

**GLOUCESTER COUNTY INSURANCE COMMISSION
OPEN MINUTES
MEETING – Thursday, July 31, 2025
ZOOM VIRTUAL MEETING
9:30 AM**

Meeting called to order by Tim Sheehan, Chairman. Open Public Meetings notice read into record.

ROLL CALL OF COMMISSIONERS:

Timothy Sheehan, Chairman	Present
Scott Burns, Esq., Vice Chairman	Present
Karen Christina	Present
George Hayes (Alternate)	Absent

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Bradford Stokes
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Claims Service	PERMA Shai McLeod
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Vanguard Claims Administrator, Inc.
Sarah Mentzer

Treasurer
Tracey Giordano

ALSO PRESENT:

Dominique McDuffie, Hardenbergh Insurance Group
Cathy Dodd, PERMA Risk Management Services

EXECUTIVE DIRECTOR REPORT:

Executive Director reported there was one PAR to review and he would turn this over Ms. Mentzer.

Ms. Mentzer thanked everyone for meeting today for approval of one PAR. Ms. Mentzer said the loss was on May 25, 2025. Ms. Mentzer advised a vehicle failed to come to a complete stop at a stop sign and entered the intersection directly in front of the ambulance. The vehicle was struck by the ambulance. Ms. Mentzer explained the most cost-effective way to move forward would be to transport the chassis to the new vehicle for mounting. There was no one on the cot so the cot was not damaged. Chairman Sheehan advised the warranty would start on day one and if they fixed it around here the warranty would not apply, so this is a good deal.

In response to Mr. Burns' inquiry, Chairman Sheehan advised there were 2 EMT's in the cab and the only injury was a broken finger. In response to Mr. Burns' question, Ms. Mentzer said there was subrogation open with St. Paul Protective Insurance. Ms. McDuffie said she believed there was an underinsured motorist claim for this.

With no other questions, Chairman Sheehan asked for a motion to approve the PAR.

MOTION TO APPROVE THE PAR IN THE AMOUNT OF \$133,075.03

Moved:	Commissioner Burns
Second:	Commissioner Christina
Roll Call Vote:	Unanimous

Executive Director pointed out this was a special meeting, so this is the approval

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT:

MOTION TO OPEN MEETING TO PUBLIC

Moved:	Commissioner Burns
Second:	Commissioner Christina
Vote:	Unanimous

Hearing no members of the public wishing to speak Chairman Sheehan asked for a motion to close the public comment portion of the meeting.

MOTION TO CLOSE THE MEETING TO THE PUBLIC

Moved:	Commissioner Burns
Second:	Commissioner Christina
Vote:	Unanimous

Chairman Sheehan thanked everyone for taking the time to participate in the call today so we can get this emergency service vehicle back in service. Chairman Sheehan noted the next meeting was on September 25, 2025 at 1:00 p.m.

MOTION TO ADJOURN:

Motion:	Commissioner Burns
Second:	Commissioner Christina
Vote:	Unanimous

MEETING ADJOURNED: 10:10 A.M.

Minutes prepared by: Cathy Dodd, Assisting Secretary