

**GLOUCESTER COUNTY INSURANCE COMMISSION
OPEN MINUTES
MEETING – Wednesday, August 20, 2019
2 South Broad Street,
Woodbury, NJ 9:30 AM**

Meeting called to order by Timothy Sheehan, Chairman. Open Public Meetings notice read into record.

ROLL CALL OF COMMISSIONERS:

Timothy Sheehan, Chairman	Present
Michael Burke, Vice Chairman	Present
Tamarisk Jones	Present
Karen Christina (Alternate)	Present

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Joseph Hrubash
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Claims Service	Inservco Insurance Services, Inc. Amy Zeiders (<i>via teleconference</i>) Yvonne Frey (<i>via teleconference</i>)
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	Conner Strong & Buckelew Alexander Clemmer (<i>via teleconference</i>)
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Underwriting Services Director/RMC	Hardenbergh Insurance Group Christina Violetti (<i>via teleconference</i>)
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Attorney	Grace Marmero & Associates Doug Long, Esq. (<i>via teleconference</i>)
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Treasurer

Safety Director	J.A. Montgomery Risk Control
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ALSO PRESENT:

Anthony Musitano, Grace Marmero & Associates (*via teleconference*)
Cathy Dodd, PERMA Risk Management Services (*via teleconference*)

EXECUTIVE DIRECTOR REPORT: Executive Director reported he had one action for his report today. Executive Director referred to the revised Claims Committee Charter which was included in the agenda and advised there were four revisions to the charter as noted below:

- GC Representative – Scott Burns has replaced Tom Campo
- Adding Qual-Lynx as a Commission Professional (TPA for property claims effective 8/1)
- Changed B&M to Equipment Breakdown
- And changed Fund Professionals to Commission Professionals

Executive Director asked if anyone had any questions on the revisions and requested a motion to adopt the revised Claims Committee Charter.

MOTION TO ADOPT THE REVISED CLAIMS COMMITTEE CHARTER

Motion: Commissioner Burke
Second: Commissioner Jones
Roll Call Vote Unanimous

Executive Director's Report Made Part of Minutes.

CLOSED SESSION: Mr. Sheehan read and requested a motion to approve Resolution 61-19 authorizing a Closed Session to discuss PARS & SARS relating to pending or anticipated litigation as listed.

Motion: Commissioner Burke
Second: Commissioner Jones
Roll Call Vote: Unanimous

MOTION TO GO INTO CLOSED SESSION

Motion: Commissioner Jones
Second: Commissioner Burke
Roll Call Vote: Unanimous

MOTION TO RETURN TO OPEN SESSION

Motion: Commissioner Jones
Second: Commissioner Burke
Roll Call Vote: Unanimous

Mr. Sheehan asked the Commission Attorney to read the motion.

MOTION TO AUTHORIZE AN INCREASE IN AUTHORITY FOR CLAIM #3530001524 FROM \$105,000 TO \$185,000 AN INCREASE OF \$80,000

MOTION TO AUTHORIZE AN INCREASE IN AUTHORITY FOR CLAIM #3530001727 FROM \$15,000 TO \$250,000 AN INCREASE OF \$235,000.

Motion: Commissioner Jones
Second: Commissioner Burke
Roll Call Vote: Unanimous

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT:

MOTION TO OPEN MEETING TO THE PUBLIC

Moved: Commissioner Burke
Second: Commissioner Jones
Roll Call Vote: Unanimous

Seeing no members of the public wishing to speak Chairman asked for a motion to close the public comment portion of the meeting.

MOTION TO CLOSE THE MEETING TO THE PUBLIC

Moved: Commissioner Burke
Second: Commissioner Jones
Roll Call Vote : Unanimous

MOTION TO ADJOURN:

Motion: Commissioner Burke
Second: Commissioner Jones
Roll Call Vote: Unanimous

MEETING ADJOURNED: 9:44 AM

Minutes prepared by: Cathy Dodd, Assisting Secretary