seat height is sultable for most purposes, adjustable foot pedals and straps can be adjusted flexibly
- [Adjustable Resistance] 10 levels of wind resistance design, you can start rowing at a lower intensity and increase the intensity and time step by step as your body adapts
- [Accurate Data] This rowing machine is equipped with a rotatable LCD display to provide accurate data for your every rowing exercise, real-time monitoring of time, distance, calories etc

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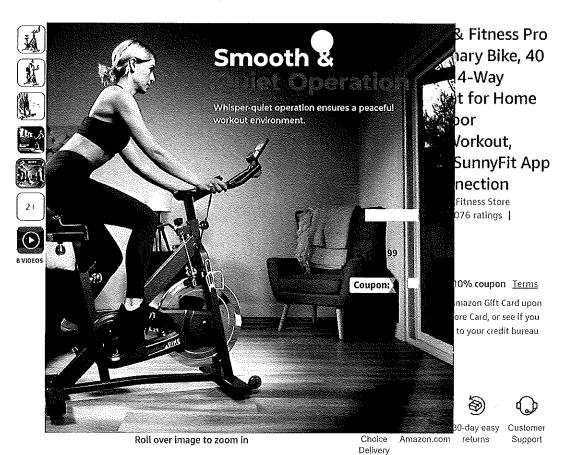
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Sports & Outdoors > Exercise & Fitness > Cardio Training > Exercise Bikes



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### Style: Smart Belt Drive

Smart Belt Orive	Belt Drive
369.99	2 options from \$339.99

Chain Drive

available

\$299,99

#### Color: Gray

Brand	Sunny Health & Fitness
Special Feature	Adjustable Footstrap, App Connectivity, Water Bottle Holder, Adjustable
Color	Gray
Power Source	Battery Powered
Recommended	Indoor

✓ See more

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# Marcy Air-Resistance Exercise Fan Bike With Dual Acction Handlebars

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#### Style: Dual Action Red | NS-1000

**Dual Action** Red | NS-...

\$229,99 \$253,99

**Dual Action** Black | AIR-1

Brand

MARCY

Special Feature

Adjustable Seat

Color

black and red

**Power Source** 

Air Resistance

Recommended

Indoor

**Uses For Product** 

Item Weight

58 Pounds

✓ See more

#### About this item

- FULL-BODY WORKOUT The Marcy Fan Exercise Bike is a stationary bike that also offers a full-body workout. This exercise bike will strengthen your lower body while its dual-action arms feature will increase your upper body endurance as you pedal.
- UNIQUE AIR RESISTANCE SYSTEM -- This exercise blke possesses a unique air resistance system that keeps your body cool while you're working out. What's more, its tension level is adjustable through the resistance knob, allowing you to regulate your workout intensity to a variety of levels.
- · EASY INTERFACE This stationary bike comes with a user-friendly tracker and an LCD that allows you to scan modes and track

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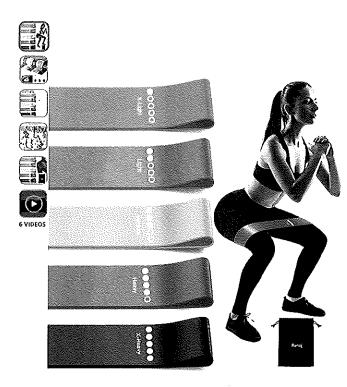
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Sports & Outdoors > Exercise & Fitness > Strength Training Equipment + Resistance Bands



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#### Color: Colorful











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RB3/RB4

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-22% \$20.99

Was: <del>\$25:98</del>

Was: \$26,90

Brand Material Renoj

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Color

Colorful

Sport

Physiotherapy, Yoga, Exercise and

Fitness, Pilates, Body Building

Included

Carry Bag, 5 Resistance Loop Components Bands, Instruction Manual

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